



TOWN OF OAK ISLAND

APPROVED BUDGET

2021 - 2022

Ken Thomas, Mayor
Loman Scott, Mayor Pro Tempore
Jeff Winecoff, Council
Sheila Bell, Council
Charlie Blalock, Council
John Bach, Council

David Kelly, Town Manager

David Hatten, Finance Director



June 8, 2021

Honorable Mayor Ken Thomas
Mayor Pro Tempore Loman Scott
Council Member Sheila M. Bell
Council Member Charlie K. Blalock
Council Member John Bach
Council Member Jeff Winecoff

Dear Mayor and Council Members:

Submitted herewith is the Approved Budget for the Town of Oak Island for the fiscal year beginning July 1, 2021 and ending June 30, 2022. The budget is balanced as required by the North Carolina Budget and Fiscal Control Act. Our recommended budget is the Town's financial plan for providing services in Fiscal Year 2021-2022 that will be required to meet the level of service for the Town's operations, its residents, visitors, and property owners for the upcoming fiscal year.

The Town Manager serves as the Budget Officer and is charged with developing the annual budget. The budget is prepared in a way that allows flexibility when necessary to meet unanticipated revenue and expenses as they arise as allowed by the State of North Carolina statutory authority.

General Fund:

The Town's General Fund Balance continues to remain strong as a result of effective Fiscal restraint from Town Management. The Town's General Fund Balance is greater than the 25% mandated by the North Carolina Local Government Commission. The Town is again budgeting to transfer funds from numerous departments to the Capital Reserve Fund to provide funding for future capital expenditures in the amount of \$120,000 for the General Fund.

Ad Valorem Tax Revenues

The budgeted tax rate remains at \$0.28/\$100. Of the \$0.028 tax rate, \$0.230 is designated for the Town's General Operations and \$0.050 for the Town's beach nourishment projects. As noted before the collection of the \$0.050 is accounted for in the **Beach Nourishment Fund** established for beach nourishment projects.

Fire District Fees

The Town is increasing Fire Fees in the Fiscal Year 2021-2022. The tax equivalent increase of \$.0091 is to offset the cost of Emergency Services provided to the Town of Oak Island citizens.

Debt Service

All debt service payments are fully funded as required by North Carolina State Law. The General Fund debt was fully paid off in Fiscal Year 2020-2021. The utility debt outstanding continues to decrease annually. A complete detail of the remaining balance and terms of each loan can be found in the Debt Summary section of the budget.

Employee Wages/Salaries and Benefits

The Town continues to provide a level of pay to its employees that Town management feels is fair and equitable in comparison to other municipalities of the same size and area. The Town is part of the North Carolina State Employee health insurance plan which helps to control unanticipated large increases in medical insurance expense. The Recommended budget includes an effective 2.5% merit increase, a Cost of Living Increase (COLA) of 2.13% and the Town's matching 401K employee contribution of 5%.

Water Fund and Wastewater Revenues

The Town was notified by Brunswick County that each wholesale customer will see an 81% increase per 1,000 gallons of water purchased from Brunswick County starting in January 2022 for. The Town is not passing this total increase to its customers but will establish a 3.16% increase which will take effect July 1st, 2021 and then a second increase of 3.16% starting January 1st, 2022 to offset some of the additional costs of water. The Town's wastewater rates will not see an increase. In addition, the Sewer District Fee will remain at \$601.78.

Stormwater Fund

The Stormwater Fund will remain the same for FY 2021-2022. In addition, there is no increase to the Commercial customers of the Town. The Town has several studies and projects coming in FY 2021-2022 and future years as well.

Solid Waste Fund

The Solid Waste Fund will see a fee increase ranging from 10% - 13% for the collection of household refuse, recycling, yard debris and the utilization of the town's convenience site.

Accommodations Tax Fund

The FY 2021-2022 estimated revenue from the 3% of the total tax is \$1,600,000. This fund is intended to fund the budgeted tourist related activities for the town. Any funding remaining with this fund is budgeted to be transferred to the Beach Nourishment Fund to aid in future beach nourishment projects.

Beach Tax Fund (also funded from collected Accommodations Tax)

The FY 2021-2022 estimated revenue from the 2% of the tax is \$1,038,000. The budgeted expenses in this fund are to pay for dune maintenance expenses and to transfer funds to the Beach Nourishment Fund.

Beach Nourishment Fund

This fund was created in FY 2018-2019 to account for the future beach nourishment projects. This fund is utilized as a Capital Project Fund to account for the continued activity of the Beach Nourishment projects. The Town is presently completing the Hurricane Matthew FEMA Project with the Hurricane Florence Project scheduled for FY 2021-2022. The Master Plan Project is scheduled for FY 2023-2024.

Conclusion

We have prepared a balanced budget that provides the Citizens of the Town of Oak Island with a level of service that is comparable, if not more than other beach municipalities in the area. We encourage Town residents and taxpayers to review the FY 2021-2022 Recommended Budget to become more involved and knowledgeable about the Town and its process.

Town Management and Town Council continue to be fiscally responsible in their decision making. In an attempt to continue to provide the needed services that the citizens of Oak Island have become accustomed to, we fully support all forms of communication with Town Council and Staff.

We believe that the Town has a dedicated staff and leadership team who work diligently to provide the highest quality of service to the Town of Oak Island and its residents. Staff's dedication to the Town is a value to the town that cannot be measured.

On behalf of the Town's management team and staff, we would like to thank the Town Council for all of the support, guidance and confidence to protect the Town's assets for current and future residents.



David E. Kelly II
Town Manager



David Hatten, CPA
Finance Director

TOWN OF OAK ISLAND
FISCAL YEAR 2021-2022 RECOMMENDED BUDGET
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BUDGET ORDINANCE
FISCAL YEAR 2021-2022
TOWN OF OAK ISLAND, NORTH CAROLINA

BE IT ORDAINED, by the Town Council of the Town of Oak Island:

SECTION I

GENERAL FUND

		<u>Amount</u>
A.	Revenues Anticipated	
	Current Year's Property Taxes	\$ 7,642,056
	State Shared Revenues	2,202,070
	Fire District Fees	1,866,264
	Permits and Fees	775,000
	Other	2,030,490
	Total Estimated Revenues	\$ 14,515,880
B.	Appropriation Authorized by Departments	
	Town Council	\$ 217,136
	Outside Agency Funding	58,650
	Administration	2,711,667
	Public Services - Facilities	489,681
	Police	2,774,294
	Animal Control	64,834
	Fire & EMS Department	2,787,583
	Development Services	1,133,198
	Public Works - Admin	208,675
	Public Works - Fleet Maint.	190,189
	Public Works - Streets	1,846,888
	Public Works - Operations	1,073,477
	Parks & Recreation	828,883
	Parks & Recreation - CRC	130,724
	Total Appropriations	\$ 14,515,880

SECTION II

WATER FUND

		<u>Amount</u>
A.	Total Estimated Revenues	\$ 4,402,343
B.	Expenditures Authorized by Departments	
	Utility General Services	2,784,414
	Water Maintenance	1,617,929
	Total Appropriations	\$ 4,402,343

SECTION III

WASTEWATER FUND

		<u>Amount</u>
A.	Total Estimated Revenues	\$ 13,870,363

B.	Expenditures Authorized by Departments		
	Wastewater Treatment		4,529,874
	Wastewater Collection		9,340,489
	Total Appropriations	\$	<u>13,870,364</u>
SECTION IV	<u>SEWER DISTRICT FEE FUND</u>		
			Amount
A.	Total Estimated Revenues	\$	<u>7,017,958</u>
B.	Total Appropriations	\$	7,017,958
SECTION V	<u>SEWER ASSESSMENT FUND</u>		
			Amount
A.	Total Estimated Revenues	\$	<u>110,000</u>
	Appropriated Fund Balance		715,405
	Total Estimated Revenues	\$	<u>825,405</u>
B.	Total Appropriations	\$	825,405
SECTION VI	<u>STORMWATER FUND</u>		
			Amount
A.	Total Estimated Revenues	\$	<u>681,138</u>
B.	Total Appropriations		681,138
SECTION VII	<u>SOLID WASTE FUND</u>		
			Amount
A.	Total Estimated Revenues	\$	<u>1,412,366</u>
B.	Total Appropriations		1,412,366
SECTION VIII	<u>OKI PAR 3 GOLF COURSE FUND</u>		
			Amount
A.	Total Estimated Revenues	\$	<u>369,514</u>
B.	Expenditures Authorized by Departments		
	Golf Course Grounds Maintenance		304,770
	Golf Course Operations		64,744
	Total Appropriations	\$	<u>369,514</u>
SECTION IX	<u>ACCOMMODATIONS TAX FUND</u>		
			Amount
A.	Total Estimated Revenues	\$	<u>1,600,000</u>
B.	Total Appropriations	\$	1,600,000
SECTION X	<u>BEACH TAX FUND</u>		
			Amount
A.	Total Estimated Revenues	\$	<u>1,038,000</u>

B.	Total Appropriations	\$	1,038,000
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SECTION XI BEACH RENOURISHMENT

A.	Total Estimated Revenues	\$	<u>Amount</u> 4,088,636
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B.	Total Appropriations	\$	4,088,636
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SECTION XII PIER COMPLEX FUND

A.	Total Estimated Revenues	\$	<u>Amount</u> 424,459
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B.	Total Appropriations	\$	424,459
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SECTION XIII CAPITAL RESERVE FUND

A.	Total Estimated Revenues	\$	<u>Amount</u> 833,594
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B.	Total Appropriations	\$	833,594
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SECTION XIV Tax Rate Established

There is hereby levied a tax at the rate of twenty eight cents (\$0.28) per one hundred dollars (\$100.00) valuation of property as listed for taxes as of January 1, 2021, for the purpose of raising the revenue listed for "Current Year's Property Taxes" in the General Fund in Section I of this ordinance. The rate of \$0.28 consists of \$0.2300 going to general fund revenue generating \$7,642,056, and \$.0500 which generates \$1,659,509 is designated for beach nourishment. The \$0.2300 provides the needed funding for the town's general operations and the \$.0500 provides funds for the Town's nourishment of beach sand. The collection of the \$0.0500 is accounted for in a separate fund established for the beach nourishment projects.

This rate is based on a total valuation of property for the purposes of taxation of \$3,390,441,955 with an estimated collection rate of 98.00%.

SECTION XV Service Rates Established

The service rates for Town of Oak Island for Fiscal Year 2021-2022, upon which the Budget is based, will be established by separate Ordinance by the Town Council. Service rates include those for residential and commercial water and wastewater services, as well as, storm water and solid waste services.

SECTION XVI Special Authorization - Budget Officer

The Budget Officer shall be authorized to reallocate departmental appropriations among the various objects of expenditure, as said officer believes necessary. The Budget Officer shall be authorized to effect interdepartmental transfers, in the same fund. Notation of all such transfers shall be made to the Town Council on the next succeeding financial report. The Budget Officer shall be authorized to spend \$50,000 during an emergency.

SECTION XVII Restriction - Budget Officer

The inter-fund transfer of monies shall be accomplished by Council authorization only. The utilization of any contingency appropriation shall be accomplished only with Council authorization.

SECTION XVIII Utilization of Budget and Budget Ordinance

This Ordinance and the Budget Document shall be the basis of the financial plan for the Town of Oak Island Municipal Government during the 2021-2022 Fiscal Year. The Budget Officer shall administer the Budget and shall ensure that all department heads and other appropriate staff are provided guidance and sufficient details to implement their appropriate portion of the Budget. The Finance Director shall maintain records that are in agreement with the Budget and this Ordinance and the appropriate statutes of the State of North Carolina.

SECTION XIX Notes and Effective Changes

The FY 2021-2022 budget authorizes an effective merit increase of 2.5% percent to be utilized in a pool for all employee evaluations. In addition, a Cost of Living Adjustment (COLA) of 2.16% was approved by Council. All evaluations will be conducted on or near the employee's anniversary date and will be performed by the department head or supervisor with final approval by the Town Manager.

SECTION XX

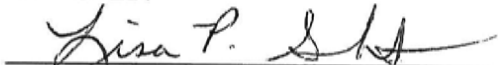
Copies of this Budget Ordinance shall be furnished to the Budget Officer, Finance Director and Town Clerk to be kept on file by them for their direction in the disbursing of funds.

Adopted this the 8th day of June, 2021.



Ken Thomas, Mayor

ATTESTED:



Lisa P. Stites, Town Clerk



**TOWN OF OAK ISLAND
BUDGET COMPARISON**

FUND/DEPARTMENT	Recommended FY 2021 - 2022	FY 2020 - 2021 (as amended)	Increase (Decrease)	%
REVENUES				
<u>GENERAL FUND</u>				
Current Year Property Taxes	7,642,056	7,019,667	622,389	8.87%
State Shared Revenue	2,202,070	2,034,114	167,956	8.26%
Other	446,100	4,153,050	(3,706,950)	-89.26%
Utilities Franchise Tax Revenues	498,042	490,682	7,360	1.50%
Fire District Fees	1,866,264	1,432,164	434,100	30.31%
ABC Board	247,068	220,000	27,068	12.30%
Beer & Wine Tax Proceeds	33,800	33,800	0	0.00%
Video Programming	104,672	103,217	1,455	1.41%
Telephone Communication Tax	12,461	14,000	(1,539)	-10.99%
Permits & Fees	775,000	474,500	300,500	63.33%
Investment Earnings	32,348	100,000	(67,652)	-67.65%
Appropriated Fund Balance	0	330,511	(330,511)	-100.00%
Powell Bill	293,000	306,000	(13,000)	-4.25%
Appropriated Fund Balance - Powell Bill	350,000	350,000	0	100.00%
Transfer from Capital Reserve	0	0	0	0.00%
Grants	2,000	131,600	(129,600)	-98.48%
Sale of Capital Assets	11,000	10,000	1,000	10.00%
Total	14,515,880	17,203,305	(2,687,425)	
WATER FUND	4,402,343	3,745,086	657,257	17.55%
WASTEWATER FUND	13,870,363	13,788,981	81,382	0.59%
STORMWATER FUND	681,138	681,292	(154)	-0.02%
SOLID WASTE FUND	1,412,366	1,224,586	187,780	15.33%
SOUTH HARBOR GOLF COURSE	369,514	330,719	38,795	11.73%
SEWER DISTRICT FEE FUND	7,017,958	6,311,840	706,118	11.19%
SEWER ASSESSMENT FUND	825,405	1,205,780	(380,375)	-31.55%
COVID19 FUND	0	106,341	(106,341)	-100.00%
ACCOMMODATIONS TAX FUND	1,600,000	744,000	856,000	115.05%
BEACH TAX FUND	1,038,000	476,400	561,600	117.88%
BEACH RENOURISHMENT FUND	4,088,636	2,057,186	2,031,450	98.75%
PIER REBUILD PROJECT FUND	0	240,900	(240,900)	-100.00%
PIER COMPLEX FUND	424,459	366,956	57,503	15.67%
CAPITAL RESERVE FUND	833,594	696,700	136,894	19.65%
BEACH PRESERVATION FUND	0	26,701	(26,701)	-100.00%
TOTAL REVENUES	51,079,658	49,206,773	1,872,885	3.81%
LESS INTERFUND TRANSFERS	11,870,058	9,256,302	2,613,756	28.24%
NET REVENUES	39,209,600	39,950,471	(740,871)	-1.85%
EXPENDITURES				
<u>GENERAL FUND</u>				
TOWN COUNCIL	217,136	202,636	14,500	7.16%
OUTSIDE AGENCY	58,650	60,659	(2,009)	-3.31%
ADMINISTRATION	2,711,667	6,361,030	(3,649,363)	-57.37%
FACILITIES MANAGEMENT	489,681	350,797	138,884	39.59%
POLICE	2,774,294	3,093,963	(319,669)	-10.33%
FIRE DEPARTMENT	2,787,583	2,840,145	(52,562)	-1.85%
ANIMAL CONTROL	64,834	62,946	1,888	3.00%
DEVELOPMENT SERVICES	1,133,198	827,369	305,829	36.96%
PUBLIC WORKS ADMINISTRATION	208,675	209,292	(617)	-0.29%
FLEET MAINTENANCE	190,189	191,311	(1,122)	-0.59%
PUBLIC WORKS STREETS	1,846,888	1,310,240	536,648	40.96%
PUBLIC WORKS OPERATIONS	1,073,477	694,559	378,918	54.56%
RECREATION DEPARTMENT	828,883	852,292	(23,409)	-2.75%
RECREATION-COMMUNITY RESOURCE CENTER	130,724	146,066	(15,342)	-10.50%
TOTAL GENERAL FUND EXPENDITURES	14,515,879	17,203,305	(2,687,425)	-15.62%
<u>WATER FUND</u>				
WATER-ADMINISTRATION	2,784,414	2,179,606	604,808	
WATER MAINTENANCE	1,617,929	1,565,480	52,449	
TOTAL WATER FUND EXPENDITURES	4,402,343	3,745,086	657,257	17.55%
<u>WASTEWATER FUND</u>				
WASTEWATER TREATMENT	4,529,874	4,502,535	27,339	
WASTEWATER COLLECTION	9,340,489	9,286,446	54,043	
TOTAL WASTEWATER FUND EXPENDITURES	13,870,364	13,788,981	81,382	0.59%
<u>STORMWATER FUND</u>				
	681,138	681,292	(154)	-0.02%
<u>SOLID WASTE FUND</u>				
	1,412,366	1,224,586	187,780	15.33%

TOWN OF OAK ISLAND
BUDGET COMPARISON

FUND/DEPARTMENT	Recommended FY 2021 - 2022	FY 2020 - 2021 (as amended)	Increase (Decrease)	%
<u>OKI GOLF COURSE FUND</u>				
TOTAL OKI GOLF COURSE EXPENDITURES	369,514	330,719	38,795	11.73%
<u>SEWER DISTRICT FUND</u>	7,017,958	6,311,840	706,118	11.19%
<u>SEWER ASSESSMENT FUND</u>	825,405	1,205,780	(380,375)	-31.55%
<u>COVID19 EXPENDITURES</u>		106,341	(106,341)	-100.00%
<u>ACCOMODATIONS TAX FUND</u>	1,600,000	744,000	856,000	115.05%
<u>BEACH TAX FUND</u>	1,038,000	476,400	561,600	117.88%
<u>BEACH RENOURISHMENT PROJECT</u>	4,088,636	2,057,186	2,031,450	98.75%
<u>PIER REBUILD PROJECT</u>	0	240,900	(240,900)	-100.00%
<u>PIER COMPLEX</u>	424,459	366,956	57,503	15.67%
<u>BEACH PRESERVATION FUND</u>	0	26,701	(26,701)	-100.00%
<u>CAPITAL RESERVE FUND</u>	833,594	696,700	136,894	19.65%
TOTAL EXPENDITURES	51,079,657	49,206,773	2,005,926	4.08%
LESS INTERFUND TRANSFERS	11,870,057	9,256,302	2,613,755	28.24%
NET EXPENDITURES	39,209,599	39,950,471	(607,829)	-1.52%

**TOWN OF OAK ISLAND
GENERAL FUND REVENUES (10)
FY 2021 - 2022**

Account Number	Previous Year Actual FY 19 - 20	Y.T.D.		Actual Revenue 04/30/2021	Dept. Request FY 2021 - 2022	Manager Recommendations	Council Approved
		Current Budget FY 20 - 21					
Ad Valorum Taxes							
10-300-1100 Current Year Taxes	7,775,954	7,019,667		7,923,481	7,642,056	7,642,056	7,642,056
10-300-1201 Prior Year Taxes	24,315	18,000		37,108	18,000	18,000	18,000
10-300-1300 Motor Vehicle Taxes - CY	289,945	210,000		268,182	268,000	268,000	268,000
10-300-1400 Motor Vehicle Taxes - PY	61,783	50,000		0	0	0	0
10-300-1500 Interest - Late Payments	37,397	750		887	1,000	1,000	1,000
10-300-1600 Tax Penalties	1,279	15,000		31,791	31,000	31,000	31,000
Sub-total Ad Valorum Taxes	8,190,673	7,313,417		8,261,450	7,960,056	7,960,056	7,960,056
Local Option Sales Tax 4%(39)							
10-300-3100 Local Option Sales Tax 4%(39)	816,978	781,600		868,839	877,528	877,528	877,528
10-300-3101 Local Option Sales Tax 1/2%(40)	447,902	439,650		452,278	456,801	456,801	456,801
10-300-3102 Local Option Sales Tax 1/2%(42)	422,930	412,294		450,079	454,580	454,580	454,580
10-300-3103 Local Option Sales Tax 1/2%(44)	418,957	400,570		409,070	413,161	413,161	413,161
Sub-total Other Taxes	2,106,768	2,034,114		2,180,267	2,202,070	2,202,070	2,202,070
Utilities Franchise Tax Revenues							
10-300-3210 Utilities Franchise Tax Revenues	777,517	490,682		560,625	498,042	498,042	498,042
10-300-3220 Beer And Wine Tax Proceeds	33,703	33,800		0	33,800	33,800	33,800
10-300-3230 Video Programming	140,062	103,217		104,672	104,672	104,672	104,672
10-300-3240 Telephone Communication Tax	18,506	14,000		12,461	12,461	12,461	12,461
Fire District Fees	1,480,672	1,432,164		1,202,526	1,866,264	1,866,264	1,866,264
NC Control Substance Dist.							
10-300-3330 NC Control Substance Dist.	3,778	800		1,078	0	0	0
10-300-3710 CAMA Reimbursement	1,870	4,000		9,535	0	0	0
10-300-3720 NCDOT Mowing Agreement	15,794	7,000		7,178	7,100	7,100	7,100
10-300-3810 Powell Bill Distributions	309,863	306,000		292,656	293,000	293,000	293,000
10-300-3900 ABC Board - Distribution	322,548	200,000		218,790	222,072	222,072	222,072
10-300-3901 ABC Board - Education	20,675	11,600		14,366	14,581	14,581	14,581
10-300-3902 ABC Board - Law Enforcement	14,768	8,400		10,261	10,415	10,415	10,415
Sub-total ABC Board	357,991	220,000		243,416	247,068	247,068	247,068
Permits and Licenses							
10-300-4211 Building Permits	547,914	299,500		425,567	528,300	528,300	528,300
10-300-4212 Plumbing Permits	17,200	18,000		19,929	12,000	12,000	12,000
10-300-4213 Electrical Permits	57,375	32,000		56,350	90,000	90,000	90,000
10-300-4214 Mechanical Permits	74,050	50,000		62,275	70,000	70,000	70,000
10-300-4220 CAMA Permits	7,200	25,500		7,500	7,200	7,200	7,200
10-300-4231 Civil Citations	10,829	5,000		10,126	5,000	5,000	5,000
10-300-4240 Homeowners Recovery Fund	2,300	2,000		3,155	2,000	2,000	2,000
10-300-4250 Parking Registrations	43,362	8,000		36,006	5,000	5,000	5,000
10-300-4260 Brunswick Electric Co-Op Refund	15,404	0		0	0	0	0
10-300-4300 Planning/Board of Adjustments	4,835	4,500		7,950	4,500	4,500	4,500
10-300-4301 Development Permits	25,856	15,000		39,240	31,000	31,000	31,000
10-300-4302 Zoning Permits	22,680	15,000		20,905	20,000	20,000	20,000
Sub-total Permits and Licenses	829,005	474,500		689,003	775,000	775,000	775,000

**TOWN OF OAK ISLAND
GENERAL FUND REVENUES (10)
FY 2021 - 2022**

Account Number	Previous Year Actual FY 19 - 20	Y.T.D. Current Budget		Actual Revenue 04/30/2021	Dept. Request FY 2021 - 2022	Manager Recommends	Council Approved
		FY 20 - 21	FY 21 - 22				
10-300-4100 Cable Vision Fees	0	10,000	0	0	0	0	0
10-300-4210 Nuisance Fees	0	500	0	0	0	0	0
10-300-4405 Annual Fire Inspection Fees	8,800	5,000	1,800	1,000	1,000	1,000	1,000
10-300-4410 Fire Report Fees	30	0	110	0	0	0	0
10-300-4420 Burn Fee for Structures	0	8,400	0	0	0	0	0
10-300-4421 Fire Permits	1,500	7,000	955	1,000	1,000	1,000	1,000
10-300-4440 Donations - Fire Department	0	100	0	0	0	0	0
10-300-4450 Emergency Transport Fees	1,540	5,000	3,976	3,000	3,000	3,000	3,000
Sub-total Fees	11,870	36,000	6,841	5,000	5,000	5,000	5,000
10-300-4610 Rec Center Program Fees	83,309	75,000	61,447	75,000	75,000	75,000	75,000
10-300-4612 Rec. Center Shelter Rental	333	1,000	95	500	500	500	500
10-300-4615 Splash Pad Rental	200	500	0	500	500	500	500
10-300-4620 Fundraising and Sponsorship	750	1,000	0	0	0	0	0
10-300-4621 Summer Concert Series Sponsorships	0	0	18,500	0	0	0	0
10-300-4630 Weight Room Fees	35,552	45,000	10,065	35,000	35,000	35,000	35,000
10-300-4640 Merchandise	6,711	6,000	346	5,000	5,000	5,000	5,000
10-300-8919 Rec Dept. Donations	210	3,000	280	0	0	0	0
Sub-total Recreation Dept	127,064	131,500	90,733	116,000	116,000	116,000	116,000
10-300-8100 Miscellaneous Revenues	52,122	10,000	13,043	10,000	10,000	10,000	10,000
10-300-8102 Capitalized Leases	439,261	0	0	0	0	0	0
10-300-8200 Donations	100	0	250	0	0	0	0
10-300-8201 Insurance Reimbursement	29,165	0	2,020	0	0	0	0
10-300-8410 Sale of Fixed Assets	38,325	0	756	1,000	1,000	1,000	1,000
10-300-8420 Sale of Materials	555	0	0	0	0	0	0
10-300-8916 Brunswick Arts Council Grant	0	0	2,500	0	0	0	0
10-300-8917 Veterans Park - Memorial Bricks	0	0	2,470	0	0	0	0
Sub-total Grants	559,527	10,000	21,039	11,000	11,000	11,000	11,000
10-300-8908 Mosquito Control Revenue	2,130	0	2,117	2,000	2,000	2,000	2,000
10-300-8913 Brunswick County Transit	15,000	15,000	0	0	0	0	0
10-300-8903 NC Urban Forest Council Grant	4,863	0	0	0	0	0	0
10-300-8904 Connect NC Grant	78,275	0	0	0	0	0	0
10-300-8905 PARTF Grant	180,000	100,000	0	0	0	0	0
10-300-8909 FEMA Grant	1,143,408	0	670,082	0	0	0	0
10-300-8910 CAMA Grant	0	16,600	0	0	0	0	0
Sub-total Grants	1,423,676	131,600	672,200	2,000	2,000	2,000	2,000
10-300-9500 Interest Income	300,384	100,000	35,390	32,348	32,348	32,348	32,348
10-300-9800 Appropriated Fund Balance	0	330,511	0	0	0	0	0
10-300-9801 Appropriated Fund Balance - Hurricane	0	3,680,000	0	0	0	0	0
10-300-9810 Appropriated Powell Bill	0	350,000	0	350,000	350,000	350,000	350,000
Sub-total Appropriations	0	4,360,511	0	350,000	350,000	350,000	350,000
Total General Fund Revenues	16,688,722	17,203,305	14,391,068	14,515,880	14,515,880	14,515,880	14,515,880

