



OAK ISLAND PARKS & RECREATION ADVISORY BOARD MEETING

MONDAY, June 1, 2026

OAK ISLAND COMMUNITY CENTER

1. CALL TO ORDER

2. PLEDGE OF ALLEGIANCE

3. PRESENTATIONS

4. ADJUSTMENT/APPROVAL OF THE AGENDA

4.1 Bill makes the motion for agenda approval, Jeweleen seconds, voted unanimously

5. APPROVAL OF MINUTES

5.1 Paul noticed that in 10.5 that Shawn's last name was spelled Berry when it is Barry

5.2 Jeweleen made the motion to approve the minutes, Bill seconds, voted unanimously

6. PUBLIC COMMENTS

7. OLD BUSINESS

7.1 Beach Toy Library – Heather O'Brien

7.1.1 All three have been painted

7.1.1.1 Emily, Heather, and John each painted one

7.1.2 One was placed at the Cabana and the other was placed 57th Place W.

7.1.2.1 The one for the point will be installed soon

7.1.3 Ceil had a question for Paul about the Beach Toy Libraries about what they are used for and Paul discussed their purpose and use

7.1.4 Donna asked if there are instructions located on the Beach Toy Libraries or if they had a QR Code

7.1.4.1 Heather discussed how it says 'Beach Toy Library' on there but no instructions

7.1.4.2 Donna said a QR Code might be helpful for guests on what their purpose is

7.1.4.3 Heather said she could ask Mike about a QR Code or have a sign that says 'Leave a Toy, Take a Toy'

7.1.4.4 Mark stated that it seems pretty common sense and that the other toy library has been working fine without all the signage

7.2 Budget Update – Heather O'Brien

- 7.2.1 The Parks and Recreation has not had any questions from Town Council or any adjustments
- 7.2.2 Ceil asked about the budget and where she can find the budget
 - 7.2.2.1 Paul stated it is online for public access on the town website
 - 7.2.2.2 Heather offered her a copy of the handbook which will discuss the budget more into detail and how we get ideas into the budget for Parks and Recreation such as sand volleyball courts at Middleton Park
 - 7.2.2.3 Paul also discussed how the budget gets big ticket items for the parks side of PRAB such as a feasibility for the Big Bend Trail or the ADA Platform at The Point
- 7.3 Big Bend Trail – Bill Millard
 - 7.3.1 Eric Moore at State Properties gave details about the lease and allowances for the town
 - 7.3.1.1 He also wants more surveying that what Bill brought forward
 - 7.3.2 It will go on the State COS Meeting in July
 - 7.3.3 Paul discussed with Todd about the trail and location with areas that flood
 - 7.3.4 Bill said that we need to have another meet up at the trail for all the PRAB members who have not walked the trail
 - 7.3.5 Paul also discussed how the first portion of the proposed trail could possibly be ADA with two viewing platforms

8. NEW BUSINESS

- 8.1 Par 3 Subcommittee Secretary Nomination and Vote
 - 8.1.1 Paul nominated Ray as the secretary, Jeweleen seconded, all approved
- 8.2 Chair, Vice Chair, and Secretary Nominations – Paul DuBay
 - 8.2.1 Jeweleen nominated Paul as Chair, Bill as Vice Chair, and Mark as Secretary, Mark seconded, all approved
- 8.3 Youth Application Update and Plan – Paul DuBay
 - 8.3.1 Paul was told that we have three potential candidates who might be interested
 - 8.3.2 Paul has only received one application from Grace but none from the other two

9. BOARD MEMBER REPORTS/PAR 3 REPORT

- 9.1 Par 3 Report – Paul DuBay
 - 9.1.1 Paul will continue being the secretary for this month
 - 9.1.1.1 Ray will take over moving forward
 - 9.1.2 No updates on alcohol sales from Lydia, the town attorney
 - 9.1.3 An individual will be interviewing for the Course Management Position on June 2nd
 - 9.1.4 The town is working on a contract with Shape Master to recondition three of the greens in this budget cycle and four in the following budget cycle
 - 9.1.5 The Par 3 will now have a full board and a secretary for their next meeting
 - 9.1.6 There will be the three members and Gina, the events coordinator

- 9.1.7 There is usually a member from the South Harbor HOA as well
- 9.1.8 Jim Cross is filling in as head maintenance on a part time basis
- 9.2 Paul wants members for the PRAB to start brainstorming at the next meeting to see what kind of projects to pursue for next meeting
- 9.3 Mark brought forth that we always want more community input and participation but every week, The Current comes out at 5 pm, and the PRAB meeting is on that week's issue which is at 4 pm
 - 9.3.1 Community members might want to attend a meeting but by the time they are reminded, it is too late as the meeting has past by the time The Current has published
 - 9.3.2 Heather will reach out to Mike again about putting the memo on the week prior so residents are given notice

10. STAFF REPORTS

11. ADJOURN

- 11.1 Jeweleen first, Mark second, voted unanimously