TOWN OF OAK ISLAND
BUDGETED TOWN COUNCIL (10-410)
FY 2021 - 2022

Account Number	Description	Previous Year Actual FY 19 - 20	Current Budget FY 20 - 21	Actual 04/30/2021 Expense	Dept Request FY 2021 - 2022	Manager Recommendations	Council Approved
	Personnel Costs						
10-410-0210	Fees Paid Elected Officials	47,050	46,200	38,500	46,200	46,200	46,200
10-410-0300	FICA & Medicare Expense	3,211	3,534	2,486	3,534	3,534	3,534
10-410-0800	Workers Compensation	70	102	194	102	102	102
	Total Personnel Costs	50,331	49,836	41,180	49,836	49,836	49,836
	Operational Expenditures						
10-410-2100	Departmental Supplies	1,024	1,500	1,260	3,500	3,500	3,500
10-410-2101	Video and Taping Supplies	2,537	7,000	5,591	10,000	10,000	10,000
10-410-2406	Employee/Volunteer Appreciation	2,488	0	0	0	0	0
10-410-3100	Professional Services - Legal	40,802	92,000	22,075	92,000	92,000	92,000
10-410-3101	Professional Services - Other	44,000	45,000	44,000	46,000	46,000	46,000
10-410-3104	Special Projects	9,017	1,000	52	5,000	5,000	5,000
10-410-3200	Advertising	2,238	3,500	2,100	3,000	3,000	3,000
10-410-3300	Dues & Subscriptions	0	300	300	300	300	300
10-410-3600	Council Development	840	500	363	1,000	1,000	1,000
10-410-4600	Election Expenses	5,234	0	0	6,500	6,500	6,500
10-410-9100	Expendable Equipment	3,218	2,000	230	0	0	0
	Total Operational Expenditures	111,398	152,800	75,972	167,300	167,300	167,300
	Total Department Costs (10-410)	161,730	202,636	117,152	217,136	217,136	217,136

BUDGETED TOWN COUNCIL (10-410)
LINE ITEM FUNDING PROPOSAL
FY 2021 - 2022

2100	<u>Department Supplies</u>			
	Includes supplies, name plates, and funeral flowers / donations		Total=	\$3,500
2101	<u>Supplies - Videotaping</u>			
	Includes all costs to film, edit and post Town Council Meetings and Community Events on the Town's Public Access Channel. Also includes annual maintenance to Clark Powell for Leightronix equipment for Council chambers. The zoom meetings are \$4,100. annually		Total=	\$10,000
2406	<u>Employee/Volunteer Appreciation Dinner</u>			
	To cover cost of dinner to reflect Town's appreciation of its volunteers		Total=	\$0
3100	<u>Professional Services - Legal</u>			
	Town Attorney Services - projected at \$6,000 per month	72,000		
	Includes other various legal fees / Expenses not a part of the Town Attorney's Contract and/or any other professional fees.			
		20,000		
		92,000	Total=	\$92,000
3101	<u>Professional Services - Other</u>			
	2020 - 2021 Audit Contract estimate of \$45,000		Total=	\$46,000
3104	<u>Special Projects</u>			
	To cover special projects that arise during the course of the year.		Total=	\$5,000
3200	<u>Advertising</u>			
	Based on review of Current year Advertising mostly with State Port Pilot for meeting announcements, etc.		Total=	\$3,000
3300	<u>Dues and Subscriptions</u>			
	North Carolina Mayor's Association		Total=	\$300
3600	<u>Council Development</u>			
	Includes travel incurred by Council members to attend various schools, training, or conferences.			
	Includes annual retreat for Council members to develop Town goals and objectives.		Total=	\$1,000
4600	<u>Election Expenses</u>			
	These funds are to fund the election to be held in Nov. 2021. This is based on the prior election costs		Total=	\$6,500
Total Operational Expenditures \$				167,300

**TOWN OF OAK ISLAND
DEPARTMENT SUMMARY
FY 2021 - 2022**

<u>EXPENDITURES</u>	<u>FY 19 - 20 Actual</u>	<u>FY 20 - 21 Budget</u>	<u>Recommended</u>		<u>Approved</u>		<u>POSITIONS</u>
			<u>FY 21 - 22 Budget</u>	<u>% Change</u>	<u>FY 2021 - 2022 Budget</u>	<u>% Change</u>	
Total Personnel Costs	50,331	49,836	49,836	0.00%	49,836	0.00%	Mayor 1
Operational Expenditures	111,398	152,800	167,300	8.67%	167,300	9.49%	Town Council Members 5
Transfers							
TOTAL	161,730	202,636	217,136	7.16%	217,136	7.16%	
							TOTAL
<u>Personnel</u>	<u>Full Time</u>	<u>Elected</u>	<u>Total</u>				<u>6</u>
		6	6				6

BUDGETED TOWN COUNCIL (10-410)

PERSONNEL COST DATA

FY 2021 - 2022

First Name	Position	2020-2021	
		Approved Salary	Requested Salary
Total Salaries & Wages		\$ 46,200	\$ 46,200
Total Fringe Benefit Costs			
FICA & Medicare		\$ 3,534	\$ 3,534
Workers Compensation		\$ 102	\$ 102
Total Fringe Benefit Costs		\$ 3,636	\$ 3,636
Total Salaries and Fringe Benefit Costs		\$ 49,836	\$ 49,836

TOWN OF OAK ISLAND
BUDGETED OUTSIDE AGENCY FUNDING (10-411)
FY 2021 - 2022

Account Number	Description	Previous Year Actual FY 19 - 20	Current Budget FY 20 - 21	Estimated 04/30/2021 Expense	Agency Requests FY 21 - 22	Manager Recommendations	Council Approved
10-411-3301	Brunswick Family Assistance	0	1,700	1,700	2,000	2,000	2,000
10-411-3303	Chamber of Commerce	5,000	4,250	4,250	5,000	5,000	5,000
10-411-3305	OKI Senior Citizens Inc.	0	559	559	0	0	0
10-411-3309	Oak Island Water Rescue	24,000	32,900	22,450	21,150	21,150	21,150
10-411-3314	Brunswick County Literacy Council	0	0	0	1,500	1,500	1,500
10-411-3329	Friends of the Sea Turtles	0	0	0	6,000	6,000	6,000
10-411-3331	Sea Biscuit Wildlife Shelter	2,000	2,550	2,550	3,000	3,000	3,000
10-411-3332	Oak Island Beautification	1,000	1,700	0	0	0	0
10-411-3335	Brunswick County Airport	15,000	17,000	17,000	20,000	20,000	20,000
Total Outside Agency Funding		47,000	60,659	48,509	58,650	58,650	58,650

TOWN OF OAK ISLAND
BUDGET SUMMARY - ADMINISTRATION (10-420)
FY 2021 - 2022

Number	Description	Previous Year Actual FY 19 - 20	Current Budget FY 20 - 21	Actual 04/30/2021 Expense	Dept Request FY 21 - 22	Manager Recommends	Council Approved
Salaries & Wages							
10-420-0220	Salaries & Wages - Full Time	828,790	815,539	676,037	807,790	807,790	807,790
10-420-0240	Salaries & Wages - Part Time	0	-	2,030	20,088	20,088	20,088
	Sub-total Salaries & Wages	828,790	815,539	678,067	827,878	827,878	827,878
Fringe Benefits							
10-420-0245	Cell Phone Allowance	4,200	3,600	3,100	3,000	3,000	3,000
10-420-0300	FICA & Medicare Expense	60,158	62,389	49,730	63,333	63,333	63,333
10-420-0410	Group Insurance	115,836	114,010	87,456	98,873	98,873	98,873
10-420-0510	LGERS Retirement	73,882	87,734	68,723	92,330	92,330	92,330
10-420-0520	401K Plan Retirement	30,952	32,524	24,311	32,312	32,312	32,312
10-420-0700	Unemployment Insurance Insurance	0	1,645	1,287	1,410	1,410	1,410
10-420-0800	Workers Compensation	2,018	1,888	1,769	1,535	1,535	1,535
10-420-1000	Retiree Insurance	35,601	39,404	35,479	39,404	39,404	39,404
	Sub-total Fringe Benefits	322,647	343,193	271,855	332,196	332,196	332,196
	Total Salaries, Wages & Fringe Benefits	1,151,437	1,158,732	949,922	1,160,074	1,160,074	1,160,074
Operational Expenditures							
10-420-2100	Departmental Supplies	17,777	13,500	12,500	18,000	18,000	18,000
10-420-2102	Citizens Academy	1,267	1,500	-	1,500	1,500	1,500
10-420-2103	Covid-19 Safety Measurers	0	20,000	27,030	0	0	0
10-420-2105	Cash Over/Short	1,169	0	1	0	0	0
10-420-2300	Vehicle Fleet Operation and Maintenance	3,695	4,000	915	24,000	24,000	24,000
10-420-3101	Drone Expenditures	0	15,500	3,605	10,000	10,000	10,000
10-420-3200	Advertising	726	1,000	110	1,000	1,000	1,000
10-420-3300	Dues & Subscriptions	5,877	4,578	13,443	13,258	13,258	13,258
10-420-3400	Beach Day Celebration	13,750	13,750	8,375	15,000	15,000	15,000
10-420-3600	Staff Development	4,398	5,000	2,753	2,500	2,500	2,500
10-420-3601	Manager's Staff Development	314	3,500	-	3,500	3,500	3,500
10-420-4101	Hurricane Damage Expense	288,205	3,680,000	3,592,256	0	0	0
10-420-4110	Maint. & Repair Town Hall	3,669	8,000	5,555	12,651	12,651	12,651
10-420-4120	Maint. & Repair Equipment	2,356	2,375	1,539	8,075	8,075	8,075
10-420-4300	Telephone & Postage	8,276	11,040	6,091	11,272	11,272	11,272
10-420-4301	Internet Access	15,228	16,608	12,318	15,600	15,600	15,600
10-420-4308	Oak Island Web Page	12,190	119	-	0	0	0
10-420-4400	Utilities	19,848	22,500	15,463	22,500	22,500	22,500
10-420-4500	Liability Insurance	207,671	207,047	190,136	210,900	210,900	210,900
10-420-4700	Misc. - Fire District Fees	14,265	15,000	14,669	15,000	15,000	15,000
10-420-4700	Technology -Upgrades and Maintenance	10,586	40,000	13,250	45,000	45,000	45,000
10-420-6100	Contracted Services	172,023	142,500	135,713	144,364	144,364	144,364
10-420-6101	Contracted Services - IT	0	45,295	45,649	52,000	52,000	52,000
10-420-6600	Bank & Credit Card Fees	17,761	15,000	15,672	24,000	24,000	24,000
10-420-9100	Expendable Equipment	1,691	1,500	438	0	0	0
10-420-9101	Expendable Equipment - IT	2,943	2,500	1,281	0	0	0
	Totals	825,685	4,291,812	4,118,761	650,120	650,120	650,120

TOWN OF OAK ISLAND
BUDGET SUMMARY - ADMINISTRATION (10-420)
FY 2021 - 2022

Number	Description	Previous Year Actual FY 19 - 20	Current Budget FY 20 - 21	Actual 04/30/2021 Expense	Dept Request FY 21 - 22	Manager Recommends	Council Approved
Capital Outlay							
10-420-7400	Capital Outlay	100,125	105,981	95,582	575,000	575,000	575,000
	Total Capital Outlay	100,125	105,981	95,582	575,000	575,000	575,000
Debt Service							
10-420-7110	Debt Service - Principal	588,000	588,000	588,000	0	0	0
10-420-7120	Debt Service - Interest	26,460	13,230	13,230	0	0	0
	Total Debt Service	614,460	601,230	601,230	0	0	0
Transfers to Other Funds							
10-420-9635	Transfer to Solid Waste	265,000			0	0	0
10-420-9640	Transfer to Wastewater Assessment Fund	268,800		-	0	0	0
10-420-9646	Transfer to Golf Course	85,000	150,819	65,000	227,014	227,014	227,014
10-420-9648	Transfer to Beach Nourishment	0	-	-	(0)	(0)	(0)
10-420-9649	Transfer to Pier Complex	140,000	52,456	-	99,459	99,459	99,459
10-420-9672	Transfer to Capital Reserve	0	0	0	0	0	0
	Total Transfers to Other Funds	758,800	203,275	65,000	326,472	326,472	326,472
	Departmental Total (10-420)	3,450,507	6,361,030	5,830,494	2,711,667	2,711,667	2,711,667

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**TOWN OF OAK ISLAND
BUDGET SUMMARY - ADMINISTRATION (10-420)
LINE ITEM FUNDING PROPOSAL
FY 2021 - 2022**

2102	<u>Department Supplies</u>		
	Anticipated miscellaneous supplies for Town Hall offices based on review of Current year expenditures.	Total=	\$18,000
2102	<u>Citizens Academy</u>		
	Anticipated cost of planned Citizens Academy	Total=	\$1,500
2103	<u>Covid-19 Safety Measures</u>		
	To cover the cost of expenditures related to the Covid-19 pandemic	Total=	\$0
2300	<u>Vehicle Fleet Operation and Maintenance</u>		
	Gasoline, oil and repairs to vehicle fleet to be utilized by Town Hall employees. This amount also includes \$20,000 to place GPS equipment in all town vehicles	Total=	\$24,000
3101	<u>Drone Expenditures</u>		
	To cover the cost of the town's drone activities	Total=	\$10,000
3200	<u>Advertising</u>		
	To cover the cost of required legal posting, employment opportunity posting and other miscellaneous Advertising.	Total=	\$1,000
3300	<u>Dues & Subscriptions</u>		
	NC League of Municipalities	8,489	
	Cape Fear Council of Governments	1,710	
	NC School of Government Foundation	1,044	
	North Carolina Tax Collectors Association	50	
	American Shore and Beaches	500	
	North Carolina Assoc of Municipal Clerks	70	
	International Institute of Municipal Clerks	195	
	NC Resorts	100	
	NC Beach, Inlet & Waterway Association (NCBIWA)	1,100	
	Estimated for professional dues, certification & medicare renewal and subscriptions to professional journals, etc.	13,258	
		Total=	\$13,258
3400	<u>Beach Day Expenses</u>		
	This is to cover the cost of the Town's annual beach day celebration	Total=	\$15,000
3600	<u>Staff Development</u>		
	Estimated for administrative staff to attend, meetings, conferences, required updates, etc. in order to stay abreast of Changes and to maintain required certification & Medications. Includes travel and training cost for Town Clerk, Finance Director, Tax Collector and all of the other Administration supporting staff	Total=	\$2,500
3601	<u>Manager's Staff Development</u>		
	Estimated based on Town Manager attendance at Seminars and other training	Total=	\$3,500
4110	<u>Maintenance & Repairs - Town Hall</u>		
	Repairs made to town hall not charged to Facilities Management. Cost for door fab replacement \$2,651	Total=	\$12,651
4120	<u>Repair and Maintenance - Equipment</u>		
	Maintenance agreements for telephone system, administration copier and mailing system.		
	Green DM400C Mailing System, Letter Opener and Annual Lease with Pitney Bowes	\$2,000	
	Annual Elevator Inspection	175	
	Town Hall Copier Leases	5,700	
	Miscellaneous	200	
	Totals	\$8,075	Total= \$8,075

**TOWN OF OAK ISLAND
BUDGET SUMMARY - ADMINISTRATION (10-420)
LINE ITEM FUNDING PROPOSAL
FY 2021 - 2022**

4300	<u>Telephone & Postage</u>	Telephone service for all of Town Hall, including fax lines and computer modem lines. Postage is for administration and special project mailings.			
	AT & T Phone Service averages \$230/month	\$	2,760		
	Time Warner Cable (\$417.70 x 12 months)	\$	5,012		
	Postage (Town) and FedEx/Shipping (Admin)	\$	3,500		
		\$	11,272	Total=	\$ 11,272
4301	<u>Internet Access</u>	Cost to maintain access to the internet connectivity to other buildings.			
	MicroSoft (\$550.00 x 12 months), Spectrum (\$750 x 12 months)	\$	15,600	Total=	\$ 15,600
4308	<u>Oak Island Web Page</u>	This funding is to rebuild update, improve and maintain the town's web page		Total=	\$0
4400	<u>Utilities</u>	Based on analysis of Current year billings from Brunswick Electric		Total=	\$22,500
4500	<u>Liability Insurance and Unemployment Insurance</u>	Includes insurance on Town facilities and equipment, professional liability and required Unemployment Insurance contributions and deductibles for claims/law suits. Estimated Expense will need to be re-evaluated when premium renewal notices are received from insurance carriers.			
	FY 2021 Insurance information:				
	Property & Liability -Based on Billing from NCLM (This covers all town opeations)	\$190,000			
	Flood Insurance - This is coverage for Town Hall and Police Building	\$900			
	Deductible payments (4 claims @ \$5,000 per claim)	\$20,000			
	Total	\$210,900	Total=	\$210,900	
4700	<u>Fire District Fees</u>	Payment of Town portion of fire fees. (This is refunded during the year by County in Fire District Fees)		Total=	\$15,000
5420	<u>Technology - Upgrades & Maintenance</u>	Update to computer software, replacement of outdated PC's and printers		Total=	\$45,000
6100	<u>Contracted Services</u>	Includes service/maintenance of Town's server hardware and software package upgrades; software license fees for ICS software; fees for Accurant service; copier lease payments, EAP contract service fees, postage meter updates; fees to Brunswick County for vehicle tax collections, rent for solid waste containers for certain municipal facilities, contract with municipal code corporation, copier lease, actuarial study, web master, etc.			
	Harris Software Contract - To maintain ICS for Assessments	\$	6,000		
	Tyler Software - Annual Maintenance (\$1,500 and Licenses \$53,000)	\$	54,000		
	RONCO - Maintenance of Telephone System (\$838 x 12 months)	\$	10,056		
	Property Tax Notices-Printing and mailing (South Data)	\$	10,000		
	OPEB Actuarial Valuations	\$	5,900		
	LEO Separation Actuarial Valuations	\$	-		
	Employee Assistance Program	\$	2,664		
	Absolute Assurance Testing	\$	600		
	LexisNexis-Accurant	\$	3,144		
	Municipal Code Updates	\$	12,000		
	Study for Off Island EOC	\$	20,000		
	Study for SW 6th Crossover Engineering, Design,Permitting)	\$	20,000		
		\$	144,364	Total=	\$144,364
6101	<u>Contracted Services - IT</u>	Hooks System - Maintenance of all Systems, Cloud storage and other technical assistance		\$	52,000
6600	<u>Bank and Credit Card Fees</u>	Tyler software and licensing for payroll processing - all departments, bank & credit card fees. Estimate of \$2,000 per month based on past activity		Total=	\$24,000
			Sub-total, before Capital & Transfers		\$650,120
7400	<u>Capital Outlay</u>	Skatepark		\$	300,000
	Commercial Corridor Sidewalks	\$	275,000		
		\$	575,000	Total=	\$575,000
			Sub-total		\$575,000
9646	<u>Transfer to Golf Course</u>	To supplement operations of the golf course.		Total=	\$227,014
9649	<u>Transfer to Pier Complex</u>	To supplement operations of the pier complex		Total=	\$99,459
			Net Transfers		\$326,473

TOWN OF OAK ISLAND
BUDGET SUMMARY - ADMINISTRATION (10-420)
FY 2021 - 2022

<u>Ependitures</u>	<u>FY 19 - 20</u> <u>Actual</u>	<u>FY 20 - 21</u> <u>Budget</u>	<u>Recommended</u>		<u>POSITIONS</u>
			<u>FY 21 - 22</u> <u>Budget</u>	<u>%</u> <u>Change</u>	
Salaries/Benefits	\$ 1,151,437	\$ 1,158,732	\$ 1,160,074	0.1%	Town Manager 1
Operating Expenses	\$ 537,479.87	\$ 611,812	\$ 650,120	6.3%	Finance Director 1
Hurricane Damage	\$ 288,205	\$ 3,680,000	\$ -	-100.0%	Town Clerk 1
Capital Outlay	\$ 100,125	\$ 105,981	\$ 575,000	442.6%	Human Resource Specialist 1
Debt Service	\$ 614,460	\$ 601,230	\$ -	-100.0%	Accounting Services Technician 1
Transfers	\$ 758,800	\$ 203,275	\$ 326,472	60.6%	Tax Collector 1
					CSR 3
					Accounting Technician 1
					Administrative Assistant II 1
TOTAL	\$ 3,450,507	\$ 6,361,030	\$ 2,711,667	-57.4%	Communications Director 1
PERSONNEL	<u>FULL-TIME</u> 12	<u>PART-TIME</u> 1	<u>TOTAL</u> 13		
				Part Time	12
				Drone Pilot	1
				Total	13

TOWN OF OAK ISLAND
BUDGET SUMMARY - ADMINISTRATION (10-420)
PERSONNEL COST DATA
FY 2021 - 2022

Last Name	First Name	POSITION	GR.	Current Approved Salary	Effective Merit	COLA	Christmas Bonus	Requested Salary	Approved Salary	Annual Insurance	#
Total Salaries and Wages - Full Time											
				\$ 765,824	\$ 22,975	\$ 16,291	\$ 2,700	\$ 807,790	\$ 807,790	\$ 98,873	12
Part Time											
Total Part Time											
				\$ 19,980	\$ -	\$ -	\$ 108	\$ 20,088	\$ 20,088		1
Total Salaries and Wages -Full & Part Time											
				\$ 785,804	\$ 22,975	\$ 16,291	\$ 2,808	\$ 827,878	\$ 827,878	\$ 98,873	13
Total Fringe Benefit Costs											
Cell Phone Allowance		\$600.00		\$ 3,600				\$ 3,000	\$ 3,000		5
Group Insurance				\$ 114,010				\$ 98,873	\$ 98,873		
FICA & Medicare		7.65%		\$ 62,389				\$ 63,333	\$ 63,333		
Unemployment Insurance	\$	117.50		\$ 1,645				\$ 1,410	\$ 1,410		
LGERS Retirement		11.43%		\$ 87,734				\$ 92,330	\$ 92,330		
401K Retirement		4.00%		\$ 32,524				\$ 32,312	\$ 32,312		
Workers Compensation				\$ 1,888				\$ 1,535	\$ 1,535		
Retiree Insurance				\$ 39,404				\$ 36,180	\$ 36,180		
Total Fringe Benefit Costs				\$ 343,194				\$ 328,972	\$ 328,972		
Total Salaries, Wages & Fringe Benefits											
				\$ 1,109,018	\$ 22,975	\$ 16,291	\$ 2,700	\$ 1,136,762	\$ 1,136,762		

TOWN OF OAK ISLAND
FACILITIES MAINTENANCE DEPARTMENT (10-500)
FY 2021 - 2022

Number	Description	Previous Year Actual FY 19 - 20	Current Budget FY 21 - 22	Actual 04/30/2021 Expense	Dept Request FY 21 - 22	Manager's Recommended	Council Approved	%
Salaries & Wages								
10-500-0220	Salaries & Wages - Full Time	85,510	89,257	65,983	89,703	89,703	89,703	
10-500-0240	Salaries & Wages - Overtime	9,633	4,000	2,751	4,000	4,000	4,000	
	Sub-total Salaries & Wages	95,143	93,257	68,733	93,703	93,703	93,703	19.14%
Fringe Benefits								
10-500-0245	Cell Phone Allowance	1,200	1,200	900	1,200	1,200	1,200	
10-500-0300	FICA & Medicare Expense	6,702	7,134	4,875	7,168	7,168	7,168	
10-500-0410	Group Insurance	17,218	13,910	12,947	17,135	17,135	17,135	
10-500-0510	LGERS Retirement	8,484	9,494	6,976	10,253	10,253	10,253	
10-500-0520	401K Plan Retirement	2,190	3,712	2,100	3,588	3,588	3,588	
10-500-0700	Unemployment Insurance	0	235	184	235	235	235	
10-500-0800	Workers Compensation	2,736	3,515	3,302	3,458	3,458	3,458	
	Sub-total Fringe Benefits	38,529	39,200	31,284	43,037	43,037	43,037	8.79%
	Total Salaries, Wages & Fringe Benefits	133,673	132,457	100,018	136,741	136,741	136,741	27.92%
Operational Expenditures								
10-500-2100	Departmental Supplies	6,566	7,500	5,884	8,000	8,000	8,000	
10-500-2300	Vehicle Fleet Operations & Maintenance	5,392	8,600	8,531	10,000	10,000	10,000	
10-500-3600	Staff Development	429	500	-	500	500	500	
10-500-3710	Uniforms	1,399	1,240	822	1,240	1,240	1,240	
10-500-3720	OSHA Compliance	0	1,000	300	1,000	1,000	1,000	
10-500-4110	Maint. & Repair Facilities	61,759	66,400	40,022	65,000	65,000	65,000	
10-500-4120	Maint. & Repair Equipment	362	500	611	750	750	750	
10-500-4140	Maint. Beach, Waterway Access	11,536	10,000	7,600	-	-	-	
10-500-4302	Telephone & Postage	1,067	1,700	754	1,700	1,700	1,700	
10-500-4303	Internet Access	1,232	1,900	800	1,900	1,900	1,900	
10-500-4400	Utilities	26,916	30,000	40,118	50,900	50,900	50,900	
10-500-6100	Contracted Services	67,756	82,500	63,939	87,000	87,000	87,000	
10-500-9100	Expendable Equipment	0	1,000	928	0	0	0	
	Total Operational Expenditures	184,414	212,840	170,308	227,990	227,990	227,990	46.56%
Contracted Services								
10-500-5420	Capital Outlay	0	5,500	4,924	124,950	124,950	124,950	
	Total Capital Outlay	0	5,500	4,924	124,950	124,950	124,950	25.52%
	Department Total (10-500)	318,087	350,797	275,250	489,681	489,681	489,681	100.00%

**TOWN OF OAK ISLAND
FACILITIES MAINTENANCE DEPARTMENT (10-500)
LINE ITEM FUNDING PROPOSAL
FY 2021 - 2022**

2100	<u>Departmental Supplies</u>		
	Shop supplies and materials for general facility department operations, such as saw blades, hand tools, nail guns and other general tools.	Total=	\$8,000
2300	<u>Vehicle Fleet Operations & Maintenance</u>		
	Fuel, oil, etc. And maintenance expenses	Total=	\$10,000
3600	<u>Staff Development</u>		
	Stay current with changes in environmental changes, technology	Total=	\$500
3710	<u>Uniforms</u>		
	2 @ \$620 per employee	Total=	\$1,240
3720	<u>OSHA Compliance</u>		
	Safety Shoes and other required apparatus	Total=	\$1,000
4110	<u>Maint. & Repair Facilities</u>		
	Repairs to Town Hall, Police Department and other buildings not included in department Budgets	Total=	\$65,000
4120	<u>Maint. & Repair Equipment</u>		
	This is to fund miscellaneous power hand tools such as a welder, planer, saws etc.	Total=	\$750
4302	<u>Telephone & Postage</u>		
	Estimated based on review of Current year expenditures.	Total=	\$1,700
4303	<u>Internet Access</u>		
	Estimated based on review of Current year expenditures.	Total=	\$1,900
4400	<u>Utilities</u>		
	This line item is for electric service, solid waste, water & sewer service	Total=	\$50,900
6100	<u>Contracted Services</u>		
	Gutter and flashing repairs and painting at Town Hall	\$25,000	
	Manning Pest Control (\$ 700. per quarter)	\$2,800	
	Laws Janitorial Service (Police Dept\$1,825 Town Hall \$1,675 and Public Works \$600 per Month)	\$49,200	
	Includes monthly cleaning of facilities, pest control and other services		
	Building Facility Review of 20 buildings x \$500.00 each	\$10,000	
	Sub-Total	\$87,000	Total= \$87,000
		Sub-Total	\$227,990
5420	<u>Capital Outlay</u>		
	Purchase of 2020 International Cargo Van with Utility Body, This will replace a Ford E-250 Van. The cost includes brackets, electrical services and shelving	\$ 77,950	
	Replacement of pole mounted Christmas Lights (47 new designs at \$1,000 each)	\$ 47,000	
		Total=	\$124,950
		TOTAL	<u>\$352,940</u>

TOWN OF OAK ISLAND
FACILITIES MAINTENANCE DEPARTMENT (10-500)
DEPARTMENT SUMMARY
FY 2021 - 2022

<u>Expenditures</u>	FY 19 - 20 <u>Actual</u>	FY 20 - 21 <u>Budget</u>	<u>Recommended</u>		<u>Positions</u>
			FY 21 - 22 <u>Budget</u>	<u>Change</u> %	
Salaries/Benefits	133,673	132,457	136,741	3.2%	1
Operating Expenses	184,414	212,840	227,990	7.1%	1
Capital Outlay	0	5,500	124,950	100.0%	
<u>TOTAL</u>	318,087	350,797	489,681	39.6%	2

<u>PERSONNEL</u>	<u>FULL-TIME</u> 2	<u>PART-TIME</u> 0	<u>TOTAL</u> 2
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TOWN OF OAK ISLAND
FACILITIES MAINTENANCE DEPARTMENT (10-500)
PERSONNEL COST DATA
FY 2021 - 2022

Last Name	First Name	Position	Gr	Current Approved	Effective Merit	COLA	Christmas Bonus	Requested Salary	Approved Salary	Annual Insurance
Sub-total Salaries and Wages										
				\$ 84,864	\$ 2,546	\$ 1,805	\$ 450	\$ 89,703	\$ 89,703	\$ 17,135
Overtime				\$ 4,000						
Total Salaries and Wages				\$ 88,864	\$ 2,546	\$ 1,805	\$ 450	\$ 93,703	\$ 93,703	
Total Fringe Benefit Costs										
Cell Phone Allowance				\$ 1,200				\$ 1,200	\$ 1,200	
Group Insurance				\$ 13,910				\$ 17,135	\$ 17,135	
FICA & Medicare				\$ 7,134				\$ 7,168	\$ 7,168	
Unemployment Insurance		7.65%		\$ 235				\$ 235	\$ 235	
Workers Compensation		\$118		\$ 3,515				\$ 3,458	\$ 3,458	
LGERS Retirement		11.43%		\$ 9,494				\$ 10,253	\$ 10,253	
401K Retirement		4.00%		\$ 3,712				\$ 3,588	\$ 3,588	
Total Fringe Benefit Costs				\$ 39,200	\$ -	\$ -	\$ -	\$ 43,037	\$ 43,037	
Total Wages, Salaries and Fringe Benefit Costs										
				\$ 128,064	\$ 2,546	\$ 1,805	\$ 450	\$ 136,741	\$ 136,740	

TOWN OF OAK ISLAND
BUDGET SUMMARY - POLICE DEPARTMENT (10-510)
FY 2021 - 2022

Number	Description	Previous Year Actual FY 19 - 20	Current Budget FY 20 - 21	Actual 04/30/2021 Expense	Dept. Request FY 21 - 22	Manager Recommends	Council Approved	%
Salaries & Wages								
10-510-0220	Salaries & Wages - Full Time	1,305,268	1,429,439	1,072,473	1,434,499	1,434,499	1,434,499	
10-510-0230	Wages - Part Time	0	0	-	80,432	80,432	80,432	
10-510-0240	Salaries & Wages - Scheduled	70,090	30,000	31,741	27,500	27,500	27,500	
10-510-0241	Salaries & Wages - Unscheduled	0	17,500	-	17,500	17,500	17,500	
	Sub-total Salaries	1,375,359	1,476,939	1,104,214	1,559,931	1,559,931	1,559,931	56.23%
Fringe Benefits								
10-510-0245	Cell Phone Allowance	13,150	15,000	10,400	14,400	14,400	14,400	
10-510-0300	FICA & Medicare	102,438	114,133	82,141	119,335	119,335	119,335	
10-510-0410	Group Insurance	176,082	197,760	135,882	182,918	182,918	182,918	
10-510-0510	Retirement Expense - LEO	129,032	104,949	115,664	120,039	120,039	120,039	
10-510-0511	Retirement Expense - LGERS	0	5,392	-	6,017	6,017	6,017	
10-510-0520	401K Retirement Plan	66,630	65,178	53,418	73,448	73,448	73,448	
10-510-0700	Unemployment Insurance	0	3,173	2,483	3,055	3,055	3,055	
10-510-0800	Workers Compensation	49,510	36,212	34,065	35,651	35,651	35,651	
10-510-1000	Retiree Insurance (OPEB)	44,964	52,889	24,866	52,889	52,889	52,889	
	Sub-total Fringe Benefits	581,805	594,686	458,919	607,752	607,752	607,752	21.91%
	Total Salaries, Wages and Benefits	1,957,163	2,071,625	1,563,133	2,167,683	2,167,683	2,167,683	78.13%
Operational Expenditures								
10-510-2100	Investigations/Drug Enforcement	555	3,500	1,333	3,000	3,000	3,000	
10-510-2101	Departmental Supplies	9,696	10,000	5,011	10,500	10,500	10,500	
10-510-2102	Ammunition Expense	0	0	-	7,000	7,000	7,000	
10-510-2103	Drug Enforcement-Narcotics	9,000	12,000	5,000	12,000	12,000	12,000	
10-510-2300	Vehicle Fleet Operation & Maintenance	80,153	81,000	37,523	65,000	65,000	65,000	
10-510-3300	Dues & Subscriptions	250	800	-	500	500	500	
10-510-3500	Printing		2,000	136	-	-	-	
10-510-3600	Staff Development	7,163	9,000	2,350	9,000	9,000	9,000	
10-510-3710	Uniforms	13,841	12,000	6,490	11,500	11,500	11,500	
10-510-4109	Maint. & Repair Facility	5,537	10,000	9,295	12,650	12,650	12,650	
10-510-4120	Maint. & Repair Equipment	4,394	2,000	919	2,000	2,000	2,000	
10-510-4300	Telephone & Postage	21,325	19,000	12,522	19,000	19,000	19,000	
10-510-4301	Internet Access	6,534	4,500	4,580	6,200	6,200	6,200	
10-510-4400	Utilities	22,799	25,000	16,533	25,000	25,000	25,000	
10-510-6100	Contracted Services	40,914	40,000	30,385	43,450	43,450	43,450	
10-510-6220	Vehicle Lease Payments-Prior Year	153,952	153,951	125,927	154,707	154,707	154,707	
10-510-9100	Expendable Equipment	14,610	10,000	3,613	16,104	16,104	16,104	
10-510-9310	Drug Forfeitures - Federal	2,989	2,059	-	-	-	-	
10-510-9320	Drug Forfeitures - State	10,531	0	-	-	-	-	
	Sub-total Operational Expenditures	404,241	396,810	281,618	397,611	397,611	397,611	14.33%

TOWN OF OAK ISLAND
BUDGET SUMMARY - POLICE DEPARTMENT (10-510)
FY 2021 - 2022

Number	Description	Previous Year Actual FY 19 - 20	Current Budget FY 20 - 21	Actual 04/30/2021 Expense	Dept. Request FY 21 - 22	Manager Recommendations	Council Approved	%
Capital Outlay								
10-510-5430	Capital Outlay	439,261	141,346	124,871	129,000	129,000	129,000	
	Total Capital Outlay	439,261	141,346	124,871	129,000	129,000	129,000	4.65%
Debt Service								
10-510-7110	Debt Service - Principal	473,528	473,528	473,528	-	-	-	
10-510-7120	Debt Service - Interest	21,308	10,654	10,654	-	-	-	
	Total Debt Service	494,836	484,182	484,182	0	0	0	0.00%
Transfers								
10-510-9672	Transfer to Capital Reserve	87,500	0	-	80,000	80,000	80,000	2.88%
	Total Transfers	87,500	0	-	80,000	80,000	80,000	
	Departmental Total(10-510)	3,383,002	3,093,963	2,433,804	2,774,294	2,774,294	2,774,294	100.00%

TOWN OF OAK ISLAND
BUDGET SUMMARY - POLICE DEPARTMENT (10-510)
LINE ITEM FUNDING PROPOSAL
FY 2021 - 2022

Operational Expenditures

2100 Investigations/Drug Enforcement

This line item is used for Expenses related to the Investigations Division to include surveillance equipment, purchasing narcotic identification kits, and supplies related to the packaging and storage of evidence seized or collected by officers. Total= \$ 3,000

2101 Departmental Supplies

This line item is used to purchase items necessary in the daily operation of the Department. This includes office supplies, , computer discs, rechargeable flashlight batteries, alkaline batteries, flashlight bulbs, and public safety and crime prevention materials. Total= \$ 10,500

2102 Ammunition Expense

This line item is to account for the cost of ammunition purchased by the department. This includes all calibers. Total= \$ 7,000

2103 Drug Enforcement - Narcotics

This line is used for Expenses related to the enforcement of violations of the controlled substance act in include the purchase of illegal narcotics and paying informants. Total= \$ 12,000

2300 Vehicle Fleet Operations & Maintenance

This line item is used to purchase gasoline and tires for the Department's fleet. This line item is also used to purchase fuel for generator located on the police station. Total= \$ 65,000

3300 Dues & Subscriptions

This line item is used to pay for annual dues and membership fees. This estimate is based on past cost for dues.

North Carolina Police Executives Association

North Carolina Justice Academy Management Development Program Alumni Association

Other Total= \$ 500

3600 Staff Development

This line item is used for Expenses relating to travel and training. In-service training is done in-house with Department instructors when appropriate. The Department takes advantage of training offered through the LGERS, community colleges, on-line courses and the North Carolina Justice Academy when appropriate classes are offered. This line item covers tuition, materials and books for classes and materials for in-house training. It is mandatory that officers complete 24 hours of in-service training during the calendar year to maintain a Law Enforcement Certification. Article VI, Section 10 of The Town's Personnel Ordinance provides for the tuition assistance of up to \$1,000 per year for full-time employees. This line item is used to pay for any reimbursement to employees that choose to furtherer their education. Travel Expenses include meals, lodging and vehicle Expenses for travel to and from training sites or whenever an officer must travel outside the area to follow up on criminal investigations or to transport prisoners and evidence. This line item also covers the fee for the use of the firing range.

Total= \$ 9,000

3710 Uniforms

This line item is used to purchase uniform items for 24 full-time officers and 2 civilian employees. Items include uniform pants, shirts, shoes, jackets, hats, caps, ties, raincoats, gun belts, holsters, badges, uniform patches, uniform shorts, beach patrol t-shirts and polo shirts. Uniform items such as shirts, pants, jackets, caps, ties, and shoes are replaced throughout the year due to normal wear and tear. Clothing allowance for detectives \$500 X 5 = \$2,500. This also includes the cost of two vests \$750. each.

Total= \$ 11,500

4109 Maint & Repairs - Facilities

This line item is used for the general maintenance for the police department building and the grounds around the department. This includes the replacement for general building items such as light bulbs and filers as well as the major items that may break such as heating units. Maintenance expense for the year also includes the replacement of the key fab system this is outdated. The replacement will cost \$2,651 for the Police Department.

Total= \$ 12,650

4120 Maint. & Repairs - Equipment

This line item is used for the maintenance and repair of all equipment used by the Department, including radios, chargers, weapons, flashlights, radars, cameras, computers, printers and office equipment.

Total= \$ 2,000

4300 Telephone & Postage

This line item is used for Telephone service, cellular Telephone service, postage and shipping Expenses. Shipping equipment for repairs plus insurance for the value of the equipment. This also includes shipping evidence and items that have to be tested at the SBI lab and recovered property that has to be returned to owners.

Telephone Services \$16,000

Postage & Shipping \$3,000 Total= \$ 19,000

4301 Internet Access

TOWN OF OAK ISLAND
BUDGET SUMMARY - POLICE DEPARTMENT (10-510)
LINE ITEM FUNDING PROPOSAL
FY 2021 - 2022

Based on current Spectrum billing		Total=	\$	6,200
4400	<u>Utilities</u>			
Based on average bill of \$2,250.00 per month.		Total=	\$	25,000
6100	<u>Contracted Services</u>			
This line item is used to pay for annual Contracted Services and yearly support fees. This line item is also used to pay for computer network system maintenance assistance.				
FMRT (Fitness Medical Risk Training) for new employees, Drug evaluation, psychological ad medical fitness, and Post -Conditional-Offer medical exam.				
		\$	4,000	
	Southern Software yearly support fee (record management & web-based records sharing system)	\$	5,835	
	Digital Ally (Cloud based Storage and License Fee for Car and Body Cameras)	\$	6,423	
	Division of Criminal Information- SBI DCI System rental (\$25 per month x 2 terminals)	\$	600	
	Coastal Documents Systems (\$215 per month) plus (\$1018 maintenance fee)	\$	3,598	
	AXON - TASER International - Final Installment of a 5 year payment plan	\$	6,696	
	Traffic radar calibrations (required annually)	\$	1,000	
	Stericycle (Evidence Disposal)	\$	800	
	TransUnion Investigations Database	\$	2,100	
	Cellbrite - Blacklight (Software)	\$	1,062	
	BFPE (fire extinguisher maintenance for 8 extinguishers in the building)	\$	250	
	Leads Online (On-line investigative service)	\$	2,128	
	Straight Talk (Phones for Narcotics Enforcement)	\$	2,146	
	Hooks System (Computer maintenance and email services)	\$	4,000	
	Phone Maintenance-RONCO	\$	1,500	
	Active 911	\$	312	
		Total=	\$	43,450
6220	Lease payments on ten police vehicles purchased in FY 2019-2020 Second year of three year lease	\$	154,707	
		Total	\$	154,707
9100	<u>Expendable Equipment</u>			
This line item is used for weapons, police radios, radio chargers, rechargeable flashlights, office equipment, furniture, and other items that are used longer than one year and cost less than \$5,000. The Police department will also purchase four more rifles to supplement the department. The rifles are \$1,526 or \$6,104 total.				
		Total=	\$	16,104
9310	<u>Forfeitures - Federal</u>			
This line item is funded with monies seized from illegal controlled substance revenues. The monies are transferred year to year unless the balance is zeroed out by June 30th of the FY.				
		Total=	\$	-
9320	<u>Forfeitures - State</u>			
This line item is funded with monies seized from illegal controlled substance revenues. The monies are transferred year to year unless the balance is zeroed out by June 30th of the FY.				
		Total=	\$	-
		sub-Total	\$	397,611
5430	<u>Capital Outlay</u>			
2021 Dodge Durango. This vehicle will replace a 2013 Dodge Charger (PD-75)		\$43,000		
2021 Dodge Durango. This vehicle will replace a 2013 Dodge Charger (PD-76)		\$43,000		
2021 Dodge Durango. This is a new vehicle which would be for new part time officer is position approved.		\$43,000	Total=	\$ 129,000

TOWN OF OAK ISLAND
BUDGET SUMMARY - POLICE DEPARTMENT (10-510)
DEPARTMENT SUMMARY
FY 2021 - 2022

<u>EXPENDITURES</u>	FY 19 - 20 <u>ACTUAL</u>	Recommended			<u>POSITIONS</u>
		FY 20 - 21 <u>Budget</u>	FY 21 - 22 <u>Budget</u>	% <u>Change</u>	
Salaries/Benefits	1,957,163	2,071,625	2,167,683	4.64%	Police Chief 1
Operating Expenses	404,241	396,810	397,611	0.20%	Assistant Police Chief 1
Capital Outlay	439,261	141,346	129,000	-8.73%	Lieutenant 2
Debt Service	494,836	484,182	0	-100.00%	Sergeant 4
Transfers	87,500	-	80,000		Corporal 4
					Detective 4
					Police Officer 8
					Police Officer (Vacant) 2
					Admin Support Specialist 1
					Police Records Specialist 1
TOTAL	3,383,002	3,093,963	2,774,294	-10.33%	
PERSONNEL	FULL-TIME 28	PART-TIME 4	TOTAL 32		Sub-Total Full Time 28
					Part Time
					Police Officer 4
					<u>TOTAL</u> 32

TOWN OF OAK ISLAND
BUDGET SUMMARY - POLICE DEPARTMENT (10-510)
PERSONNEL COST DATA

Last name	First Name	POSITION	Gr	Current Approved	Effective Merit	COLA	Christmas Bonus	Requested Salary	Approved Salary	Annual Insurance
Part Time										
				Sub-Total Salaries Full Time						
				\$ 1,315,249	\$ 39,457	\$ 27,979	\$ 5,850	\$ 1,388,536	\$ 1,388,536	\$ 182,918
				Sub-Total Salaries Part Time						
				\$ 80,000	\$ -	\$ -	\$ 432	\$ 80,432	\$ 80,432	\$ -
				Sub-Total Salaries Full & Part Time						
				\$ 1,395,249	\$ 39,457	\$ 27,979	\$ 6,282	\$ 1,468,968	\$ 1,468,968	
Holiday Pay (12 days for 21 officers)										
				\$ 24,277				\$ 45,963	\$ 45,963	
Overtime - Scheduled				\$ 27,500				\$ 27,500	\$ 30,000	
Overtime - Unscheduled				\$ 17,500				\$ 17,500	\$ 17,500	
Total Salaries & Wages & Wages				\$ 1,464,526	\$ 39,457	\$ 27,979	\$ 6,282	\$ 1,559,931	\$ 1,562,431	
Total Fringe Benefit Costs										
Cell Phone Allowance				\$ 15,000				\$ 14,400	\$ 14,400	
Group Insurance				\$ 197,760				\$ 182,918	\$ 182,918	
FICA & Medicare				\$ 97,121				\$ 119,335	\$ 119,335	
LGERS Retirement LEO				\$ 105,619				\$ 120,039	\$ 120,039	
LGERS Retirement LGERS				\$ 5,690				\$ 6,017	\$ 6,017	
Unemployment Insurance				\$ 3,055				\$ 3,055	\$ 3,055	
Workers Compensation				\$ 44,825				\$ 35,651	\$ 35,651	
401K Retirement LEO (Non-match) @ 5%				\$ 55,352				\$ 73,448	\$ 73,448	
Retiree Insurance				\$ 52,889				\$ 52,889	\$ 52,889	
Total Fringe Benefit Costs				\$ 577,311	\$ -	\$ -	\$ -	\$ 607,752	\$ 607,752	
Total Salaries, Wages & Fringe Benefits				\$ 2,041,837	\$ 39,457	\$ 27,979	\$ 6,282	\$ 2,167,683	\$ 2,170,183	

TOWN OF OAK ISLAND
BUDGET SUMMARY - ANIMAL CONTROL (10-512)
FY 2021 - 2022

Number	Description	Previous Year Actual FY 19 - 20	Current Budget FY 20 - 21	Estimated 04/30/2021 Expense	Dept. Request FY 21 - 22	Manager Recommendations	Council Approved
10-512-4500	Contracted Services Contracted Amount to Brunswick County for Animal Control (\$15,969.03 1st two quarters with 3% increase for last two quarters or \$16,448.10)	62,016	62,946	64,834	64,834	64,834	64,834
Departmental Total (10-512)		62,016	62,946	64,834	64,834	64,834	64,834

TOWN OF OAK ISLAND
BUDGET SUMMARY - FIRE DEPARTMENT (10-530)
FY 2021 - 2022

Number	Description	Previous Year Actual FY 19 - 20	Current Budget FY 20 - 21	Estimated 04/30/2021 Expense	Dept. Request FY 21 - 22	Manager Recommends	Council Approved
Salaries & Wages							
10-530-0220	Salaries & Wages - Full Time	1,117,415	1,140,738	875,542	1,128,820	1,128,820	1,128,820
10-530-0230	Salaries & Wages - Part Time	58,984	69,825	53,913	73,305	73,305	73,305
10-530-0240	Over Time - Scheduled	64,166	60,000	40,452	75,001	75,001	75,001
10-530-0241	Over Time - Un-Scheduled	14,637	20,000	21,851	20,000	20,000	20,000
	Sub-total Salaries & Wages	1,255,202	1,290,563	991,758	1,297,126	1,297,126	1,297,126
Fringe Benefits							
10-530-0245	Cell Phone Allowance	3,600	3,600	2,450	3,000	3,000	3,000
10-530-0250	Volunteer Incentive	1,560	3,000	1,080	0	0	-
10-530-0300	FICA & Medicare	91,224	99,233	72,991	99,230	99,230	99,230
10-530-0410	Group Insurance	158,991	162,203	113,584	151,159	151,159	151,159
10-530-0510	LGERS Retirement	106,756	131,408	95,188	129,024	129,024	129,024
10-530-0520	401K Retirement	44,070	45,458	34,965	48,953	48,953	48,953
10-530-0700	Unemployment Insurance	0	3,283	2,569	3,283	3,283	3,283
10-530-0800	Workers Compensation	52,095	40,102	37,639	38,106	38,106	38,106
	Sub-total Fringe Benefits	458,296	488,287	360,467	472,754	472,754	472,754
	Total Salaries, Wages & Fringe Benefits	1,713,498	1,778,850	1,352,225	1,769,880	1,769,880	1,769,880
Operational Expenditures							
10-530-2101	Departmental Supplies	30,195	30,000	17,723	30,000	30,000	30,000
10-530-2102	Heavy Rescue Supplies	9,482	10,000	52	10,000	10,000	10,000
10-530-2103	Medical Supplies	8,242	10,000	7,794	12,500	12,500	12,500
10-530-2200	Office Supplies	608	1,250	274	500	500	500
10-530-2300	Vehicle Fleet Operation & Maintenance	63,027	80,000	58,921	75,000	75,000	75,000
10-530-2400	Community Activities	1,472	2,470	93	2,000	2,000	2,000
10-530-3300	Dues & Subscriptions	15,648	15,050	14,296	18,802	18,802	18,802
10-530-3600	Staff Development	8,412	15,000	2,367	12,500	12,500	12,500
10-530-3710	Uniforms	6,524	12,000	1,937	12,000	12,000	12,000
10-530-4109	Maint. & Repair - Facilities	28,578	35,000	15,222	27,651	27,651	27,651
10-530-4120	Maint. & Repair - Equipment	2,499	7,500	5,103	7,500	7,500	7,500
10-530-4304	Telephone & Postage	4,366	4,500	3,405	4,500	4,500	4,500
10-530-4305	Internet Access	13,350	15,000	10,059	13,000	13,000	13,000
10-530-4400	Utilities	23,052	21,000	18,598	29,000	29,000	29,000
10-530-4500	Liability Insurance	57,822	60,713	53,137	55,800	55,800	55,800
10-530-6100	Contracted Services	51,418	55,000	29,058	104,400	104,400	104,400
10-530-9102	Expendable Equipment	56,060	23,750	17,562	28,000	28,000	28,000
	Total Operational Expenditures	380,755	398,233	255,602	443,153	443,153	443,153

TOWN OF OAK ISLAND
BUDGET SUMMARY - FIRE DEPARTMENT (10-530)
FY 2021 - 2022

Number	Description	Previous Year Actual FY 19 - 20	Current Budget FY 20 - 21	Estimated 04/30/2021 Expense	Dept. Request FY 21 - 22	Manager Recommends	Council Approved
10-530-5430	Capital Outlay	8,733	53,090	-	539,275	539,275	539,275
	Debt Service						
10-530-7110	Debt Service - Principal	572,100	572,100	572,100	-	-	-
10-530-7120	Debt Service - Interest	25,745	12,872	12,872	-	-	-
	Total Debt Service	597,845	584,972	584,972	0	0	0
10-530-9672	Transfer to Capital Reserve	25,000	25,000	25,000	35,275	35,275	35,275
	Departmental Total (10-530)	2,725,830	2,840,145	2,217,799	2,787,583	2,787,583	2,787,583

**TOWN OF OAK ISLAND
BUDGET SUMMARY - FIRE DEPARTMENT (10-530)
LINE ITEM FUNDING PROPOSAL
FY 2021 - 2022**

2101	<u>Departmental Supplies</u>			
	Miscellaneous supplies needed for the day-to-day operation of Station 1, 2 and 3. Other items in this line are for the purchase of firefighting foam, general cleaning supplies, hurricane preparedness items, pagers & radio batteries, and other essential supplies and small equipment otherwise not classified as Expendable Equipment or Capital Outlay.		Total=	\$30,000
2102	<u>Heavy Rescue Supplies</u>			
	As a North Carolina State Certified Heavy Rescue Agency, we are required to maintain certain amounts and types of equipment on the Rescue Truck. This line item will replace rescue ropes and associated hardware as well as replace other rescue items used during the course of actual rescue related calls and/or training.		Total=	\$10,000
2103	<u>Medical supplies</u>			
	Medical supplies for all EMS calls. We Currently respond at a Paramedic level of care. We have 2 fire trucks certified at that level. This line item includes all Paramedic Level supplies needed such as but not limited to: bandages, IV supplies, Oxygen tanks and supplies, medications, narcotics, backboards, trauma supplies, defibrillator/electrode supplies for the cardiac monitors & Narcan Nasal Spray for all OIPD personnel. This line item also includes protocol books, blank Patient Care Report Books, Patient Refusal Forms, Well & Uninjured Forms and other associated paperwork required by NCOEMS. This line item also reflects replacement supplies needed for AED's in OIPD Patrol Cars, Town Hall & the Recreation Center as well as re-stocking supplies in the First Aid Boxes in buildings around the town.		Total=	\$12,500
2200	<u>Office Supplies</u>			
	Includes copy paper, pens, pencils, notebooks, and other essential general office materials for the effective and efficient operation of the department.		Total=	\$500
2300	<u>Vehicle Fleet Operation & Maintenance</u>			
	This Line Item is for diesel and regular fuel for all vehicles and gas powered equipment. Also included in this line item are minor vehicle parts and supplies.		Total=	\$75,000
2400	<u>Community Programs</u>			
	This line item reflects costs associated with public relations materials such as Fire and EMS safety literature and supplies. Included are Expenses associated with the joint training and meetings with other departments. This line includes the cost of Car Seat Safety Check Program including supplies, training and certificate & Medication & re-certificate & Medication costs.		Total=	\$2,000
3300	<u>Dues & Subscriptions</u>			
	NC Rescue and EMS Benevolent Brotherhood (NCA&R EMS Brotherhood) death benefits	\$ 3,632		
	WeatherFlow - One Year Subscription up to five users	\$ 250		
	Active 911 - Annual Subscription	\$ 520		
	Brunswick County Fire Chiefs Association	\$ 50		
	Locality Media Inc.- First Due Size Up Subscription	\$ 3,780		
	Aladtec Inc.-Annual Fire Manager Scheduling Website	\$ 2,495		
	Reporting Systems Inc. - Annual EMS Fire Subscription and Mapping	\$ 3,600		
	NFPA - National Fire Codes Annual Subscription Renewal (Fire Department & Development Services Department)	\$ 1,850		
	DHHS Narcotics License	\$ 125		
	Miscellaneous	\$ 2,500	Total=	\$18,802
3600	<u>Staff Development</u>			
	This line item reflects continuing education for Fire, Rescue and EMS training as well as the cost of Live Burns. Included is registration fees, travel Expense, reference material, audio-visual material and associated reimbursement to personnel for Expenses associated with attendance of training (Some of which is mandated by NFPA, OEMS and OSFM).		Total=	\$12,500
3710	<u>Uniforms</u>			
	Included in this request are uniforms, boots, and other uniform items for all personnel. The line item also includes Class A & B Dress Uniforms.		Total=	\$12,000

**TOWN OF OAK ISLAND
BUDGET SUMMARY - FIRE DEPARTMENT (10-530)
LINE ITEM FUNDING PROPOSAL
FY 2021 - 2022**

4109 Maint. & Repairs - Facilities

This line item will reflect the costs associated with maintenance and repair to Stations 1, 2 and 3. These include but are not limited to: HVAC systems, bay doors, elevators, air compressors, plymovent systems, electrical, plumbing, Fire Alarm systems, fire sprinkler systems, ice machines, station generators, and other repairs and maintenance associated with keeping buildings operational. Also included in this line item is minor & major upgrades such as replacement carpeting, flooring, interior & exterior paint & supplies, grounds keeping equipment and supplies and other general updates and repairs to all stations. Cost of door fab system \$2,651.

Total= **\$27,651**

4120 Maint. & Repairs - Equipment

To cover repairs and maintenance to office equipment, 2-way radios, pagers, Fire and Rescue equipment, gas monitoring devices and other essential equipment used by the Fire and Rescue Department. Also included in this line item is the associated costs of maintaining the Telephone systems at Station 1, 2 and 3.

Total= **\$7,500**

4304 Telephone & Postage

Estimated per past experience. This line item includes station Telephone lines (Station 1, 2, 3 buildings), long distance service, wireless access cards for two tablets (Asst Chief & Fire Marshall) and 7 laptops (2 Fire Trucks, Fire Chief Vehicle). This line item also includes postage.

Total= **\$4,500**

4305 Internet Access

Computer Internet Access service from Spectrum. (Station 1, 2 & 3)

Total= **\$13,000**

4400 Utilities

Based on review of history of utility billings including electricity, water and wastewater

Total= **\$29,000**

4500 Liability Insurance

Based on current fire department liability insurance with a growth rate of 5%

Total= **\$55,800**

6100 Contracted Services

This line item will include Annual Fit Test and Annual Physicals for ALL Staff (paid and volunteer). Includes service/maintenance of fire truck ground ladders, Annual Pump Test, Stretchers, Air Compressor testing, Air Sampling, SCBA testing, Annual Fire Alarm Service Testing and Monitoring, Annual Sprinkler Testing at Stations 2 & 3, Plymovent Contract, Email for all FT Staff and other essential contract services as mandated by OSHA and/or NFPA. This Line item also includes Defibrillator Maintenance for 12 AED's for OIFD, OIPD, Town Hall & the Recreation Center. Also included in this line item is annual elevator service & floor buffing/waxing.

Total= **\$104,400**

9102 Expendable Equipment

5 sets of Turnout Gear (5 X \$3,500). This turnout gear is purchased annually on a rotation schedule.

\$ 17,500

5 SCBA Bottles (5 X \$1,300) as required by DOT, OSHA and NFPA. These air bottles are purchased on an annual rotation schedule.

\$ 6,500

Also included in this line item is one replacement computer (1 X \$1,500) for the fire stations and fire apparatus.

\$ 1,500

Security Camera's for stations 1 and 2

\$ 2,500

Total= **\$28,000**

Sub-Total **\$443,153**

5430 Capital Outlay

Used 90' to 100' Platform Fire Truck. (This engine will replace the Simon Duplex 85' Platform Engine (#161)

\$ 450,000

Headsets (20 units for 6 trucks) These will either be David Clark or Firecomm Units.

\$ 35,000

3 SCBA Air Packs

\$ 17,250

3 APX 6000 Portable Radios

\$ 17,025

3 Rapid Intervention Team (RIT) Packs

\$ 20,000

Total= **\$539,275**

9672 Transfer to Capital Reserve

This line item is for the future purchase of fire trucks or Equipment.

Total= **\$35,275**

Summary **\$1,017,703**

TOWN OF OAK ISLAND
BUDGET SUMMARY - FIRE DEPARTMENT (10-530)
FY 2021 - 2022

<u>EXPENDITURES</u>	<u>FY 19 - 20</u> <u>ACTUAL</u>	<u>FY 20 - 21</u> <u>Budget</u>	<u>Recommended</u>		<u>POSITIONS</u>
			<u>FY 21 - 22</u> <u>Budget</u>	<u>Change</u> <u>%</u>	
Salaries/Benefits	1,713,498	1,778,850	1,769,880	-0.50%	1 Fire Chief
Operating Expenses	380,755	398,233	443,153	11.28%	1 Assistant Chief
Capital Outlay	8,733	53,090	539,275	100.00%	1 Administrative Support
Debt Service	597,845	584,972	-	-100.00%	3 Fire Captains
Transfers	25,000	25,000	35,275	41.10%	3 Lieutenants
					5 FEO /EMT - P
					1 FEO /EMT - P (VACANT)
					5 FEO /EMT - B
					1 FEO /EMT - B (VACANT)
					Sub-total Full Time
					21
					4 Firefighters FEO EMT P (P/T)
					1 Firefighters FEO EMT P (P/T)(VACANT)
					3 Firefighters FEO EMT B (P/T)
					2 Firefighters FEO EMT B (P/T)(VACANT)
					10 Sub-total Part Time
TOTAL	2,725,830	2,840,145	2,787,583	-1.85%	
PERSONNEL	FULL-TIME	PART-TIME	TOTAL		
	21	10	31		

TOWN OF OAK ISLAND
BUDGET SUMMARY - FIRE DEPARTMENT (10-530)
FY 2021 - 2022

Last Name	First Name	Position	Gr.	Current Salary	Effective Merit	Holiday Pay	COLA	Christmas Bonus	Approved Salary	Annual Insurance	#
Subtotal Salaries -Full Time											
				989,552	29,687	83,806	21,051	4,725	1,128,820	151,159	21
Subtotal Salaries Part Time				73,305	0	0	0	0	73,305	0	10
Holiday Pay											
				74,568							
Effective Merit											
				60,000	0				75,001	0	31
Overtime - Scheduled											
				20,000	0				20,000		
Volunteer Incentive Pay											
				0	0				0		
Subtotal Salaries				154,568	0	0	0	0	95,001		
Total Salaries & Wages & Overtime				1,217,425	29,687	83,806	21,051	4,725	1,297,126		
Total Fringe Benefit Costs											
				4,200					3,000		5
				162,203					151,159		
				99,233					99,230		
		7.65%		3,283					3,283		
		\$118		35,019					38,106		
		11.43%		131,408					129,024		
		4.00%		33,294					48,953		
Total Fringe Benefits				464,440	0	0	0	0	472,754		
Total Salaries, Wages & Fringe Benefits				1,681,865	29,687	83,806	21,051	4,725	1,769,880		

TOWN OF OAK ISLAND
BUDGET SUMMARY - COMMUNITY DEVELOPMENT SERVICES (10-540)
FY 2021 - 2022

Number	Description	Previous Year Actual FY 19 - 20	Current Budget FY 20 - 21	Actual 04/30/2021 Expense	Dept. Request FY 21 - 22	Manager Recommendations	Council Approved	% of Total
Salaries & Wages								
10-540-0220	Salaries & Wages - Full Time	549,525	526,928	404,756	698,621	698,621	698,621	
10-540-0240	Salaries & Wages - Overtime	3,163	6,000	20,613	6,000	6,000	6,000	
	Sub-total Salaries and Wages	552,688	532,928	425,369	704,621	704,621	704,621	62.18%
Fringe Benefits								
10-540-0245	Cell Phone Allowance	5,250	4,800	4,000	6,600	6,600	6,600	
10-540-0300	FICA & Medicare	39,512	41,136	31,090	53,904	53,904	53,904	
10-540-0410	Group Insurance	93,139	86,337	64,631	105,005	105,005	105,005	
10-540-0510	LGERS Retirement	49,404	54,519	42,808	80,538	80,538	80,538	
10-540-0520	401K Plan Retirement	21,505	21,317	17,317	28,185	28,185	28,185	
10-540-0700	Unemployment Insurance	0	1,175	920	1,293	1,293	1,293	
10-540-0800	Workers Compensation	7,363	10,109	8,418	11,296	11,296	11,296	
10-540-1000	Retiree Insurance	1,782	0	5,720	10,248	10,248	10,248	
	Sub-total Fringe Benefits	217,954	219,393	174,904	297,068	297,068	297,068	26.21%
	Total Salaries, Wages and Fringe Benefits	770,642	752,321	600,273	1,001,689	1,001,689	1,001,689	88.39%
Operational Expenditures								
10-540-2100	Departmental Supplies	4,843	5,500	4,397	10,700	10,700	10,700	
10-540-2102	Advisory Board Expenses	240	500	397	500	500	500	
10-540-2300	Vehicle Fleet Maintenance	7,196	6,000	4,420	7,500	7,500	7,500	
10-540-3200	Advertising	1,350	3,500	2,243	4,000	4,000	4,000	
10-540-3300	Dues & Subscriptions	600	898	461	1,008	1,008	1,008	
10-540-3600	Staff Development	3,445	7,500	3,335	9,000	9,000	9,000	
10-540-3710	Uniforms	90	1,250	151	1,950	1,950	1,950	
10-540-4120	Maint. & Repair Equipment	245	500	0	3,151	3,151	3,151	
10-540-4300	Telephone & Postage	8,982	7,000	4,381	5,880	5,880	5,880	
10-540-4301	Internet Access	0	0	0	4,120	4,120	4,120	
10-540-4800	Homeowners Recovery Fund	2,070	2,000	1,422	2,200	2,200	2,200	
10-540-6100	Contracted Services	5,973	7,400	5,999	10,500	10,500	10,500	
	Total Operational Expenditures	35,033	42,048	27,205	60,509	60,509	60,509	5.34%
10-540-5420	Capital Outlay	23,166	28,000	0	56,000	56,000	56,000	4.94%
10-540-9672	Transfer to Capital Reserve	5,000	5,000	5,000	15,000	15,000	15,000	1.32%
	Department Total (10-540)	833,841	827,369	632,478	1,133,198	1,133,198	1,133,198	100.00%

TOWN OF OAK ISLAND
BUDGET SUMMARY - COMMUNITY DEVELOPMENT SERVICES (10-540)
LINE ITEM FUNDING PROPOSAL
FY 2021 - 2022

2100	<u>Departmental Supplies</u>			
	Based on past cost of paper, ink and other office supplies admin cost of UDO's	\$6,500		
	New Computer (\$1,500) and Field Tablet (\$600) for Flood Plain Administrator	\$4,200	Total=	\$10,700
2102	<u>Advisory Board Expenses</u>			
	Board member supplies, name plates, training.		Total=	\$500
2300	<u>Vehicle Fleet Operations & Maintenance</u>			
	Gasoline and General maintenance of fleet including minor repairs		Total=	\$7,500
3200	<u>Advertising</u>			
	To cover the cost of zoning changes published in newspaper, as well as, printing of brochures, CRS and outreach programs.		Total=	\$4,000
3300	<u>Dues & Subscriptions</u>			
	Certificates - Building Inspectors (15 X \$10 = \$150.00)			
	Associations - CZO -\$120, APA \$284, NC APA \$54, AICP \$100, NCAFP \$60, ICC \$230			
	Code Books \$300		Total=	\$1,008
3600	<u>Staff Development</u>			
	Training is required for the building inspectors to maintain their certification. One inspector obtaining additional levels of certification. Schools and training for Zoning, CAMA, FEMA, and Corp as needed. Credits are needed to maintain certifications by job classification		Total=	\$9,000
3710	<u>Uniforms</u>			
	To purchase Uniforms (shirts: 13 staff 4 shirts each at \$37.50 cost per shirt).		Total=	\$1,950
4120	<u>Maint. & Repair Equipment</u>			
	Repair of miscellaneous office equipment. Cost of door fab replacement \$2,651.		Total=	\$3,151
4300	<u>Telephone & Postage</u>			
	Monthly Telephone Charges (\$190 monthly)	\$ 2,280		
	Purchase Power (Postage Machine & postage)	\$ 3,600	Total=	\$5,880
4301	<u>Internet Access</u>			
	Computer Internet Access service from Spectrum		Total=	\$4,120
4800	<u>Homeowners Recovery Fund</u>			
	Fund set by NC State charged on all single-family homes, permitted in the state. 220 homes @ \$10.00		Total=	\$2,200
6100	<u>Contracted Services</u>			
	Intern Program	\$ 2,500		
	EnerGov License Fee - New Position	\$ 3,000		
	Copier maintenance service contract	\$ 2,000		
	Printer lease	\$ 2,450		
	ESRT - GIS System	\$ 550		
	Sub-Total	\$ 10,500	Total=	\$10,500
			Sub-Total	\$60,509
5420	<u>Capital Outlay</u>			
	Purchase Ford F-150XL to replace 2006 Chevy Blazer (IN-7) with 122,862 miles	\$ 28,000		
	Purchase Ford F-150XL. This is a new vehicle which is needed by the department for the Flood Plain Administrator if approved.	\$ 28,000	Total=	\$56,000
9672	<u>Transfer to Capital Reserve</u>			
	Transfer to Capital Reserve for the replacement of vehicles in future Budget years.		Total=	\$15,000
			Total	\$131,509

TOWN OF OAK ISLAND
BUDGET SUMMARY - COMMUNITY DEVELOPMENT SERVICES (10-540)
DEPARTMENT SUMMARY
FY 2021 - 2022

<u>EXPENDITURES</u>	<u>FY 19 - 20 ACTUAL</u>	<u>FY 20 - 21 Budget</u>	<u>Recommended</u>		<u>POSITIONS</u>
			<u>FY 21 - 22 Budget</u>	<u>% Change</u>	
Salaries/Benefits	770,642	752,321	1,001,689	33.15%	Development Services Director 1
Operating Expenses	35,033	42,048	60,509	43.90%	Planning and Zoning Administrator 1
Capital Outlay	23,166	28,000	56,000	100.00%	Sr Code Enforcement Officer 1
Transfers	5,000	5,000	15,000	200.00%	Code Enforcement Officer II 2
					Code Enforcement Officer II (VACANT) 1
TOTAL	833,841	827,369	1,133,198	36.96%	Code Enforcement Officer 2
					Zoning Technician 2
					Permit Specialist 2
					Flood Plain Administrator/LPO (NEW) 1
<u>PERSONNEL</u>	<u>FULL-TIME</u>	<u>PART-TIME</u>	<u>TOTAL</u>		<u>TOTAL</u>
	0	0	0		13

TOWN OF OAK ISLAND
BUDGET SUMMARY - COMMUNITY DEVELOPMENT SERVICES (10-540)
PERSONNEL COST DATA

Last Name	First Name	POSITION	Gr.	Current Approved	Effective Merit	COLA	Christmas Bonus	Approved Salary	Annual Insurance
Sub-Total Salaries & Wages									
Overtime				\$ 661,766	\$ 19,853	\$ 14,078	\$ 2,925	\$ 698,621	\$ 105,005
Total Salaries & Wages & Overtime				\$ 667,766	\$ 19,853	\$ 14,078	\$ 2,925	\$ 704,621	
Total Fringe Benefit Costs									
Cell Phone Allowance		\$600.00		\$ 4,800				\$ 6,600	
Group Insurance				\$ 86,337				\$ 105,005	
FICA & Medicare		7.65%		\$ 41,136				\$ 53,904	
Unemployment Insurance		\$117.50		\$ 1,175				\$ 1,293	
LGERS Retirement		11.43%		\$ 54,519				\$ 80,538	
401K Retirement		4.00%		\$ 21,317				\$ 28,185	
Workers Compensation				\$ 10,109				\$ 11,296	
Retiree Insurance				\$ -				\$ 10,248	
Total Fringe Benefit Costs				\$ 219,393	\$ -	\$ -	\$ -	\$ 297,068	
Total Salaries & Fringe Benefits									
				\$ 887,159	\$ 19,853	\$ 14,078	\$ 2,925	\$ 1,001,689	

TOWN OF OAK ISLAND
BUDGET SUMMARY - PUBLIC WORKS - ADMIN (10-545)
FY 2021 - 2022

Number	Description	Previous Year Actual FY 19 - 20	Current Budget FY 20 - 21	Actual 04/30/2021 Expense	Dept. Request FY 21 - 22	Manager Recommends	Council Approved
Salaries & Wages							
10-545-0220	Salaries & Wages - Full Time	119,041	133,079	95,079	130,286	130,286	130,286
	Sub-total Salaries and Wages	119,041	133,079	95,079	130,286	130,286	130,286
Fringe Benefits							
10-545-0245	Cell Phone Allowance	600	600	450	600	600	600
10-545-0300	FICA & Medicare Expense	8,971	10,226	7,255	9,967	9,967	9,967
10-545-0410	Group Insurance	13,951	14,123	10,519	13,906	13,906	13,906
10-545-0510	LGERS Retirement	10,595	12,914	9,671	14,892	14,892	14,892
10-545-0520	401K Plan Retirement	3,380	5,050	2,600	5,211	5,211	5,211
10-545-0700	Unemployment Insurance	0	235	184	235	235	235
10-545-0800	Workers Compensation	0	293	352	1,687	1,687	1,687
10-545-1000	Retiree Insurance	14,084	15,592	13,291	14,612	14,612	14,612
	Sub-total Fringe Benefits	51,581	59,033	44,323	61,110	61,110	61,110
	Total Salaries, Wages and Fringe Benefits	170,623	192,112	139,402	191,395	191,395	191,395
Operational Expenditures							
10-545-2100	Departmental Supplies	3,615	3,600	2,825	3,600	3,600	3,600
10-545-2300	Vehicle Fleet Operations & Maintenance	861	1,500	899	2,500	2,500	2,500
10-545-3600	Staff Development	789	1,000	245	1,000	1,000	1,000
10-545-3710	Uniforms	578	680	123	680	680	680
10-545-3720	OSHA Compliance Items	378	400	322	500	500	500
10-545-4130	Maint and Repair - Vehicles	3,370	1,000	300	0	-	-
10-545-4140	Maint Fuel System Tanks	15,669	8,000	4,860	8,000	8,000	8,000
10-545-4300	Telephone & Postage	1,229	1,000	220	1,000	1,000	1,000
10-545-4301	Internet Access	0	0	0	0	-	-
	Total Operational Expenditures	26,488	17,180	9,794	17,280	17,280	17,280
	Departmental Total (10-545)	197,111	209,292	149,195	208,675	208,675	208,675

TOWN OF OAK ISLAND
BUDGET SUMMARY - PUBLIC WORKS - ADMIN (10-545)
LINE ITEM FUNDING PROPOSAL
FY 2021 - 2022

2100	<u>Departmental Supplies</u>		
	Estimated per review of Current year invoicing	Total=	\$3,600
2300	<u>Vehicle Fleet Operations & Maintenance</u>		
	Fuel, oil, etc. Estimated based on review of Current year invoicing	Total=	\$2,500
3600	<u>Staff Development</u>		
	Stay Current with the Changes in environmental Changes, technology, regulations, and Vehicle safety.	Total=	\$1,000
3710	<u>Uniforms</u>		
	Uniforms for one at \$620. and 2 shirts for admin @ \$30.00 per shirt	Total=	\$680
3720	<u>OSHA Compliance Items</u>		
	Items needed during the year for safety issues such as training videos, rain gear, safety vests, PPE	Total=	\$500
4140	<u>Maintenance of Fuel System Tanks</u>		
	Estimated on review of Current year planned maintenance of fuel system tanks	Total=	\$8,000
4300	<u>Telephone & Postage</u>		
	Estimated per review of Current year invoicing	Total=	\$1,000
		Total	<u>\$17,280</u>

TOWN OF OAK ISLAND
BUDGET SUMMARY - PUBLIC WORKS - ADMIN (10-545)
DEPARTMENT SUMMARY
FY 2021 - 2022

<u>Expenditures</u>	FY 19 - 20 <u>Actual</u>	FY 20 - 21 <u>Budget</u>	<u>Recommended</u>		<u>Positions</u>
			FY 21 - 22 <u>Budget</u>	% <u>Change</u>	
Salaries/Benefits	170,623	192,112	191,395	-0.37%	PW Director 1
Operating Expenses	26,488	17,180	17,280	0.58%	Admin Support Specialist 1
TOTAL	197,111	209,292	208,675	-0.29%	TOTAL 2

<u>PERSONNEL</u>	<u>FULL-TIME</u>	<u>PART-TIME</u>	<u>TOTAL</u>
	2	0	2

TOWN OF OAK ISLAND
BUDGET SUMMARY - PUBLIC WORKS - ADMIN (10-545)
PERSONNEL COST DATA
FY 2021 - 2022

Last Name	First Name	Position	Gr	Current Salary	Effective Merit	COLA	Christmas Bonus	Approved Salary	Annual Insurance
Sub-total Salaries and Wages									
				\$ 123,503	\$ 3,705	\$ 2,627	\$ 450	\$ 130,286	\$ 13,906
Total Salaries and Wages				\$ 123,503	\$ 3,705	\$ 2,627	\$ 450	\$ 130,286	
Total Fringe Benefit Costs									
Cell Phone Allowance				600				\$ 600	
Group Insurance				14,123				\$ 13,906	
FICA & Medicare				10,226				\$ 9,967	
Unemployment Insurance			7.65%	235				\$ 235	
LGERS Retirement			\$118	12,914				\$ 14,892	\$ 1,563
401K Retirement			11.43%	5,050				\$ 5,211	
Workers Compensation			4.00%	293				\$ 1,687	
Retiree Insurance				15,592				\$ 14,612	
Total Fringe Benefit Costs				\$ 59,033	\$ -	\$ -	\$ -	\$ 61,110	
Grand Total Salaries, Wages and Benefits				\$ 182,536	\$ 3,705	\$ 2,627	\$ 450	\$ 191,395	

TOWN OF OAK ISLAND
BUDGET SUMMARY - FLEET MAINTENANCE (10-550)
FY 2021 - 2022

Number	Description	Previous Year Actual FY 19 - 20	Current Budget FY 20 - 21	Actual 04/30/2021 Expense	Dept. Request FY 21 - 22	Manager Recommends	Council Approved
Salaries & Wages							
10-550-0220	Salaries & Wages - Full Time	105,958	111,558	82,541	113,478	113,478	113,478
10-550-0240	Salaries & Wages - Overtime	293	2,000	373	1,500	1,500	1,500
	Sub-total Salaries and Wages	106,251	113,558	82,915	114,978	114,978	114,978
Fringe Benefits							
10-550-0245	Cell Phone Allowance	600	1,200	450	1,200	1,200	1,200
10-550-0300	FICA & Medicare Expense	7,569	8,534	5,978	8,796	8,796	8,796
10-550-0410	Group Insurance	17,301	17,499	13,085	17,269	17,269	17,269
10-550-0510	LGERS Retirement	9,487	11,244	8,427	12,971	12,971	12,971
10-550-0520	401K Plan Retirement	1,300	4,396	1,090	4,539	4,539	4,539
10-550-0700	Unemployment Insurance	0	235	340	235	235	235
10-550-0800	Workers Compensation	4,438	3,555	3,355	2,712	2,712	2,712
	Sub-total Fringe Benefits	40,695	46,663	32,725	47,721	47,721	47,721
	Total Salaries, Wages & Fringe Benefits	146,946	160,221	115,640	162,699	162,699	162,699
Operational Expenditures							
10-550-2100	Departmental Supplies	6,049	6,300	994	6,500	6,500	6,500
10-550-2300	Vehicle Fleet Operations & Maintenance	14,057	14,300	9,589	13,000	13,000	13,000
10-550-3600	Staff Development	150	250	-	250	250	250
10-550-3710	Uniforms	1,380	1,240	828	1,240	1,240	1,240
10-550-3720	OSHA Compliance		500	300	500	500	500
10-550-4120	Maint. & Repair Equipment	143	1,000	576	1,000	1,000	1,000
10-550-4130	Maint. & Repair Vehicles	2,761	2,000	487	2,000	2,000	2,000
10-550-4300	Telephone	775	1,000	373	1,000	1,000	1,000
10-550-6100	Contracted Services	1,928	2,000	663	2,000	2,000	2,000
10-550-9100	Expendable Equipment	1,067	2,500	2,174	-	-	-
	Total Operational Expenditures	28,311	31,090	15,984	27,490	27,490	27,490
	Department Total (10-550)	175,257	191,311	131,624	190,189	190,189	190,189

**TOWN OF OAK ISLAND
BUDGET SUMMARY - FLEET MAINTENANCE (10-550)
LINE ITEM FUNDING PROPOSAL
FY 2021 - 2022**

2100	<u>Departmental Supplies</u>		
	Includes general garage supplies such as nuts, bolts, wire, welding supplies, grease, oil, bulbs, fuses, etc. for supporting the town vehicle/equipment fleet. These supplies are for all departments	Total=	\$6,500
2300	<u>Vehicle Fleet Operations & Maintenance</u>		
	Oil and transmission fluids for all departments. 55 gallon drum prices and 3 vehicles in fleet for department	Total=	\$13,000
3600	<u>Staff Development</u>		
	Stay Current with the required Changes in environmental technology, regulations, and Vehicle safety.	Total=	\$250
3710	<u>Uniforms</u>		
	Two (2) department personnel at \$620. each	Total=	\$1,240
3720	<u>OSHA Compliance</u>		
	Purchase of safety shoes and other required items	Total=	\$500
4120	<u>Maintenance & Repair - Equipment</u>		
		Total=	\$1,000
4130	<u>Maintenance & Repair - Vehicles</u>		
	Based on review of Current year activity for three vehicles in department fleet (4 wheel drive truck, Crown Vic & Pick Up)	Total=	\$2,000
4300	<u>Telephone & Postage</u>		
	Based on review of Current and prior years.	Total=	\$1,000
6100	<u>Contracted Services</u>		
	A fee to pick up used oil by Noble Oil Estimated funds for disposal of hazardous waste and other miscellaneous contracted services.	Total=	\$2,000
		Total=	<u>\$27,490</u>

TOWN OF OAK ISLAND
BUDGET SUMMARY - FLEET MAINTENANCE (10-550)
DEPARTMENT SUMMARY
FY 2021 - 2022

<u>Exoenditures</u>	FY 19 - 20 <u>Actual</u>	FY 20 - 21 <u>Budget</u>	<u>Recommended</u>		Approved FY 21 - 22 <u>Budget</u>	Approved %	<u>Change</u>	<u>Change</u>	<u>Positions</u>
			FY 21 - 22 <u>Budget</u>	% <u>Change</u>					
Salaries/Benefits	146,946	160,221	162,699	1.55%	162,699		1.55%		Sr. Equipment Mechanic 1
Operating Expenses	28,311	31,090	27,490	-11.58%	27,490		-11.58%		Equipment Mechanic 1
TOTAL	175,257	191,311	190,189	-0.59%	190,189		-0.59%		TOTAL 2

<u>PERSONNEL</u>	<u>FULL-TIME</u>	<u>PART-TIME</u>	<u>TOTAL</u>
	2	0	2

TOWN OF OAK ISLAND
BUDGET SUMMARY - FLEET MAINTENANCE (10-550)
PERSONNEL COST DATA
FY 2021 - 2022

Last Name	First Name	Position	Gr	Current Salary	Effective Merit	COLA	Christmas Bonus	Requested Salary	Annual Insurance	#
Sub-total Wages and Salaries										
				\$ 107,515	\$ 3,225	\$ 2,287	\$ 450	\$ 113,478	\$ 17,269	2
Overtime				\$ 2,000				\$ 1,500		
Total Wages and Salaries				\$ 109,515	\$ 3,225	\$ 2,287	\$ 450	\$ 114,978		
Total Fringe Benefit Costs										
Cell Phone Allowance			\$600.00	\$ 1,200				\$ 1,200		
Group Insurance				\$ 17,499				\$ 17,269		
FICA & Medicare			7.65%	\$ 8,534				\$ 8,796		
Unemployment Insurance			\$118	\$ 235				\$ 235		
LGERS Retirement			11.43%	\$ 11,244				\$ 12,971		
401K Retirement			4.00%	\$ 4,396				\$ 4,539		
Workers Compensation				\$ 3,555				\$ 2,712		
Total Fringe Benefit Costs				\$ 46,663	\$ -	\$ -	\$ -	\$ 47,721		

TOWN OF OAK ISLAND
BUDGET SUMMARY - PUBLIC WORKS - STREETS (10-560)
FY 2021 - 2022

Number	Description	Previous Year Actual FY 19 - 20	Current Budget FY 20 - 21	Estimated 04/30/2021 Expense	Depl. Request FY 21 - 22	Manager Recommendations	Council Approved
Salaries & Wages							
10-560-0220	Salaries & Wages - Full Time	298,732	307,691	234,029	321,400	321,400	321,400
10-560-0240	Salaries & Wages - Overtime	9,026	10,000	22,869	4,900	4,900	4,900
	Sub-total Salaries and Wages	307,759	317,691	256,898	326,300	326,300	326,300
Fringe Benefits							
10-560-0245	Cell Phone Allowance	0	600	500	600	600	600
10-560-0300	FICA & Medicare Expense	22,323	24,303	19,128	24,962	24,962	24,962
10-560-0410	Group Insurance	48,278	55,285	37,226	57,264	57,264	57,264
10-560-0510	LGERS Retirement	27,198	32,300	26,089	37,296	37,296	37,296
10-560-0520	401K Plan Retirement	8,701	12,630	6,618	13,052	13,052	13,052
10-560-0700	Unemployment Insurance	0	705	552	705	705	705
10-560-0800	Workers Compensation	0	15,516	14,532	15,499	15,499	15,499
	Sub-total Fringe Benefits	106,500	141,339	104,645	149,378	149,378	149,378
	Total Salaries, Wages & Fringe Benefits	414,259	459,030	361,542	475,678	475,678	475,678
Operational Expenditures							
10-560-2100	Departmental Supplies	3,829	4,000	1,426	4,000	4,000	4,000
10-560-2101	Paving & Sidewalk Repairs	34,834	40,000	66,745	50,000	50,000	50,000
10-560-2300	Vehicle Fleet Operation & Maintenance	14,662	17,500	17,077	20,000	20,000	20,000
10-560-3600	Staff Development	2,295	500	50	1,000	1,000	1,000
10-560-3710	Uniforms	5,028	4,960	3,387	4,960	4,960	4,960
10-560-3720	OSHA Compliance	0	1,500	1,200	2,000	2,000	2,000
10-560-4120	Maint. & Repair - Equipment	11,165	12,000	11,992	15,000	15,000	15,000
10-560-4130	Maint. & Repair - Vehicles	7,392	11,500	7,487	15,000	15,000	15,000
10-560-4131	Maint. & Repair - Streets	54,467	65,000	39,544	54,000	54,000	54,000
10-560-4300	Telephone & Postage	0	250	0	250	250	250
10-560-6100	Contracted Services	451	500	389	61,000	61,000	61,000
10-560-6103	Contract Services - Paving	2,023	10,000	0	20,000	20,000	20,000
10-560-6104	Contract Services - Sidewalks	56	2,500	0	20,000	20,000	20,000
10-560-6105	Contract Services - Powell Bill	834,479	650,000	0	1,000,000	1,000,000	1,000,000
10-560-6220	Equipmental Rental	0	0	0	42,000	42,000	42,000
10-560-9100	Expendable Equipment	1,000	1,000	0	1,000	1,000	1,000
	Sub-total Operational Expenditures	971,681	821,210	149,296	1,310,210	1,310,210	1,310,210
10-560-5410	Capital Outlay	0	0	0	31,000	31,000	31,000
10-560-9672	Transfer to Capital Reserve	30,000	30,000	0	30,000	30,000	30,000
	Department Total(10-560)	1,415,940	1,310,240	510,839	1,846,888	1,846,888	1,846,888

TOWN OF OAK ISLAND
BUDGET SUMMARY - PUBLIC WORKS - STREETS (10-560)
LINE ITEM FUNDING PROPOSAL
FY 2021 - 2022

2100	<u>Departmental Supplies</u>		
	Based on review of Current year and prior year expenditures	Total=	\$4,000
2100	<u>Paving & Sidewalk Repairs</u>		
	This is funding to perform paving sand sidewalk repairs by the Street Department	Total=	\$50,000
2300	<u>Vehicle Fleet Operation & Maintenance</u>		
	Cost of fuel, oil and other vehicle Expenses	Total=	\$20,000
3600	<u>Staff Development</u>		
	Stay Current with the Changes in environmental Changes, technology, regulations, and Vehicle safety. Also includes additional asphalt training. The Department needs to certify employees as (Certified Flaggers)	Total=	\$1,000
3710	<u>Uniforms</u>		
	Estimate per past experience for 8 department personnel @ \$620.00 each	Total=	\$4,960
3710	<u>OSHA Compliance</u>		
	Items needed during the year for safety issues such as training videos, rain gear, safety vests, PPE	Total=	\$2,000
4120	<u>Maintenance & Repairs - Equipment</u>		
	Based on review of Current year invoicing	Total=	\$15,000
4130	<u>Maintenance & Repairs - Vehicles</u>		
	Based on review of Current year invoicing	Total=	\$15,000
4131	<u>Maintenance & Repairs - Street Ends</u>		
	Estimated cost to repair streets and street name signs for entire town. (Non Powell Bill eligible)	Total=	\$54,000
4300	<u>Telephone & Postage</u>		
	Based on review of Current year invoicing	Total=	\$250
4400	<u>Utilities</u>		
	Based on review of Current year activity.	Total=	\$0
6100	<u>Contracted Services</u>		
	Bulkhead Davis Canal (\$60,000) Miscellaneous work to be performed during the year.	Total=	\$61,000
6103	<u>Contracted Services/Street Paving</u>		
	Miscellaneous work to be performed during the year.	Total=	\$20,000
6104	<u>Contracted Services/Sidewalks</u>		
	This is work that will be outsourced for these repairs	Total=	\$20,000
6105	<u>Contract Services - Powell Bill</u>		
	Paving of selected streets in town which are Powell Bill eligible. Based on street survey recently completed. Based on funding of \$300,000 for Current year and \$350,000 from Prior Year Powell Bill Receipts.	Total=	\$1,000,000
6220	<u>Equipment Rental</u>		
	Lease of Motor Grader for six months to aid in repair of streets.	Total=	\$42,000
9100	<u>Expendable Equipment</u>		
	Expense for items lasting more than 1 year and costing less than \$5,000	Total=	\$1,000
5410	<u>Capital Outlay</u>	Sub-total	\$1,310,210
	Purchase of Ford f-150 4x4 Truck to replace Dodge Ram 1500 4x4 (ST-6) with 189,000 miles	Total=	\$31,000
9672	<u>Transfer to Reserves</u>		
	Transfer to Capital Reserve for the replacement of vehicles and/or equipment in future Budget years.	Total=	\$30,000
		Total	<u>\$1,371,210</u>

TOWN OF OAK ISLAND
BUDGET SUMMARY - PUBLIC WORKS - STREETS (10-560)
DEPARTMENT SUMMARY
FY 2021 - 2022

<u>EXPENDITURES</u>	<u>FY 19 - 20 ACTUAL</u>	<u>FY 20 - 21 Budget</u>	<u>Rcommended FY 21 - 22 Budget</u>	<u>% Change</u>	<u>Approved FY 19 - 20 Budget</u>	<u>% Change</u>	<u>POSITIONS</u>
Salaries/Benefits	414,259	459,030	475,678	100.00%	475,678	100.00%	PW Supervisor 1
Operating Expenses	971,681	821,210	1,310,210	100.00%	1,310,210	100.00%	Crew Leader 1
Capital Outlay	0	0	31,000		30,000		Heavy Equipment Operator 2
Transfers	30,000	30,000	30,000		0		Maintenance Worker II 2
							Maintenance Worker 1
							Maintenance Worker I (Vacant) 1
Total	1,415,940	1,310,240	1,846,888	100.00%	1,815,888	100.00%	TOTAL 8

<u>PERSONNEL</u>	<u>FULL-TIME</u>	<u>PART-TIME</u>	<u>TOTAL</u>
	8	0	8

TOWN OF OAK ISLAND
BUDGET SUMMARY - PUBLIC WORKS - STREETS (10-560)
PERSONNEL COST DATA
FY 2021 - 2022

Last Name	First Name	Position	Gr	Current Salary	Effective Merit	COLA	Christmas Bonus	Requested Salary	Annual Insurance	#
Sub-total Salaries & Wages										
Overtime -Scheduled		(On call person 1 hr/day)		\$ 4,900				\$ 4,900		
Total Salaries & Wages				\$ 308,913	\$ 9,120	\$ 6,467	\$ 1,800	\$ 321,400	\$ 57,264	8
Total Fringe Benefit Costs										
Cell Phone Allowance			\$600	\$ 600				\$ 600		
Group Insurance				\$ 55,285				\$ 57,264		
FICA & Medicare		7.65%		\$ 24,303				\$ 24,962		
Unemployment Insurance		\$217		\$ 705				\$ 705		
LGERS Retirement		11.43%		\$ 32,300				\$ 37,296		
401K Retirement		4.00%		\$ 12,630				\$ 13,052		
Workers Compensation				\$ 15,516				\$ 15,499		
Total Fringe Benefit Costs				\$ 141,339	- \$	- \$	- \$	\$ 149,378		
Total Salaries, Wages & Fringe Benefits										
				\$ 450,252	\$ 9,120	\$ 6,467	\$ 1,800	\$ 475,678		

TOWN OF OAK ISLAND
BUDGET SUMMARY - PUBLIC WORKS - OPERATIONS (10-570)
FY 2021 - 2022

Number	Description	Previous Year Actual FY 19 - 20	Current Budget FY 20 - 21	Actual 04/30/2021 Expense	Dept. Request FY 21 - 22	Manager Recommendations	Council Approved
Salaries and Wages							
10-570-0220	Salaries & Wages - Full Time	162,893	164,183	136,813	238,864	238,864	238,864
10-570-0240	Salaries & Wages - Overtime	6,429	4,000	6,097	4,000	4,000	4,000
	Sub-total Salaries & Wages	169,322	168,183	142,911	242,864	242,864	242,864
							22.62%
Fringe Benefits							
10-570-0245	Cell Phone Allowance	1,650	600	1,350	1,800	1,800	1,800
10-570-0300	FICA & Medicare Expense	12,706	12,912	10,839	18,579	18,579	18,579
10-570-0410	Group Insurance	27,341	27,629	21,704	40,270	40,270	40,270
10-570-0510	LGERS Retirement	15,069	17,113	14,509	27,759	27,759	27,759
10-570-0520	401K Plan Retirement	1,480	6,691	1,660	9,715	9,715	9,715
10-570-0700	Unemployment Insurance	0	470	368	470	470	470
10-570-0800	Workers Compensation	27,997	8,224	7,724	11,536	11,536	11,536
	Sub-total Fringe Benefits	86,241	73,639	58,154	110,129	110,129	110,129
							10.26%
	Total Salaries, Wages and Fringe Benefits	255,563	241,822	201,064	352,993	352,993	352,993
							32.88%
Operational Expenditures							
10-570-2100	Departmental Supplies	3,976	4,000	3,268	7,500	7,500	7,500
10-570-2101	Mosquito Control	9,048	15,000	4,397	12,000	12,000	12,000
10-570-2300	Vehicle Fleet Operations & Maintenance	17,262	15,000	8,846	22,500	22,500	22,500
10-570-3600	Staff Development	84	1,000	0	500	500	500
10-570-3710	Uniforms	2,856	2,480	1,726	3,720	3,720	3,720
10-570-3720	OSHA Compliance	0	1,500	600	2,000	2,000	2,000
10-570-4120	Maint. & Repair - Equipment	8,430	8,000	921	9,651	9,651	9,651
10-570-4130	Maint. & Repair - Vehicles	6,214	5,000	5,352	0	-	-
10-570-4140	Maint. & Repair - Streets/Signs	239	0	0	0	-	-
10-570-4300	Telephone & Postage	184	250	141	250	250	250
10-570-4400	Utilities	12,047	5,500	5,003	5,500	5,500	5,500
10-570-5420	Sodium Light System (Lights)	113,376	106,300	96,835	130,000	130,000	130,000
10-570-6101	Contracted Services	20,785	20,000	3,100	35,000	35,000	35,000
10-570-6102	Contracted Services-Mowing	299,866	267,707	178,658	267,707	267,707	267,707
10-570-9100	Expendable Equipment	91	1,000	0	0	-	-
	Sub-total Operational Expenditures	494,458	452,737	308,846	496,328	496,328	496,328
							46.24%
10-570-5410	Capital Outlay	167,652	0		224,156	224,156	224,156
							20.88%
10-570-9672	Transfer to Capital Reserve	0	0	0	-	-	-
	Department Total (10-570)	917,673	694,559	509,911	1,073,477	1,073,477	1,073,477
							100.00%

TOWN OF OAK ISLAND
BUDGET SUMMARY - PUBLIC WORKS - OPERATIONS (10-570)
LINE ITEM FUNDING PROPOSAL
FY 2021 - 2022

2100	<u>Departmental Supplies</u>			
	Based on review of Current year and prior year expenditures		Total=	\$7,500
2101	<u>Mosquito Control</u>			
	Based on Estimated cost for Current year.		Total=	\$12,000
2300	<u>Vehicle Fleet Operations & Maintenance</u>			
	Cost of fuel, oil and other vehicle maintenance expenses		Total=	\$22,500
3600	<u>Staff Development</u>			
	Stay Current with the Changes in environmental Changes, technology, regulations, and Vehicle safety. Also includes additional asphalt training.		Total=	\$500
3710	<u>Uniforms</u>			
	Estimate per past experience for 6 department personnel @ \$620.00 each		Total=	\$3,720
3720	<u>OSHA Compliance</u>			
	Items needed during the year for safety issues such as training videos, rain gear, safety vests, PPE		Total=	\$2,000
4120	<u>Maintenance & Repair - Equipment</u>			
	Based on review of Current year invoicing. Cost to replace door fab systyem \$2,651.		Total=	\$9,651
4300	<u>Telephone & Postage</u>			
	Based on review of Current year invoicing		Total=	\$250
4400	<u>Utilities</u>			
	Based on review of Current year activity.		Total=	\$5,500
5420	<u>Sodium Light System</u>			
	Street Lights for the TotalTown		Total=	\$130,000
6101	<u>Contract Services - Other</u>			
	Cabana Rehab (\$20,000) Miscellaneous Contracted Services.		Total=	\$35,000
6102	<u>Contracted Services / Mowing</u>			
	GreenMan Mowing Contract - (Town Buildings and Parks Mowing)	\$ 75,402		
	GreenMan Mowing Contract - (Right of Way Mowing)	\$ 192,305	Total=	\$267,707
			Sub-total	\$496,328
5410	<u>Capital Outlay</u>			
	Purchase Ford F-150 to replace 2007 Chevy Silverado 4x2 (GR-4) with 100,000 miles	\$ 28,000		
	Replace Hustler 60" mower (GR-26) with another Hustler mower	\$ 8,356		
	Install a sidewalk/exercise track around the perimeter of Middleton Park	\$ 37,800		
	Boardwalk along Cabana Area	\$ 150,000		
			Sub total	\$224,156
			Total	<u>\$496,328</u>

TOWN OF OAK ISLAND
BUDGET SUMMARY - PUBLIC WORKS - OPERATIONS (10-570)
DEPARTMENT SUMMARY
FY 2021 - 2022

<u>EXPENDITURES</u>	FY 19 - 20 <u>Actual</u>	FY 20 - 21 <u>Budget</u>	Recommended		Approved		<u>POSITIONS</u>
			FY 21 - 22 <u>Budget</u>	% <u>Change</u>	FY 21 - 22 <u>Budget</u>	% <u>Change</u>	
Salaries/Benefits	255,563	241,822	352,993	45.97%	352,993	45.97%	PW Crew Supervisor 1
Operating Expenses	494,458	452,737	496,328	9.63%	496,328	9.63%	Crew Leader 1
Capital Outlay	167,652	0	224,156	0.00%	224,156	#DIV/0!	Senior Maint Worker 1
Transfers	0	0	0		0		Maintenance Worker II 1
							Maintenance Worker II (New) 2
Total	917,673	694,559	1,073,477	54.56%	1,073,477	54.56%	TOTAL 6

PERSONNEL FULL-TIME PART-TIME TOTAL

6

0

6

TOWN OF OAK ISLAND
BUDGET SUMMARY - PUBLIC WORKS - OPERATIONS (10-570)
PERSONNEL COST DATA
FY 2021 - 2022

Last Name	First Name	Position	Gr	Current Salary	Effective Merit	COLA	Christmas Bonus	Approved Salary	Annual Insurance	#
Sub-total Salaries & Wages										
Overtime - Unscheduled				\$ 225,930	\$ 6,778	\$ 4,806	\$ 1,350	\$ 238,864	\$ 40,270	6
Total Salaries & Wages				\$ 229,930	\$ 6,778	\$ 4,806	\$ 1,350	\$ 242,864		
Total Fringe Benefit Costs										
Cell Phone Allowance			\$600	1,200				\$ 1,800		
Group Insurance				26,850				\$ 40,270		
FICA & Medicare (7.65%)			7.65%	12,912				\$ 18,579		
Unemployment Insurance			\$217	470				\$ 470		
LGERS Retirement			11.43%	17,113				\$ 27,759		
401K Retirement			4.00%	6,691				\$ 9,715		
Workers Compensation				9,131				\$ 11,536		
Total Fringe Benefit Costs				\$ 74,367	\$ -	\$ -	\$ -	\$ 110,129		
Total Salaries and Fringe Benefit Costs										
				\$ 304,297	\$ 6,778	\$ 4,806	\$ 1,350	\$ 352,993		

**TOWN OF OAK ISLAND
BUDGET SUMMARY - RECREATION DEPARTMENT (10-620)
FY 2021 - 2022**

Number	Description	Previous Year Actual FY 19 - 20	Current Budget FY 20 - 21	Actual 04/20/2021 Expense	Dept. Request FY 21 - 22	Manager Recommendations	Council Approved
Salaries & Wages							
10-620-0220	Salaries & Wages - Full Time	250,681	245,378	204,995	267,973	267,973	267,973
10-620-0221	Wages - Part Time	34,716	64,920	13,275	61,362	61,362	61,362
	Sub-total Salaries & Wages	285,397	310,298	218,270	329,335	329,335	329,335
Fringe Benefits							
10-620-0245	Cell Phone Allowance	2,400	2,400	2,000	2,400	2,400	2,400
10-620-0300	FICA & Medicare Expense	21,399	25,203	16,558	25,194	25,194	25,194
10-620-0410	Group Insurance	35,660	38,348	26,000	34,394	34,394	34,394
10-620-0510	LGERS Retirement	21,648	32,236	20,299	35,668	35,668	35,668
10-620-0520	401K Plan Retirement	10,755	10,581	9,063	10,719	10,719	10,719
10-620-0700	Unemployment Insurance	0	1,228	961	1,085	1,085	1,085
10-620-0800	Workers Compensation	6,468	8,564	7,992	9,419	9,419	9,419
10-620-0500	Retiree Insurance	13,681	14,909	18,042	27,044	27,044	27,044
	Sub-total Fringe Benefits	112,010	133,469	100,914	145,923	145,923	145,923
	Total Salaries, Wages & Fringe Benefits	397,407	443,767	319,184	475,258	475,258	475,258
Operational Expenditures							
10-620-2100	Departmental Supplies	4,769	7,000	1,838	7,500	7,500	7,500
10-620-2101	Weight Room Expenses	6,446	7,000	4,681	7,000	7,000	7,000
10-620-2103	Merchandising	5,929	4,000	0	7,000	7,000	7,000
10-620-2300	Vehicle Fleet Operation & Maintenance	6,168	6,000	647	6,000	6,000	6,000
10-620-2400	Activities and Programs	28,175	45,000	4,251	44,000	44,000	44,000
10-620-2401	Concert Series Expenditures	10,150	24,000	19,950	25,000	25,000	25,000
10-620-2405	Sea Turtle Expenditures	2,500	0	0	-	-	-
10-620-2500	Cleaning Supplies	1,211	3,500	677	3,500	3,500	3,500
10-620-3200	Advertising	218	750	185	750	750	750
10-620-3300	Dues & Subscriptions	805	850	225	850	850	850
10-620-3600	Staff Development	969	1,000	175	2,000	2,000	2,000
10-620-3710	Uniforms	247	2,000	101	2,000	2,000	2,000
10-620-4109	Repairs & Maintenance -Bldgs & Grounds	33,797	20,000	4,730	10,000	10,000	10,000
10-620-4120	Repairs & Maintenance - Equipment	407	1,000	1,002	1,000	1,000	1,000
10-620-4306	Telephone	2,353	3,000	2,209	3,000	3,000	3,000
10-620-4307	Internet Access	3,179	2,700	2,651	2,700	2,700	2,700
10-620-4400	Utilities	52,880	65,675	32,515	65,575	65,575	65,575
10-620-6100	Contracted Services	40,669	40,750	16,515	40,750	40,750	40,750
10-620-7420	Veterans Park Memorial Bricks	1,775	2,000	340	2,000	2,000	2,000
10-620-9100	Expendable Equipment	-	500	0	-	-	-
	Total Operational Expenditures	202,645	236,725	92,691	230,625	230,625	230,625
Capital Outlay							
10-620-5401	Middleton Park	31,872	130,000	812	20,000	20,000	20,000
10-620-5420	Capital Outlay - Equipment	44,169	26,800	0	103,000	103,000	103,000
	Total Capital Outlay	76,041	156,800	812	123,000	123,000	123,000
	Transfer to Capital Reserve	15,000	15,000	15,000	-	-	-
	Department Total (10-620)	691,094	852,292	427,687	828,883	828,883	828,883

TOWN OF OAK ISLAND
BUDGET SUMMARY - RECREATION DEPARTMENT (10-620)
LINE ITEM FUNDING PROPOSAL
FY 2021 - 2022

2100	<u>Departmental Supplies</u>		
	Restroom supplies and products for all facilities, paper, copy paper, ink cartridges, printer cartridges, office supplies	Total=	\$ 7,500
2101	<u>Weight Room Expense</u>		
	Quarterly maintenance service to all equipment, replacement pads and weights, disinfecting wipes, fitness equipment parts.	Total=	\$ 7,000
2103	<u>Merchandising</u>		
	Town shirts and other merchandise for resale for profit.	Total=	\$ 7,000
2300	<u>Vehicle Fleet Operations and Maintenance</u>		
	Based on Current year expenditures for gasoline, tires and repairs	Total=	\$ 6,000
2400	<u>Activities and Programs</u>		
	Athletic programs, fitness programs, festivals, special events, camps, wellness programs, trips and community activities	Total=	\$ 44,000
2401	<u>Concert Series Expenditures</u>		
	Expenditures anticipated for bands and Expense of summer concert series	Total=	\$ 25,000
2500	<u>Cleaning Supplies</u>		
	Cleaning supplies for all facilities, based on review of Current year expenditures and costs to continue to sanitize	Total=	\$ 3,500
3200	<u>Advertising</u>		
	Publications, Advertising through various media for programs, facilities, events	Total=	\$ 750
3300	<u>Dues and Subscriptions</u>		
	Memberships in NRPA and NCRPA - state and national association	Total=	\$ 850
3600	<u>Staff Development</u>		
	Training and conferences to maintain certifications for staff. Recertifications for fitness certifications and splashpad continuing education. First Aid/CPR	Total=	\$ 2,000
3710	<u>Uniforms</u>		
	Shirts for both full time and part time staff to wear during recreation Department events	Total=	\$ 2,000
4109	<u>Maintenance & Repairs - Facilities</u>		
	Repairs of Buildings and Grounds: All repair Expenses for Recreation Center, 25 parks, Community Center, Middleton Park and chemicals for Splash Pad.	Total=	\$ 10,000
4120	<u>Maintenance & Repairs - Equipment</u>		
	Computers, digital sign, office equipment	Total=	\$ 1,000
4306	<u>Telephone & Postage</u>		
	Recreation Center, Athletics Office, Skate Park, and Nature Center	Total=	\$ 3,000
4307	<u>Internet Access</u>		
	Recreation Center, Teen Center, and Athletics Office	Total=	\$ 2,700
4400	<u>Utilities</u>		
	Based on review of Current year utility bills	Total=	\$ 65,575
5401	<u>Middleton Park</u>		
	(1) Covered Picnic Shelter @ \$20,000	20,000	
		Total=	\$ 20,000
6100	<u>Contracted Services</u>		
	This line item is for contracted instructors such as exercise, and sports officials and utility vehicle rental, copier lease, and special event contractors. Exercise instructors are paid a percentage from revenue collect from classes. As class participant Numbers increase, so does the contractor compensation. Also includes yearly recreation software fees and building maintenance contracts: copies, fire, floor stripping.	Total=	\$ 40,750
7420	<u>Veterans Park Memorial Bricks</u>		
	Purchase of memorial bricks as additional sales are made	Total=	\$ 2,000
		Sub-Total	\$ 250,625
5420	<u>Capital Outlay - Equipment</u>		
	Inteniza Treadmill to replace Matrix Treadmill	\$ 5,500	
	New Stepper to replace Cybex Stepper E03	\$ 7,700	
	Ocatan Elliptical to replace Life Fitness Elliptical	\$ 8,000	
	Overhead Pull to replace Hoist Overhead Pull	\$ 3,300	
	7 Kayaks (Single Seat) to replace 7 damaged kayaks	\$ 3,500	
	Rec Center Building Improvements	\$ 75,000	
		103,000	
		Total=	\$ 103,000
		Total	\$ 353,625

TOWN OF OAK ISLAND
BUDGET SUMMARY - RECREATION DEPARTMENT (10-620)
FY 2021 - 2022

	FY 19 - 20 <u>Actual</u>	FY 20 - 21 <u>Budget</u>	<u>Recommended</u>		<u>Approved</u>	
			FY 21 - 22 <u>Budget</u>	<u>% Change</u>	FY 20 - 21 <u>Budget</u>	<u>% Change</u>
Salaries/Benefits	\$ 397,407	\$ 443,767	\$ 475,258	7.10%	\$ 475,258	7.10%
Operating Expenses	\$ 44,169	\$ 236,725	\$ 230,625	-2.58%	\$ 230,625	-2.58%
Capital Outlay-Equipment	\$ 31,872	\$ 130,000	\$ 123,000	358.96%	\$ 123,000	358.96%
Capital Outlay-Grants	\$ 15,000	\$ 15,000	\$ -	-100.00%	\$ -	-100.00%
Transfers to Reserve				0.00%		100.00%
TOTAL	\$ 488,448	\$ 852,292	\$ 828,883	-2.75%	\$ 828,883	-2.75%

FULL-TIME 5 PART-TIME 11 TOTAL 16

<u>POSITIONS</u>	<u>Full time</u>
Parks & Recreation Director	1
Rec. Program Supervisor	2
Rec. Center Coordinator	1
Rec Center Assistant	1
	<u>5</u>
	<u>Part Time</u>
Permant Part Time	4
Seasonal Part Time	7
	<u>11</u>
TOTAL	16

TOWN OF OAK ISLAND
BUDGET SUMMARY - RECREATION DEPARTMENT (10-620)
PERSONNEL COST DATA
FY 2021 - 2022

Last Name	Last Name	Position	Gr	Current Salary	Effective Merit	COLA	Christmas Bonus	Approved Salary	Annual Insurance
Sub-total Salaries & Wages									
				\$ 253,833	\$ 7,615	\$ 5,400	\$ 1,125	\$ 267,973	\$ 34,394
Part Time - Permanent									
Hohnstein	Jackelyn	Rec Center Asst.		7 \$ 11,025			108 \$	11,133	
Kunkel	Stephen	Rec Center Asst.		7 \$ 11,025			108 \$	11,133	
Vacant		Rec Center Asst.		7 \$ 10,800			108 \$	10,908	
Vacant		Rec Center Asst.		7 \$ 10,800			108 \$	10,908	
Sub-total Wages - Part Time Permanent				\$ 43,650	\$ -	\$ -	\$ 432	\$ 44,082	
Part Time - Seasonal									
Sub-total Wages - Part Time Temporary				\$ 17,280				\$ 17,280	
Sub-total Part Time Permanent & Temporary				\$ 17,280	\$ -	\$ -		\$ 17,280	
				\$ 60,930	\$ -	\$ -		\$ 61,362	
Total Salaries & Wages									
				\$ 314,763	\$ 7,615	\$ 5,400	\$ 1,125	\$ 329,335	
Total Fringe Benefit Costs									
Cell Phone Allowance				\$ 2,400				\$ 2,400	
Group Insurance				\$ 38,348				\$ 38,348	
FICA & Medicare				\$ 25,203				\$ 25,194	
Unemployment Insurance				\$ 1,228				\$ 1,085	
LGERS Retirement				\$ 32,236				\$ 35,668	
401K Retirement				\$ 10,581				\$ 10,719	
Workers Compensation				\$ 8,089				\$ 9,419	
Retiree Insurance				\$ 14,909				\$ 27,044	
Total Fringe Benefit Costs				\$ 132,994	\$ -	\$ -	\$ -	\$ 145,923	
Total Salaries, Wages and Fringe Benefits				\$ 447,757	\$ 7,615	\$ 5,400	\$ 1,125	\$ 475,258	

TOWN OF OAK ISLAND
BUDGET SUMMARY - COMMUNITY CENTER (10-621)
FY 2021 - 2022

Number	Description	Previous Year Actual FY 19 - 20	Current Budget FY 20 - 21	Actual 04/30/2021 Expense	Dept. Request FY 21 - 22	Manager Recommendations	Council Approved
Salaries & Wages							
10-621-0220	Salaries & Wages - Full Time	87,460	83,754	63,889	66,115	66,115	66,115
10-621-0230	Wages - Part Time	19,039	19,200	1,144	13,499	13,499	13,499
	Sub-total Salaries & Wages	106,498	102,954	65,032	79,614	79,614	79,614
Fringe Benefits							
10-621-0245	Cell Phone Allowance	600	600	300	600	600	600
10-621-0300	FICA & Medicare	7,735	8,304	4,790	6,090	6,090	6,090
10-621-0410	Group Insurance	15,240	15,392	8,358	13,555	13,555	13,555
10-621-0510	LGERS Retirement	7,775	9,352	6,523	7,557	7,557	7,557
10-621-0520	401K Retirement	4,396	3,550	2,604	2,645	2,645	2,645
10-621-0700	Unemployment Insurance	-	427	334	235	235	235
10-621-0800	Workers Compensation	3,700	237	391	2,277	2,277	2,277
	Sub-total Fringe Benefits	39,447	37,862	23,300	32,959	32,959	32,959
	Total Salaries, Wages & Fringe Benefits	145,945	140,816	88,332	112,574	112,574	112,574
Operational Expenditures							
10-621-2101	Departmental Supplies	1,630	-	-	5,000	5,000	5,000
10-621-2300	Vehicle Repairs & Supplies	1,760	3,000	856	3,000	3,000	3,000
10-621-2400	Activities & Programs	2,321	-	-	5,000	5,000	5,000
10-621-3300	Dues & Subscriptions	-	-	-	-	-	-
10-621-4120	Maint. & Repair Equipment	233	1,500	-	1,000	1,000	1,000
10-621-4300	Telephone	187	500	134	150	150	150
10-621-4301	Internet Access	-	-	-	-	-	-
10-621-6100	Contracted Services	2,441	-	-	4,000	4,000	4,000
10-621-9100	Expendable Equipment	-	250	-	-	-	-
	Sub-total Operational Expenditures	8,571	5,250	991	18,150	18,150	18,150
	Department Total (10-621)	154,516	146,066	89,323	130,724	130,724	130,724

**TOWN OF OAK ISLAND
LINE ITEM FUNDING PROPOSAL
FY 2021 - 2022**

2100 Departmental Supplies

This line item is used to purchase items necessary in the daily operation of the Department. This includes office supplies, cleaning supplies, paper products and other supplies as needed.

Total= **\$5,000**

2300 Vehicle Fleet Operation and Maintenance

This line item is used for the purchase of gasoline, tires, parts, lubricants and fluids to maintain and repair the Departments fleet of vehicles. The Department vehicle fleet includes (1) multi purpose resource vehicle & one passenger vehicle

Total= **\$3,000**

2400 Activities & Programs

These funds are used to pay for cleaning & other miscellaneous items at center.

Total= **\$5,000**

4120 Maint. & Repair Equipment

This line item is used for the maintenance and repair of all equipment used by the Department

Total= **\$1,000**

4300 Telephone & Postage

This line item is used for Telephone service and postage and shipping Expenses.

Total= **\$150**

6100 Contracted Services

Janitorial Services (\$150./mth. X 12 = \$1,800)

\$1,800

Stripping and waxing floors (2) times a year (\$1,100 x 2 = \$2,200).

\$2,200

Total= **\$4,000**

Total **\$18,150**

TOWN OF OAK ISLAND
BUDGET SUMMARY - COMMUNITY CENTER (10-621)
FY 2021 - 2022

<u>Expenditures</u>	FY 19 - 20 <u>Actual</u>	FY 20 - 21 <u>Budget</u>	<u>Recommended</u>		<u>Approved</u>		<u>Positions</u>
			FY 21 - 22 <u>Budget</u>	<u>Change</u> %	FY 21 - 22 <u>Budget</u>	<u>Change</u> %	
Salaries/Benefits	145,945	140,816	112,574	-20.06%	112,574	-20.06%	Full Time Community Res Ctr Assistant 1
Operating Expenses	8,571	5,250	18,150	245.71%	18,150	245.71%	Community Res Ctr Assistant(Vacant) 1
							2
TOTAL	154,516	146,066	130,724	-10.50%	130,724	-10.50%	Part Time Community Resource Assistant(Vacant) 1
							TOTAL 3
 <u>PERSONNEL</u>	 <u>FULL-TIME</u> 2	 <u>PART-TIME</u> 1	 <u>TOTAL</u> 3				

**TOWN OF OAK ISLAND
BUDGET SUMMARY - COMMUNITY CENTER (10-621)
PERSONNEL COST DATA**

FY 2021 - 2022

Last Name	First Name	Position	Gr	Current Salary	Effective Merit	COLA	Christmas Bonus	Approved Salary	Annual Insurance
Part Time									
	Sub-total Wages- Full Time			\$ 62,462	\$ 1,874	\$ 1,329	\$ 450	\$ 66,115	\$ 13,555
	Sub-total Wages - Part Time			\$ 13,499	\$ -	\$ -	\$ -	\$ 13,499	\$ -
	Total Wages			\$ 75,962	\$ 1,874	\$ 1,329	\$ 450	\$ 79,614	\$ 13,555
Total Fringe Benefit Costs									
	Cell Phone Allowance			\$ 600				\$ 600	
	Group Insurance			\$ 15,392				\$ 13,555	
	FICA & Medicare			\$ 8,304				\$ 6,090	
	Unemployment Insurance		7.65%	\$ 427				\$ 235	
	LGERS Retirement		\$117.50	\$ 9,352				\$ 7,557	
	401K Retirement		11.43%	\$ 3,550				\$ 2,645	
	Workers Compensation		4.00%	\$ -				\$ 2,277	
	Total Fringe Benefit Cost			\$ 37,625	\$ -	\$ -	\$ -	\$ 32,959	
Total Wages and Fringe Benefit Costs									
				\$ 113,587	\$ 1,874	\$ 1,329	\$ 450	\$ 112,574	

TOWN OF OAK ISLAND
BUDGETED REVENUES WATER FUND (30)
FY 2021 - 2022

Account Number	Description	Previous Year Actual FY 19 - 20	Current Budget FY 20 - 21	Actual Revenue 04/30/2021	Dept. Request FY 21 - 22	Manager Recommends	Council Approved
Service Revenue							
30-300-5110	Water Utility Revenue	3,832,498	3,048,021	2,791,191	3,823,082	3,823,082	3,823,082
30-300-1600	Penalties & Late Fees	30,465	20,000	26,190	30,000	30,000	30,000
30-300-5120	System Development Fees	103,298	70,000	125,427	70,000	70,000	70,000
30-300-5130	Water Tap Fees	206,975	75,000	240,070	80,000	80,000	80,000
30-300-5140	Reconnection Fees	104,880	55,500	49,580	65,000	65,000	65,000
30-300-5150	Hydrant Connection Fee	2,800	0	0	0	0	0
30-300-8100	Miscellaneous Revenue	26,733	7,500	41,955	4,464	4,464	4,464
30-300-9800	Appropriated Fund Balance	0	166,000	166,000			
	Sub-Total Service Income	4,307,650	3,442,021	3,440,413	4,072,546	4,072,546	4,072,546
Tower Leases							
30-300-4730	Tower Lease - US Cellular	22,766	19,765	15,943	21,276	21,276	21,276
30-300-4731	Tower Lease - AT&T	104,358	88,950	74,681	99,470	99,470	99,470
30-300-4732	Tower Lease - T Mobile	42,217	37,652	31,766	42,355	42,355	42,355
30-300-4733	Tower Lease - Sprint	16,111	16,298	11,109	13,465	13,465	13,465
30-300-4734	Tower Lease - Verizon	161,108	140,400	114,134	153,232	153,232	153,232
	Sub-Total Tower Leases	346,560	303,065	247,633	329,797	329,797	329,797
	Total Water Fund (30)	4,654,210	3,745,086	3,688,047	4,402,343	4,402,343	4,402,343

TOWN OF OAK ISLAND
BUDGET SUMMARY - UTILITIES GENERAL SERVICES (30-720)
FY 2021 - 2022

Number	Description	Previous Year Actual FY 19 - 20	Current Budget FY 20 - 21	Estimated 04/30/2021 Expense	Dept. Request FY 2021 - 2022	Manager Recommendations	Council Approved
Salaries & Wages							
30-720-0220	Salaries & Wages - Full Time	145,395	153,109	125,047	169,665	169,665	169,665
30-720-0240	Salaries & Wages - Overtime	1,104	0	1,728	-	-	-
	Sub-total Salaries & Wages	146,499	153,109	126,775	169,665	169,665	169,665
Fringe Benefits							
30-720-0245	Cell Phone Allowance	1,050	1,800	900	1,800	1,800	1,800
30-720-0300	FICA & Medicare Expense	10,974	12,512	9,629	12,979	12,979	12,979
30-720-0410	Group Insurance	25,427	27,701	20,635	26,704	26,704	26,704
30-720-0510	LGRS Retirement	12,230	16,640	12,858	19,393	19,393	19,393
30-720-0520	401K Plan Retirement	2,901	6,506	1,960	6,787	6,787	6,787
30-720-0700	Unemployment Insurance	0	470	368	118	118	118
30-720-0800	Workers Compensation	354	200	305	2,424	2,424	2,424
	Sub-total Fringe Benefits	52,936	65,829	46,656	70,204	70,204	70,204
	Total Salaries, Wages & Fringe Benefits	199,435	218,938	173,431	239,869	239,869	239,869
Departmental Expenditures							
30-720-2100	Departmental Supplies	223	1,000	689	3,500	3,500	3,500
30-720-2300	Vehicle Fleet Operation & Maintenance	1,125	1,250	2,059	1,300	1,300	1,300
30-720-3600	Staff Development	183	1,000	360	1,000	1,000	1,000
30-720-3710	Uniforms	296	1,240	1,112	1,240	1,240	1,240
30-720-4120	Maint. & Repair - Equipment	5	1,000	4	1,000	1,000	1,000
30-720-4300	Telephone & Postage	854	1,000	331	1,000	1,000	1,000
30-720-4301	Internet Access	0	0	0	-	-	-
30-720-6100	Contracted Services	94,203	56,400	38,114	56,400	56,400	56,400
30-720-6510	Cost of County Water	1,162,624	1,200,000	830,944	1,829,105	1,829,105	1,829,105
30-720-9100	Expendable Supplies	861	2,500	216	-	-	-
	Total Departmental Expenditures	1,260,375	1,265,390	873,827	1,894,545	1,894,545	1,894,545
30-720-7400	Capital Outlay	24,826	84,980	-	-	-	-
Transfers							
30-720-9631	Transfer to Wastewater	21,000	444,298	0	450,000	450,000	450,000
30-720-9672	Transfer to Capital Reserve	166,000	166,000	166,000	200,000	200,000	200,000
	Total Transfers	187,000	610,298	166,000	650,000	650,000	650,000
	Department Total (30-720)	1,671,636	2,179,606	1,213,258	2,784,414	2,784,414	2,784,414

TOWN OF OAK ISLAND
BUDGET SUMMARY - UTILITIES GENERAL SERVICES (30-720)
LINE ITEM FUNDING PROPOSAL
FY 2021 - 2022

2100	<u>Departmental Supplies</u>		
	Budget Request based on historical costs for office supplies including paper, water bills, and printer cartridges.	Total=	\$3,500
2300	<u>Vehicle Supplies and Repairs</u>		
	Fuel, Oil, etc and minor repairs	Total=	\$1,300
3600	<u>Staff Development</u>		
	Travel and training for customer service representatives to keep up to date on billing software, hand-held meters software and to attend customer service training courses.	Total=	\$1,000
3710	<u>Uniforms</u>		
	This is to cover the cost of Uniforms for field employees (\$620. x 2)	Total=	\$1,240
4120	<u>Maintenance & Repair Equipment</u>		
	Budget Request based on historical repair costs to computer equipment, printers, and hand-helds.	Total=	\$1,000
4300	<u>Telephone & Postage</u>		
	Office Telephone service and postage for additional mailings	Total=	\$1,000
6100	<u>Contracted Services</u>		
	Southdata -Monthly printing and mailing of utility bills (Monthly Avg \$4,600. x 12)	\$ 55,200	
	Tyler Software Utility Billing Annual Fee	\$ 1,200	
	Bill Printing, background checks for accounts and copier lease services	Total=	\$56,400
6510	<u>Cost of Wholesale Water from Brunswick County</u>		
	Purchase of water from Brunswick County. For the period July 1, 2021 to Dec. 31, 2021 rate is \$2.98/1,000 gallons. For the period Jan. 1, 2022 to June 30, 2022 the rate will be \$5.25/1,000 gallons.	Total=	\$1,829,105
		Sub-Total	\$1,894,545
	<u>Transfers</u>		
9631	<u>Transfer of Funds to Wastewater</u>		
	Transfer of Funds to Wastewater to supplement operations	Total=	\$450,000
9672	<u>Transfer to Capital Reserve</u>		
	Funds to be utilized for the purchase of water capital items in future periods	Total=	\$200,000
		Sub-Total	\$650,000
		Total=	\$2,544,545

TOWN OF OAK ISLAND
BUDGET SUMMARY - UTILITIES GENERAL SERVICES (30-720)
DEPARTMENT SUMMARY
FY 2021 - 2022

<u>Expenditures</u>	<u>FY 19 - 20</u> <u>Actual</u>	<u>FY 20 - 21</u> <u>Budget</u>	<u>Recommended</u>		<u>Approved</u>		<u>Positions</u>
			<u>FY 21 - 22</u> <u>Budget</u>	<u>%</u> <u>Change</u>	<u>FY 21 - 22</u> <u>Budget</u>	<u>%</u> <u>Change</u>	
Salaries/Benefits	199,435	218,938	239,869	9.56%	239,869	9.56%	Admin Sup Spec II 1
Operating Expenses	1,259,514	1,265,390	1,894,545	49.72%	1,894,545	49.72%	Senior Customer Service Rep 1
Transfers	187,000	610,298	650,000	0.00%	650,000	6.51%	Meter Technician 1
Capital Outlay	24,826	84,980	0	100.00%	0	100.00%	Meter Technician (Vacant) 1
TOTAL	1,670,775	2,179,606	2,784,414	27.75%	2,784,414	0.00%	TOTAL 4

<u>PERSONNEL</u>	<u>FULL-TIME</u>	<u>PART-TIME</u>	<u>TOTAL</u>
	4		4

TOWN OF OAK ISLAND
BUDGET SUMMARY - UTILITIES GENERAL SERVICES (30-720)
PERSONNEL COST DATA
FY 2021 - 2022

Last Name	First Name	Position	Gr	Current Salary	Effective Merit	COLA	Christmas Bonus	Approved Salary	Annual Insurance	#
Total Salaries & Wages										
				\$ 160,534	\$ 4,816	\$ 3,415	\$ 900	\$ 169,665	\$ 26,704	4
Total Fringe Benefit Costs										
Cell Phone Allowance				\$ 1,800				\$ 1,800		3
FICA & Medicare		7.65%		\$ 12,512				\$ 12,979		
Group Insurance				\$ 27,701				\$ 26,704		
Unemployment Insurance		\$117.50		\$ 470				\$ 118		
Workers Compensation				\$ 351				\$ 2,424		
LGERS Retirement		11.43%		\$ 16,640				\$ 19,393		
401K Retirement		4.00%		\$ 6,506				\$ 6,787		
Total Fringe Benefit Costs				\$ 65,980	\$ -	\$ -	\$ -	\$ 70,204		
Total Wages, Salaries & Fringe Benefits										
				\$ 226,514	\$ 4,816	\$ 3,415	\$ 900	\$ 239,869		

TOWN OF OAK ISLAND
BUDGET SUMMARY - WATER MAINTENANCE (30-814)
FY 2021 - 2022

Account Number	Description	Previous Year Actual FY 19 - 20	Current Budget FY 20 - 21	Estimated 04/30/2021 Expense	Dept. Request FY 2021 - 2022	Manager Recommends	Council Approved
	Salaries & Wages		18				
30-814-0220	Salaries & Wages - Full Time	340,521	369,886	287,938	395,552	395,552	395,552
30-814-0230	Salaries & Wages - Part Time	0	0	0	0	0	0
30-814-0240	Overtime - Scheduled	55,953	22,452	50,566	7,484	7,484	7,484
30-814-0241	Overtime - Unscheduled		7,484	0	22,452	22,452	22,452
	Sub-total Salaries & Wages	396,474	399,822	338,504	425,487	425,487	425,487
	Fringe Benefits						
30-814-0245	Cell Phone Allowance	2,000	4,800	2,250	4,800	4,800	4,800
30-814-0300	FICA & Medicare Expense	29,226	30,954	25,412	32,550	32,550	32,550
30-814-0410	Group Insurance	52,856	62,636	41,821	59,705	59,705	59,705
30-814-0510	LGERS Retirement	32,817	41,393	34,407	48,633	48,633	48,633
30-814-0520	401K Plan Retirement	13,396	16,185	11,267	17,019	17,019	17,019
30-814-0700	Unemployment Insurance	0	1,058	828	1,058	1,058	1,058
30-814-0800	Workers Compensation	26,019	10,995	10,361	11,211	11,211	11,211
	Sub-total Fringe Benefits	156,314	168,021	126,346	174,975	174,975	174,975
	Total Salaries, Wages & Fringe Benefits	552,787	567,843	464,850	600,463	600,463	600,463
	Departmental Expenditures						
30-814-2100	Departmental Supplies	717	999	608	2,500	2,500	2,500
30-814-2101	Tap Installation	274,129	350,000	324,383	420,000	420,000	420,000
30-814-2300	Vehicle Fleet Operation & Maintenance	16,112	29,500	14,174	29,500	29,500	29,500
30-814-3100	Professional Services	0	1,000	268	2,500	2,500	2,500
30-814-3101	Lab Testing	18,110	20,000	12,900	20,000	20,000	20,000
30-814-3102	Backflow Valve Testing	18,625	10,000	17,850	25,000	25,000	25,000
30-814-3300	Permits	2,600	3,000	2,600	3,000	3,000	3,000
30-814-3600	Staff Development	3,410	5,000	409	5,000	5,000	5,000
30-814-3710	Uniforms	3,454	4,960	3,599	4,960	4,960	4,960
30-814-3720	OSHA Compliance Items	5,257	4,000	1,200	5,000	5,000	5,000
30-814-4110	Maint. & Repair - Facilities	719	2,000	215	2,000	2,000	2,000
30-814-4120	Maint. & Repair Equipment	4,506	10,000	2,611	8,000	8,000	8,000
30-814-4300	Telephone & Postage	4,278	5,000	2,472	5,000	5,000	5,000
30-814-4400	Utilities	7,555	6,500	5,252	6,500	6,500	6,500
30-814-6100	Contracted Services	103,534	170,000	144,798	213,764	213,764	213,764
30-814-9100	Expendable Equipment	800	1,500	995	0	0	0
	Total Departmental Expenditures	463,805	623,459	534,334	752,724	752,724	752,724

TOWN OF OAK ISLAND
BUDGET SUMMARY - WATER MAINTENANCE (30-814)
FY 2021 - 2022

Account Number	Description	Previous Year Actual FY 19 - 20	Current Budget FY 20 - 21	Estimated 04/30/2021 Expense	Dept. Request FY 2021 - 2022	Manager Recommends	Council Approved
	Capital Outlay						
30-814-5401	Capital Outlay	32,686	147,893	546	68,457	68,457	68,457
30-814-5440	Capital Improvements	181,134	226,285	63,482	196,285	196,285	196,285
	Sub-total Capital Outlay	213,820	374,178	64,028	264,742	264,742	264,742
	Department Total (30-814)	1,230,412	1,565,480	1,063,212	1,617,929	1,617,929	1,617,929

**TOWN OF OAK ISLAND
BUDGET SUMMARY - WATER MAINTENANCE (30-814)
LINE ITEM FUNDING PROPOSAL
FY 2021 - 2022**

2100	<u>Departmental Supplies</u>			
	Miscellaneous supplies for the offices based on past experience, computers, printers, plus added supplies for maintaining maps, GIS, establishing written specs, procedures and information packages for public information and education. Paper products.		Total=	\$2,500
2101	<u>Taps/Maintenance Water System</u>			
	Estimated per past experience plus installation of two (2) valves. Installation or replacement of eight (8) hydrants. Installation of electronic meters and transmitters. Includes cost to Rehab tower vaults		Total=	\$420,000
2300	<u>Vehicle Fleet Operation & Maintenance</u>			
	Fuel, oil, etc. Based on review of current year expenses		Total=	\$29,500
3100	<u>Professional Services</u>			
	Estimated funds required for professional assistance in developing resources for Public Utilities and engineering for 59th & 61th streets		Total=	\$2,500
3101	<u>Professional Services - Lab Testing</u>			
	For monthly and quarterly State mandated testing for wells and distribution system as well as additional sampling.		Total=	\$20,000
3102	<u>Backflow Valve Testing</u>			
	Continued Annual testing of 800 + backflow valves town wide growing each year		Total=	\$25,000
3300	<u>Dues & Subscriptions</u>			
	Estimated for professional dues, mandated state certificate renewal, books, subscriptions and other materials.		Total=	\$3,000
3600	<u>Staff Development</u>			
	Estimated per past experience plus additional training to maintain State mandated certifications. Required 6 Continuing Education Hours/employee with certifications.		Total=	\$5,000
3710	<u>Uniforms</u>			
	For Water Division (8 employees) \$620 per employee for shirts, pants, hats, rain gear.		Total=	\$4,960
3720	<u>OSHA Compliance Items</u>			
	Inventory of confined space equipment devices, sensors & other safety Equipment & devices.		Total=	\$5,000
4110	<u>Maintenance & Repairs - Facilities</u>			
	Repairs pump house structures and water tanks.		Total=	\$2,000
4120	<u>Maintenance & Repairs - Equipment</u>			
	Estimated per past experience to cover repairs and maintenance of handheld meter reading units, electric wands and other Water Department special equipment.		Total=	\$8,000
4300	<u>Telephone & Postage</u>			
	Estimated per past experience for educational and annual mailings of CCR reports.		Total=	\$5,000
4400	<u>Utilities</u>			
	Based on review of Current year invoices		Total=	\$6,500
6100	<u>Contracted Services</u>			
	Contracted amount for water tower maintenance with Southern Corrosion	\$ 102,640		
	Based on present contracts for maintenance and repairs to other parts of the system which is increasing this year	\$ 111,124	Total=	\$213,764
9100	<u>Expendable Equipment</u>			
	Small Value Equipment costing less than \$5,000 with a useful life of more than one year		Total=	
			Sub-Total	\$752,724
5401	<u>Capital Outlay</u>			
	Ford F-150 at \$28,000 to replace WA-59	\$ 28,000		
	Ford F-150 at \$28,000 to replace WA-5	\$ 28,000		
	Atlas Copco Air compressor, pulls behind truck used for New water service installs,repairs,maintenance of water system	\$ 12,457	Total=	\$68,457
5440	<u>Capital Improvements</u>			
	Continued replacement of 69 dead end street blow offs to improve water quality. The plan is to do 20 in 2021-2022 budget year. The cost is \$61,226 materials and \$66,000 contract labor cost.	\$ 127,226		
	Continue Exterior & Interior maintenance of 776 fire hydrants. The Plan is to do 100 in 2021-2022 This cost is for \$24,059 in material cost and \$45,000 in contract labor cost.	\$ 69,059	Total=	\$196,285
			Total	\$1,017,466

TOWN OF OAK ISLAND
BUDGET SUMMARY - WATER MAINTENANCE (30-814)
DEPARTMENT SUMMARY
FY 2021 - 2022

<u>EXPENDITURES</u>	<u>FY 19 - 20 ACTUAL</u>	<u>FY 20 - 21 Budget</u>	<u>Recommended</u>		<u>Approved</u>		<u>POSITIONS</u> <u>Full Time</u>
			<u>FY 21 - 22 Budget</u>	<u>% Change</u>	<u>FY 21 - 22 Budget</u>	<u>% Change</u>	
Salaries/Benefits	552,787	567,843	600,463	5.74%	600,463	5.74%	Water Super 1
Operating Expenses	463,805	623,459	752,724	20.73%	752,724	20.73%	Backflow Prev Tech 1
Capital Outlay / Improvment	213,820	374,178	264,742	-29.25%	264,742	100.00%	Crew Leader 2
							Utility Maint. Mech 3
TOTAL	1,230,412	1,565,480	1,617,929	3.35%	1,617,929	3.35%	Heavy Equipment Operator 1
							<u>8</u>
PERSONNEL	<u>FULL-TIME</u>	<u>PART-TIME</u>	<u>TOTAL</u>		TOTAL		
	<u>8</u>	<u>0</u>	<u>8</u>		<u>8</u>		

TOWN OF OAK ISLAND
BUDGET SUMMARY - WATER MAINTENANCE (30-814)
PERSONNEL COST DATA
FY 2021 - 2022

Last Name	First Name	Position	Gr	Current Salary	Effective Merit	COLA	Christmas Bonus	Approved Salary	Annual Insurance
Sub-Total Salaries & Wages									
Overtime - Scheduled				\$ 374,548	\$ 11,236	\$ 7,968	\$ 1,800	\$ 395,552	\$ 59,705
Overtime - Un-Scheduled				\$ 7,484	\$	-		\$ 7,484	
Total Salaries & Wages				\$ 382,032	\$ 11,236	\$ 7,968	\$ 1,800	\$ 425,487	
Total Fringe Benefit Costs									
Cell Phone Allowance				\$ 2,400				\$ 4,800	
Group Insurance				\$ 57,360				\$ 59,705	
FICA & Medicare				\$ 30,634				\$ 32,550	
Unemployment Insurance			7.65%	\$ 1,058				\$ 1,058	
Workers Compensation			\$0	\$ 10,565				\$ 11,211	
LGERS Retirement			11.43%	\$ 36,160				\$ 48,633	
401K Retirement			4.00%	\$ 16,018				\$ 17,019	
Total Fringe Benefit Costs				\$ 154,195	\$ -	\$ -	\$ -	\$ 174,975	
Total Salaries, Wages & Fringe Benefits									
				\$ 536,227	\$ 11,236	\$ 7,968	\$ 1,800	\$ 600,463	

TOWN OF OAK ISLAND
BUDGETED REVENUES WASTEWATER FUND (31)
FY 2021 - 2022

Account Number	Description	Previous Year Actual FY 19 - 20	Current Budget FY 20 - 21	Actual 04/30/2021 Revenue	Dept. Request FY 21 - 22	Manager Recommendations	Council Approved
Services							
31-300-5210	Sewer Utility Income	4,865,158	4,645,363	4,045,075	4,800,000	4,800,000	4,800,000
31-300-5220	System Development Fees	466,303	250,000	578,125	300,000	300,000	300,000
31-300-5230	Tap Fees/New Service	275,517	250,000	295,396	225,000	225,000	225,000
31-300-5250	Sewer Revenue - Caswell Beach	302,060	250,000	263,220	250,000	250,000	250,000
	Sub-total Services	5,909,038	5,395,363	5,181,815	5,575,000	5,575,000	5,575,000
Other Operating Revenues							
31-300-8945	Salty Dog Park Funding	2,919	0	0			
	Sub-total Other Operating Revenues	2,919	0	0	0	0	0
31-300-9500	Interest - Reserve Accounts	5,271	6,000	0	2,000	2,000	2,000
Transfers							
31-300-8946	Transfer from Water Fund	0	444,298		450,000	450,000	450,000
31-300-9739	Transfer from SDF Fund	6,820,756	6,311,840	3,156,000	7,017,958	7,017,958	7,017,958
31-300-9765	Transfers from Sewer Assessments	0	1,205,780		825,405	825,405	825,405
31-300-9772	Transfer from Capital Reserve	0	159,700		0	0	
	Sub-total Transfers	6,820,756	8,121,618	3,156,000	8,293,363	8,293,363	8,293,363
31-300-9800	Appropriated Fund Balance		266,000			0	0
	Total Wastewater Fund (31)	12,737,984	13,788,981	8,337,815	13,870,363	13,870,363	13,870,363

TOWN OF OAK ISLAND
BUDGET SUMMARY - WASTEWATER TREATMENT (31-820)
FY 2021 - 2022

Number	Description	Previous Year Actual FY 19 - 20	Current Budget FY 20 - 21	Estimated 04/30/2021 Expense	Dept Request FY 21 - 22	Manager Recommendations	Council Approved
Salaries & Wages							
31-820-0220	Salaries & Wages - Full Time	283,184	291,011	224,563	295,673	295,673	295,673
31-820-0240	Salaries & Wages - Overtime -Scheduled	47,854	13,240	44,177	20,000	20,000	20,000
31-820-0241	Salaries & Wages - Overtime -Unscheduled	0	7,565	0	-	-	-
	Sub-total Wages & Salaries	331,038	311,816	268,740	315,673	315,673	315,673
Fringe Benefits							
31-820-0245	Cell Phone Allowance	2,500	2,400	1,800	2,400	2,400	2,400
31-820-0300	FICA & Medicare Expense	24,321	23,459	19,891	24,149	24,149	24,149
31-820-0410	Group Insurance	46,973	46,505	37,479	50,732	50,732	50,732
31-820-0510	LGERS Retirement	27,638	27,468	27,326	33,795	33,795	33,795
31-820-0520	401K Supplemental retirement	12,118	10,740	10,470	11,827	11,827	11,827
31-820-0700	Unemployment Insurance	0	705	552	705	705	705
31-820-0800	Workers Compensation	4,487	8,167	7,926	9,231	9,231	9,231
31-820-1000	Retiree Insurance	9,971	25,031	18,850	-	-	-
	Sub-total Fringe Benefits	128,008	144,475	124,294	132,840	132,840	132,840
	Total Salaries, Wages and Benefits	459,046	456,291	393,034	448,512	448,512	448,512
Operational Expenditures							
31-820-2100	Department Supplies	159	1,000	434	3,000	3,000	3,000
31-820-2101	Chemicals	24,233	30,000	25,188	30,000	30,000	30,000
31-820-2102	Certified Lab Equipment	4,624	8,000	3,812	8,000	8,000	8,000
31-820-2300	Vehicle Fleet Operations & Maintenance	9,192	9,000	4,800	12,000	12,000	12,000
31-820-2600	Groundskeeping Supplies	20,484	25,000	13,688	25,000	25,000	25,000
31-820-2601	Salty Dog Park Maintenance	400	1,000	0	1,000	1,000	1,000
31-820-3100	Professional Services	97,391	70,000	13,980	30,000	30,000	30,000
31-820-3101	Lab Testing	24,776	20,000	11,860	20,000	20,000	20,000
31-820-3300	Dues & Subscriptions	5,225	6,000	12,140	12,000	12,000	12,000
31-820-3600	Staff Development	888	3,500	483	3,500	3,500	3,500
31-820-3710	Uniforms	3,535	3,720	2,662	3,720	3,720	3,720
31-820-3720	OSHA Compliance Items	900	2,000	1,050	4,000	4,000	4,000
31-820-4110	Maint. & Repair Equipment	38,182	45,000	22,817	50,000	50,000	50,000
31-820-4115	Maint. & Repair Facilities	5,525	5,000	1,160	65,000	65,000	65,000
31-820-4120	Maint. & Repair Plant	48,202	50,000	45,373	50,000	50,000	50,000
31-820-4130	Maint. & Repair Vehicles	885	3,000	1,807	-	-	-
31-820-4140	Maint. & Repair System	20,700	0	0	-	-	-
31-820-4300	Telephone & Postage	4,274	4,500	3,023	4,500	4,500	4,500
31-820-4400	Utilities	55,595	65,000	47,062	65,000	65,000	65,000
31-820-5440	Sewer Treatment Costs	2,808,105	2,814,742	2,807,199	2,814,742	2,814,742	2,814,742
31-820-6100	Contracted Services	4,613	12,000	5,511	20,000	20,000	20,000
31-820-6101	Contracted Services -Sludge Removal	61,037	92,000	66,300	100,000	100,000	100,000
31-820-6520	Sewer Treatment -County (O&M)	509,952	500,000	491,514	600,000	600,000	600,000
31-820-9100	Expendable Equipment	0	2,000	693	-	-	-
	Total Operational Expenditures	3,748,877	3,772,462	3,582,555	3,921,462	3,921,462	3,921,462

TOWN OF OAK ISLAND
BUDGET SUMMARY - WASTEWATER TREATMENT (31-820)
FY 2021 - 2022

Number	Description	Previous Year Actual FY 19 - 20	Current Budget FY 20 - 21	Estimated 04/30/2021 Expense	Dept Request FY 21 - 22	Manager Recommendations	Council Approved
Capital Outlay							
31-820-5401	Capital Outlay - System	56,453	107,782	0	87,000	87,000	87,000
Transfers							
31-820-9672	Transfer to Capital Reserve	166,000	166,000	166,000	72,900	72,900	72,900
Department Total (31-820)		4,430,376	4,502,535	4,141,589	4,529,874	4,529,874	4,529,874

TOWN OF OAK ISLAND
BUDGET SUMMARY - WASTEWATER TREATMENT (31-820)
LINE ITEM FUNDING PROPOSAL
FY 2021 - 2022

2100	<u>Department Supplies</u> Miscellaneous supplies for the offices based on past experience for computers, printers, plus added supplies for maintaining maps, procedures and information packages for public information and education.	Total=	\$3,000
2101	<u>Chemicals</u> Estimated per past experience, consumption and additional flows that are forthcoming.	Total=	\$30,000
2102	<u>Lab Equipment/Supplies</u> Estimated per past experience to provide the required testing for on-site monitoring as mandated in our NPDES permit. Test performed are cl2, ph, DO, imhoff cone and ammonia, will start to perform COD, TSS and MLSS sampling this year. County had been providing some of this for us but we need quicker results for operation of plant.	Total=	\$8,000
2300	<u>Vehicle Fleet Operation & Maintenance</u> Fuel, diesel, oil, etc. Estimated per past experience. Also for SWRF and Fish Factory generators.	Total=	\$12,000
2600	<u>Grounds keeping Supplies</u> Estimated per past experience to upkeep 30 acres at Bill Smith Park for irrigation systems, also planting of cover crops on same as mandated in our NPDES permit. Applying lime, pesticides and fertilizers to grassed areas. Keeping up ball fields, chain link fencing, clay, mulch, tress, shrub, signs,etc.	Total=	\$25,000
2601	<u>Salty Dog Park Maintenance</u> Estimated to maintain Salty Dog Park at Bill Smith Park	Total=	\$1,000
3100	<u>Professional Services - Engineering and Legal</u> Estimated funds required for professional assistance with studies of capacities, plant modifications, permit modifications, bar screening and GIS updates.	Total=	\$30,000
3101	<u>Professional Services - Lab Testing</u> For monthly and quarterly State mandated testing for monitoring wells, treatment, effluent, sludge and disposal. Five (10) different test are performed monthly on effluent with an additional five (10) test run quarterly, monitoring wells consist of three (3) wells with five (5) different test performed on them as well quarterly. Sludge test is run annually.	Total=	\$20,000
3300	<u>Dues & Subscriptions</u> Estimated for professional dues, mandated state certificate renewals, books, subscriptions and other materials and three (3) Permit renewals.	Total=	\$12,000
3600	<u>Staff Development</u> Estimated per past experience plus additional training within the utility field. Six (6) hours Continued Education required per license by the State.	Total=	\$3,500
3710	<u>Uniforms</u> (Cost of \$620 per employee for six employees)	Total=	\$3,720
3720	<u>OSHA Compliance Items</u> Safety boots for all department personnel. Inventory of items for confined space equipment and devices. Also includes new gas monitoring	Total=	\$4,000
4110	<u>Repairs & Maintenance - Equipment</u> Based on review of average amount of maintenance per past years	Total=	\$50,000
4115	<u>Repairs & Maintenance - Facilities</u> Estimated per past experience to cover repairs and maintenance of blowers,pumps,valves,timers,relays , electrical equipment at both facilities and with the edition of upkeep of buildings and facilities at Bill Smith Park in the amount of \$40,000	Total=	\$65,000
4120	<u>Repairs & Maintenance - Equipment</u> Estimated per past experience to cover repairs and maintenance of blowers, pumps, valves, timers, relays and other electrical equipment for both the Fish Factory and SWRF facilities	Total=	\$50,000
4130	<u>Repairs & Maintenance - Vehicles</u> Based on review of average amount of maintenance per past years	Total=	\$0
4300	<u>Telephone & Postage</u> Estimated per past experience for 24/7 on call requirements. Plant Phones plus on call sewer phone. Mailing or reports, plans and other required notifications.	Total=	\$4,500

TOWN OF OAK ISLAND
BUDGET SUMMARY - WASTEWATER TREATMENT (31-820)
LINE ITEM FUNDING PROPOSAL
FY 2021 - 2022

4400	<u>Utilities</u>			
	Estimated per past experience for disposal and treatment facilities.		Total=	\$65,000
5440	<u>Sewer Treatment Costs</u>			
	Payment to county for Capital Cost for Treatment.		Total=	\$2,814,742
6100	<u>Contracted Services</u>			
	Based on facility generators maintenance and cleaning of Aeration Basin and tilling of irrigation ponds.		Total=	\$20,000
6101	<u>Contracted Services - Sludge Removal</u>			
	Estimated per past experience. Current contract price is about \$0.16/gal hauled by Lewis Farms		Total=	\$100,000
6520	<u>Sewer treatment Costs</u>			
	Payment to county for O&M Costs for treatment which increased due to increased flow and increase from County for treatment.		Total=	\$600,000
			Sub-total	\$3,921,462
5445	<u>Capital Outlay</u>			
	Purchase 2 Ford F-150's at \$28,000 each to replace Ford F-150 (GR-3) and Chevy Silverado (WW16)	\$ 56,000		
	Purchase Thompson 4 inch well pump	\$ 31,000		
			Total=	\$87,000
9672	<u>Transfer to Capital Reserve</u>			
	Transfer funds for planned capital expenditures		Total=	\$72,900
			Total	<u>\$4,081,362</u>

TOWN OF OAK ISLAND
BUDGET SUMMARY - WASTEWATER TREATMENT (31-820)
DEPARTMENT SUMMARY
FY 2021 - 2022

<u>EXPENDITURES</u>	FY 19 - 20 <u>Actual</u>	FY 20 - 21 <u>Budget</u>	<u>Recommended</u>		<u>Approved</u>		<u>POSITIONS</u>
			FY 21 - 22 <u>Budget</u>	% <u>Change</u>	FY 21 - 22 <u>Budget</u>	% <u>Change</u>	
Salaries/Benefits	459,046	456,291	448,512	-1.70%	448,512	-1.70%	Treatment Plant Operator (ORC) 2
Operating Expenses	940,772	957,720	1,106,720	15.56%	1,106,720	15.56%	Treatment Plant Operator 1
Capital Outlay	56,453	107,782	87,000	-19.28%	87,000	-19.28%	Utility Maint. Worker 2
Debt Service	0	0	0	0.00%	0	0.00%	Instrumentation/Electrician 1
Sewer Treatment	2,808,105	2,814,742	2,814,742	0.00%	2,814,742	0.00%	
Transfers	166,000	166,000	72,900	100.00%	72,900	-56.08%	
TOTAL	4,430,376	4,502,535	4,529,874	0.61%	4,529,874	0.61%	TOTAL <u>6</u>

<u>PERSONNEL</u>	<u>FULL-TIME</u>	<u>PART-TIME</u>	<u>TOTAL</u>
	6	0	6

TOWN OF OAK ISLAND
BUDGET SUMMARY - WASTEWATER TREATMENT (31-820)
PERSONNEL COST DATA
FY 2021 - 2022

Last Name	First Name	Position	Gr	Current Approved Salary	Effective Merit	COLA	Christmas Bonus	Approved Salary	Annual Insurance
Sub-Total Salaries and Wages									
Overtime - Scheduled				\$ 279,968	\$ 8,399	\$ 5,956	\$ 1,350	\$ 295,673	\$ 50,732
Overtime - Un-Scheduled				\$ 13,240				\$ 20,000	
Total Salaries & Wages				\$ 293,208	\$ 8,399	\$ 5,956	\$ 1,350	\$ 315,673	
Total Fringe Benefit Costs									
Cell Phone Allowance			600	\$ 2,400				\$ 2,400	
Group Insurance				\$ 41,756				\$ 50,732	
FICA & Medicare			7.65%	\$ 21,722				\$ 24,149	
Unemployment Insurance			\$118	\$ 705				\$ 705	
Workers Compensation				\$ 10,065				\$ 9,231	
LGERS Retirement			11.43%	\$ 22,062				\$ 33,795	
401K Retirement			4.00%	\$ 9,773				\$ 11,827	
Retiree Insurance				\$ 25,031				\$ -	
Total Fringe Benefit Costs				\$ 133,514	\$ -	\$ -	\$ -	\$ 132,840	
Total Salaries, Wages and Fringe Benefit Costs									
				\$ 426,722	\$ 8,399	\$ 5,956	\$ 1,350	\$ 448,512	

TOWN OF OAK ISLAND
BUDGET SUMMARY - WASTEWATER COLLECTION (31-830)
FY 2021 - 2022

Number	Description	Previous Year Actual FY 19 - 20	Current Budget FY 20 - 21	Estimated 04/30/2021 Expense	Dept. Request FY 21 - 22	Manager Recommends	Council Approved
Salaries & Wages							
31-830-0200	Salaries & Wages - Full Time	306,811	281,326	243,621	294,847	294,847	294,847
31-830-0210	Salaries & Wages - Overtime - Scheduled	61,380	19,693	61,964	19,693	19,693	19,693
31-830-0220	Salaries & Wages - Overtime - Unscheduled	0	22,975	0	22,975	22,975	22,975
	Sub-total Salaries & Wages	368,190	323,994	305,585	337,516	337,516	337,516
Fringe Benefits							
31-830-0245	Cell Phone Allowance	3,600	3,600	2,700	3,600	3,600	3,600
31-830-0300	FICA & Medicare Expense	26,820	26,253	22,485	25,820	25,820	25,820
31-830-0410	Group Insurance	49,127	48,622	36,782	49,387	49,387	49,387
31-830-0510	LGERS Retirement	30,498	35,107	31,095	38,578	38,578	38,578
31-830-0520	401K Plan Retirement	13,203	13,727	10,806	13,501	13,501	13,501
31-830-0700	Unemployment Insurance	0	705	552	705	705	705
31-830-0800	Workers Compensation	12,019	8,981	7,975	11,085	11,085	11,085
31-830-1000	Retiree Insurance	12,389	0	0	-	-	-
	Sub-Total Fringe Benefits	147,655	136,995	112,395	142,677	142,677	142,677
Total Salaries, Wages & Fringe Benefits							
		515,846	460,989	417,980	480,192	480,192	480,192
Operational Expenditures							
31-830-2100	Department Supplies	991	1,000	420	3,000	3,000	3,000
31-830-2101	Sewer Taps	177,100	178,000	142,200	225,000	225,000	225,000
31-830-2300	Vehicle Fleet Operation & Maintenance	14,306	21,000	12,750	21,000	21,000	21,000
31-830-3100	Professional Services	5,331	9,000	2,239	9,000	9,000	9,000
31-830-3300	Dues & Subscriptions	40	4,000	1,460	10,000	10,000	10,000
31-830-3600	Staff Development	4,415	6,000	922	6,000	6,000	6,000
31-830-3710	Uniforms	3,739	3,720	3,035	3,720	3,720	3,720
31-830-3720	OSHA Compliance Items	1,200	2,900	890	3,000	3,000	3,000
31-830-4110	Maint. & Repairs - Facilities	12,441	16,000	5,048	14,000	14,000	14,000
31-830-4120	Maint. & Repairs - Equipment	113,209	135,000	104,751	135,000	135,000	135,000
31-830-4140	Maint. & Repairs - Collection System	222,936	300,000	238,819	295,000	295,000	295,000
31-830-4300	Telephone	8,212	6,000	7,048	8,000	8,000	8,000
31-830-4301	Internet Access	2,778	2,000	1,694	3,000	3,000	3,000
31-830-4400	Utilities	340,180	320,000	253,423	320,000	320,000	320,000
31-830-6100	Contracted Services	65,823	125,000	123,784	150,000	150,000	150,000
31-830-9100	Expendable Equipment	2,462	2,000	2,842	-	-	-
	Sub-total Operational Expenditures	975,163	1,131,620	901,325	1,205,720	1,205,720	1,205,720

TOWN OF OAK ISLAND
BUDGET SUMMARY - WASTEWATER COLLECTION (31-830)
FY 2021 - 2022

Number	Description	Previous Year Actual FY 19 - 20	Current Budget FY 20 - 21	Estimated 04/30/2021 Expense	Dept. Request FY 21 - 22	Manager Recommendations	Council Approved
	Capital Outlay						
31-830-5440	Capital Outlay - System	105,058	254,007	29,793	164,512	164,512	164,512
31-830-5450	Capital Outlay-CIP	115,940	114,630	69,166	89,337	89,337	89,337
	Sub-total Capital Outlay	220,998	368,637	98,959	253,849	253,849	253,849
	Debt Service-Principal & Interest						
31-830-7110	Debt Service - Principal	3,772,867	3,943,739	0	4,119,975	4,119,975	4,119,975
31-830-7120	Debt Service - Interest	3,447,363	3,281,461	1,640,713	3,103,725	3,103,725	3,103,725
	Sub-total Debt Service Principal & Interest	7,220,230	7,225,200	1,640,713	7,223,700	7,223,700	7,223,700
	Transfers						
31-830-9630	Transfer to Water Fund	0	0	0	-		
31-830-9672	Transfer to Capital Reserve	100,000	100,000	100,000	177,028	177,028	177,028
31-830-9740	Transfer to Sewer Assessments	50,400	0				
	Sub-total Transfers	150,400	100,000	100,000	177,028	177,028	177,028
	Department Total (31-830)	9,082,637	9,286,446	3,158,977	9,340,489	9,340,489	9,340,489

**TOWN OF OAK ISLAND
BUDGET SUMMARY - WASTEWATER COLLECTION (31-830)
LINE ITEM FUNDING PROPOSAL
FY 2021 - 2022**

2100	<u>Departmental Supplies</u>		
	Miscellaneous supplies for the offices based on past experience for computers, printers, plus added supplies for maintaining maps, procedures and information packages for public information and education.	Total=	\$ 3,000
2101	<u>Sewer Taps</u>		
	Materials needed to provide service connections to our customers.(5 on vac system, 4 on gravity system)		
	Installation of 30 pits	Total=	\$ 225,000
2300	<u>Vehicle Fleet Operations and Maintenance</u>		
	Fuel, diesel, oil, etc.and othe small repairs and maintenance issues.	Total=	\$ 21,000
3100	<u>Professional Services</u>		
	Permit renewal modifications and other studies	Total=	\$ 9,000
3300	<u>Dues & Subscriptions</u>		
	Estimated for professional dues, mandated state certificate renewals, books, subscriptions and other materials. As well as additional Permit renewals along with the SCADA renewal.	Total=	\$ 10,000
3600	<u>Staff Development</u>		
	Estimated per past experience plus additional training within the utility field (six (6) hours continued Education required per license by the State.)	Total=	\$ 6,000
3710	<u>Uniforms</u>		
	Uniform Costs for six employees @ \$620.00 per employee	Total=	\$ 3,720
3720	<u>OSHA Compliance Items</u>		
	Safety equipment needed in the field, including \$150.00 per employee for safety boots	Total=	\$ 3,000
4110	<u>Maint. & Repairs - Facilities</u>		
	For repairs to Wastewater Department Bldgs and Grounds	Total=	\$ 14,000
4120	<u>Maint. & Repairs - Equipment</u>		
	Cover the repairs and maintenance of sewage pumps, valves, electrical equipment with the vacuum and gravity lift stations. Also repair of SCADA monitoring equipment (radios, atennas, etc.) and generator repairs. Also includes the costs of the bypass connections.	Total=	\$ 135,000
4140	<u>Maint. & Repairs - Collection System</u>		
	Maintenance provided to 36 Lift Stations, 68 pumps, 9,000 connections, manholes, 100 miles of pipe lines.	Total=	\$ 295,000
4300	<u>Telephone & Postage</u>		
	Estimated per past experience for 24/7 on call requirements plus Lift Stations and Vacuum Stations Alarm Systems.	Total=	\$ 8,000
4301	<u>Internet Access</u>		
	Based on past year activity	Total=	\$ 3,000
4400	<u>Utilities</u>		
	Estimated per past experience for Lift Stations (36 Total) plus Vacuum Stations (9).	Total=	\$ 320,000

TOWN OF OAK ISLAND
BUDGET SUMMARY - WASTEWATER COLLECTION (31-830)
LINE ITEM FUNDING PROPOSAL
FY 2021 - 2022

6100	<u>Contracted Services</u>				
	Emergency repairs to collection system, line and service repair. Vac Stations, lift station and generator repairs. Includes \$13,000 for the SCADA system annual maintenance.				
				Total=	\$ 150,000
9100	<u>Expendable Equipment</u>				
				Total=	
				Sub-Total	\$ 1,205,720
	<u>Capital Outlay and Improvement</u>				
5440	<u>Capital Outlay</u>				
	Purchase Ford F-150 to replace Chevy Silverado (WW-17) with over 140,000 miles	\$	28,000		
	(12) Calamp Viper SC 400 radios @ \$1,821.42 each and labor of \$2,208. for total replacement of the SCADA radios.	\$	24,083		
	New Enclosure for Vac Station #1 to replace rusted out current enclosure	\$	68,429		
	Godwin CD103M Bypass Pump	\$	44,000		
		Sub-Total	\$ 164,512	Total=	\$ 164,512
5450	<u>Capital Improvement</u>				
	Vacuum Pit Packages	\$	54,337		
	(5) 7.5 hp Meyers grinder pumps for lift station upgrades	\$	35,000		
		Sub-Total	\$ 89,337	Total=	\$ 89,337
	<u>Debt Service - Principal and Interest</u>			Sub-Total	\$ 253,849
7110	<u>Debt Service - Principal</u>				
	2015 Revenue Bond	\$	1,865,000		
	2017 Revenue Bond	\$	1,525,000		
	SRLF - \$9,000,000	\$	393,693		
	SRLF - \$8,500,000	\$	336,281		
		Sub-Total	\$ 4,119,975	Total=	\$ 4,119,975
7120	<u>Debt Service - Interest</u>				
	2015 Revenue Bond	\$	1,690,888		
	2017 Revenue Bond	\$	1,258,931		
	SRLF - \$9,000,000	\$	70,955		
	SRLF - \$8,500,000	\$	82,951		
		Subtotal	\$ 3,103,725	Total=	\$ 3,103,725
9672	<u>Transfer to Capital Reserve</u>				
	Transfers for funding of future capital projects as capital needs replaced			Total=	\$ 177,028
				Sub-Total	\$ 7,400,728
				Total	\$ 8,860,297

TOWN OF OAK ISLAND
BUDGET SUMMARY - WASTEWATER COLLECTION (31-830)
DEPARTMENT SUMMARY
FY 2018 - 2019

<u>Expenditures</u>	<u>FY 19 - 20</u> <u>Actual</u>	<u>FY 20 - 21</u> <u>Budget</u>	<u>Recommended</u>		<u>Approved</u>		<u>Positions</u>
			<u>FY 21 - 22</u> <u>Budget</u>	<u>Change</u> <u>%</u>	<u>FY 21 - 22</u> <u>Budget</u>	<u>Change</u> <u>%</u>	
Salaries/Benefits	515,846	460,989	480,192	4.17%	480,192	-6.91%	1
Operating Expenses	975,163	1,131,620	1,205,720	6.55%	1,205,720	23.64%	1
Capital Outlay	105,058	254,007	164,512	-35.23%	164,512	56.59%	2
Capital Outlay -CIP	115,940	114,630	89,337	-22.06%	89,337	-22.95%	2
Debt Service	7,220,230	7,225,200	7,223,700	-0.02%	7,223,700	0.05%	
Reserves	100,000	100,000	177,028	0.00%	177,028	100.00%	
Transfers	50,400	-	-	0.00%	-	100.00%	
TOTAL	9,082,637	9,286,446	9,340,489	0.58%	9,340,489	2.84%	

<u>PERSONNEL</u>	<u>FULL-TIME</u>	<u>PART-TIME</u>	<u>TOTAL</u>	<u>TOTAL</u>
	6		6	6

TOWN OF OAK ISLAND
BUDGET SUMMARY - WASTEWATER COLLECTION (31-830)
PERSONNEL COST DATA
FY 2021 - 2022

Last Name	First Name	Position	Gr	Current Salary	Effective Merit	COLA	Christmas Bonus	Approved Salary	Annual Insurance
Sub-total Salaries and Wages									
Overtime - Scheduled				\$ 279,183	\$ 8,375	\$ 5,939	\$ 1,350	\$ 294,847	\$ 49,387
Overtime - Unscheduled				\$ 30,000				\$ 19,693	
Total Salaries & Wages				\$ 309,183	\$ 8,375	\$ 5,939	\$ 1,350	\$ 337,516	
Total Fringe Benefit Costs									
Cell Phone Allowance		\$600		\$ 2,400				\$ 3,600	
Group Insurance				\$ 48,622				\$ 49,387	
FICA & Medicare & Medicare		7.65%		\$ 26,253				\$ 25,820	
Unemployment Insurance		\$118		\$ 705				\$ 705	
Workers Compensation				\$ 8,981				\$ 11,085	
LGERS Retirement		11.43%		\$ 21,018				\$ 38,578	
401K Retirement		4.00%		\$ 6,040				\$ 13,501	
Total Fringe Benefit Costs				\$ 114,019	\$ -	\$ -	\$ -	\$ 142,677	
Total Salaries, Wages & Fringe Benefits									
				\$ 423,201	\$ 8,375	\$ 5,939	\$ 1,350	\$ 480,192	

TOWN OF OAK ISLAND
BUDGETED REVENUES/EXPENDITURES SEWER DISTRICT FUND (39)
FY 2021 - 2022

Number	Description	Previous Year Actual FY 19 - 20	Current Budget FY 20 - 21	Estimated Revenue FY 20 - 21	Dept. Request FY 21 - 22	Manager Recommendations	Council Approved
39-300-5610	Sewer District Fee - Current Year	2,220,545	6,301,840		7,017,958	7,017,958	7,017,958
39-300-5620	Sewer District Fee - Prior Year	93,330	10,000		0	0	0
39-300-8952	Sewer District Fee - Interest and Charges				0	0	0
Total Sewer District Fee		2,313,875	6,311,840	0	7,017,958	7,017,958	7,017,958
39-835-9631 Transfer to Wastewater Fund		2,597,415	6,311,840	7,015,000	7,017,958	7,017,958	7,017,958

TOWN OF OAK ISLAND
BUDGETED REVENUES/EXPENDITURES SEWER ASSESSMENTS (40)
FY 2021 - 2022

Number	Description	Previous Year Actual FY 19 - 20	Current Budget FY 20 - 21	Dept. Request FY 21 - 22	Manager Recommendations	Council Approved
40-300-6100	Sewer Assessments	1,291,710	300,000	100,000	100,000	100,000
40-300-6150	Sewer Assessments - Interest	244,843	50,000	10,000	10,000	10,000
40-300-9710	Transfers from Other Funds					
40-480-9700	Appropriated Fund Balance					
	Total Sewer Assessments	1,536,553	855,780	715,405	715,405	715,405
			1,205,780	825,405	825,405	825,405
40-480-9631	Transfer to Wastewater Fund	700,000	1,205,780	825,405	825,405	825,405
	Department Total (40)	700,000	1,205,780	825,405	825,405	825,405

TOWN OF OAK ISLAND
REVENUES STORMWATER FUND (32)
FY 2021 - 2022

Number	Description	Previous Year Actual FY 19 - 20	Current Budget FY 20 - 21	Actual Revenue FY 20 - 21	Dept. Request FY 21 - 22	Manager Recommendations	Council Approved
32-300-5310	Stormwater Fees - Residential	455,759	620,564	474,021	650,541	650,541	650,541
32-300-5320	Stormwater Fees - Commercial	30,724	30,728	22,949	30,597	30,597	30,597
32-300-9800	Appropriated Fund Balance	0	30,000	0	0	0	0
Total Stormwater Fund		486,484	681,292	496,970	681,138	681,138	681,138

**TOWN OF OAK ISLAND
BUDGET SUMMARY - STORMWATER DEPARTMENT (32-562)
FY 2021 - 2022**

Number	Description	Previous Year Actual FY 19 - 20	Current Budget FY 20 - 21	Estimated 04/30/2021 Expense	Dept. Request FY 20 - 21	Manager Recommendations	Council Approved
Salaries & Wages							
32-562-0220	Salaries & Wages - Full Time	173,965	137,884	108,898	154,075	154,075	154,075
32-562-0240	Salaries & Wages - Overtime	6,241	5,000	7,986	0	0	0
	Sub-total Salaries & Wages	180,205	142,884	116,884	154,075	154,075	154,075
Fringe Benefits							
32-562-0245	Cell Phone Allowance	650	600	550	600	600	600
32-562-0300	FICA & Medicare Expense	13,595	10,977	8,869	11,787	11,787	11,787
32-562-0410	Group Insurance	13,351	21,174	15,179	20,767	20,767	20,767
32-562-0510	Retirement	15,330	14,678	11,847	17,611	17,611	17,611
32-562-0520	401K Plan Retirement	6,363	5,739	2,724	6,163	6,163	6,163
32-562-0700	Unemployment Insurance	0	470	368	470	470	470
32-562-0800	Workers Compensation	12,181	7,239	6,470	7,575	7,575	7,575
32-562-1000	Retiree Insurance	7,628	23,029	19,999	21,412	21,412	21,412
	Sub-total Fringe Benefits	69,099	83,906	66,007	86,384	86,384	86,384
	Total Salaries, Wages & Fringe Benefits	249,304	226,790	182,891	240,459	240,459	240,459
Operational Expenditures							
32-562-2100	Departmental Supplies	2,657	2,500	1,134	2,500	2,500	2,500
32-562-2300	Vehicle Fleet Operations & Maintenance	4,283	4,000	5,507	14,000	14,000	14,000
32-562-3100	Professional Services	323	2,000	-	2,000	2,000	2,000
32-562-3200	NPDES - Public Education	0	2,000	-	2,000	2,000	2,000
32-562-3300	Environmental Permit	0	860	860	860	860	860
32-562-3600	Staff Development	56	3,000	496	1,000	1,000	1,000
32-562-3710	Uniforms	1,502	2,480	1,294	2,480	2,480	2,480
32-562-3720	OSHA Compliance Items	1,048	1,000	867	1,500	1,500	1,500
32-562-4130	Maint. & Repairs - Vehicles	8,276	8,000	7,914	0	0	0
32-562-4140	Maint. & Repairs - Drainage	24,878	40,000	10,785	40,000	40,000	40,000
32-562-4300	Telephone & Postage	184	448	-	448	448	448
32-562-6100	Contracted Services	17,917	50,000	21,111	60,000	60,000	60,000
32-562-6101	Drainage Projects	76,724	35,000	50,944	60,000	60,000	60,000
32-562-6102	Water Quality Monitoring	0	500	49	500	500	500
	Total Operational Expenditures	137,849	151,788	100,960	187,288	187,288	187,288
32-562-5420	Capital Outlay	29,478	272,714	116,152	30,000	30,000	30,000
32-562-9672	Transfer to Capital Reserve	30,000	30,000	30,000	223,391	223,391	223,391
	Department Total (32-562)	446,631	681,292	430,003	681,138	681,138	681,138

**TOWN OF OAK ISLAND
BUDGET SUMMARY - STORMWATER DEPARTMENT (32-562)
LINE ITEM FUNDING PROPOSAL
FY 2021 - 2022**

2100	<u>Departmental Supplies</u>		
	Estimated funds to purchase departmental supplies.	Total=	\$2,500
2300	<u>Vehicle Repairs and Supplies</u>		
	Gas, oil, etc. for department vehicle use and maintenance and repairs to F150 pickup, Dump truck & backhoe	Total=	\$14,000
3100	<u>Professional Services</u>		
	Estimated funds needed for consulting to update the GIS stormwater inventory and engineering service for structural BMP design and large-scale stormwater management plan reviews.		\$2,000
3200	<u>NPDES-Public Education</u>		
	Funds for development and distribution of public education materials to identified user groups and conducting outreach programs.	Total=	\$2,000
3300	<u>Environmental Permit</u>		
	Based on review of Current year permit cost	Total=	\$860
3600	<u>Staff Development</u>		
	Estimated funds needed for travel and training (e.g., sediment and erosion control, stormwater regulations, GIS/GPS, clean water contractor, rain garden certification.)	Total=	\$1,000
3710	<u>Uniforms</u>		
	4 employees at \$620.00 each	Total=	\$2,480
3720	<u>OSHA Compliance Items</u>		
	Safety Shoes for employees and other equipment, etc. for safety compliance.	Total=	\$1,500
4140	<u>Maintenance and Repairs - Drainage</u>		
	Estimated from past experience, funds for stone, replacement pipe, grader and bush hog blades, sweeper, etc. for maintaining system. In addition, there will be an effort to clear and maintain the Town's 25 miles of open ditches.	Total=	\$40,000
4300	<u>Telephone & Postage</u>		
	Estimated funds needed for basic administrative operations plus added amount for mailings of educational materials, notices, etc.	Total=	\$448
6100	<u>Contracted Services</u>		
	Estimated expenses needed for repairs during the year. Inventory & survey of entire drainage system \$30,000	Total=	\$60,000
6101	<u>Drainage Projects</u>		
	Estimated funds needed for the materials for new long-term drainage improvement projects, including stone, landscape fabric, topsoil if needed, and support equipment rental if necessary.	Total=	\$60,000
6102	<u>Water Quality Monitoring</u>		
	Funds for water sampling and analysis for Water Quality Group Requests.	Total=	\$500
5420	<u>Capital Outlay - Equipment</u>	Sub-Total	\$187,288
	Purchase of Ford F-250 Pick up to replace 2004 Ford F250 (ST-1)	\$ 30,000	
		Total=	\$30,000
9672	<u>Transfer to Capital Reserve</u>		
	Funds to be utilized for the purchase of Storm water equipment and infrastructure.	Total	\$223,391
		Total	<u>\$440,679</u>

TOWN OF OAK ISLAND
BUDGET SUMMARY - STORMWATER DEPARTMENT (32-562)
FY 2021 - 2022

<u>Expenditures</u>	<u>FY 19 - 20 Actual</u>	<u>FY 20 - 21 Budget</u>	<u>Recommended</u>		<u>Approved</u>		<u>Positions</u>
			<u>FY 21 - 22 Budget</u>	<u>% Change</u>	<u>FY 21 - 22 Budget</u>	<u>% Change</u>	
Salaries/Benefits	249,304	226,790	240,459	6.03%	240,459	6.03%	Full -Time PW Crew Leader
Operating Expenses	137,849	151,788	187,288	23.39%	187,288	23.39%	Heavy Equip Operator
Capital Outlay	29,478	272,714	30,000	100.00%	30,000	-89.00%	Equipment Operator
Transfers	30,000	30,000	223,391	0.00%	223,391	0.00%	Maintenance Worker
					-	0.00%	<u>TOTAL</u>
<u>TOTAL</u>	<u>446,631</u>	<u>681,292</u>	<u>681,138</u>	<u>-0.02%</u>	<u>681,138</u>	<u>-0.02%</u>	Part- Time
<u>PERSONNEL</u>	<u>FULL-TIME</u> 4	<u>PART-TIME</u> 0	<u>TOTAL</u> 4				<u>TOTAL</u>

**TOWN OF OAK ISLAND
BUDGET SUMMARY - STORMWATER DEPARTMENT (32-562)
PERSONNEL COST DATA**

Last Name	Last Name	Position	Gr	Current Salary	Effective Merit	COLA	Christmas Bonus	Approved Salary	Annual Insurance	#
Sub-total Salaries & Wages										
				\$ 145,704	\$ 4,371	\$ 3,100	\$ 900	\$ 154,075	\$ 20,767	4
Overtime				\$ 5,000	\$ -	\$ -	\$ -	\$ -		
Total Salaries & Overtime				\$ 150,704	\$ 4,371	\$ 3,100	\$ 900	\$ 154,075		
Total Fringe Benefit Costs										
Cell Phone Allowance				\$ 600				\$ 600		1
Group Insurance				\$ 21,174				\$ 20,767		
FICA & Medicare				\$ 10,977				\$ 11,787		
Unemployment Insurance			7.65%	\$ 470				\$ 470		
Workers Compensation				\$ 6,413				\$ 7,575		
LGERS Retirement			11.43%	\$ 14,678				\$ 17,611		
401K Retirement			4.00%	\$ 5,739				\$ 6,163		
Retiree Insurance				\$ 23,029				\$ 21,412		
Total Fringe Benefit Costs				\$ 83,080	\$ -	\$ -	\$ -	\$ 86,384		
Total Salaried, Wages & Fringe Benefits										
				\$ 233,784	\$ 4,371	\$ 3,100	\$ 900	\$ 240,459		

**TOWN OF OAK ISLAND
REVENUES SOLID WASTE FUND (35)
FY 2021 - 2022**

Number	Description	Previous Year Actual FY 19 - 20	Current Budget FY 20 - 21	Actual Revenue FY 20 - 21	Dept. Request FY 21 - 22	Manager Recommendations	Council Approved
35-300-3250	Solid Waste Disposal Tax	4,514	4,000	4,439	4,142	4,142	4,142
35-300-5410	Solid Waste Collection Fee	1,166,703	1,220,586	946,746	1,408,223	1,408,223	1,408,223
35-300-8420	Sale of Materials	0	0	0	0	0	0
35-300-9710	Transfer from General Fund	265,000	0	0	0	0	0
Total Solid Waste Fund (35)		1,436,217	1,224,586	951,186	1,412,366	1,412,366	1,412,366

TOWN OF OAK ISLAND
BUDGET SUMMARY - SOLID WASTE FUND (35-580)
FY 2021 - 2022

Number	Description	Previous Year Actual FY 19 - 20	Current Budget FY 20 - 21	Actual 04/30/2021 Expense	Dept. Request FY 21 - 22	Manager Recommendations	Council Approved	%
Salaries & Wages								
35-580-0220	Salaries & Wages - Full Time	159,089	155,064	112,544	185,715	185,715	185,715	
35-580-0240	Salaries & Wages - Overtime	51,553	10,000	13,977	-	-	-	
	Sub-total Salaries & Wages	210,642	165,064	126,521	185,715	185,715	185,715	13.15%
Fringe Benefits								
35-580-0245	Cell Phone Allowance	1,800	1,800	1,219	2,400	2,400	2,400	
35-580-0300	FICA & Medicare Expense	15,732	12,627	9,394	14,207	14,207	14,207	
35-580-0410	Group Insurance	23,662	23,860	15,491	30,003	30,003	30,003	
35-580-0510	Retirement	16,702	16,886	12,858	21,227	21,227	21,227	
35-580-0520	401K Plan Retirement	5,829	6,603	3,850	7,429	7,429	7,429	
35-580-0700	Unemployment Insurance	0	353	276	353	353	353	
35-580-0800	Workers Compensation	7,460	8,842	8,330	7,449	7,449	7,449	
35-580-1000	Retiree Insurance (OPEB)	0	-	9,220	15,252	15,252	15,252	
	Sub-total Fringe Benefits	71,185	70,971	60,637	98,320	98,320	98,320	6.96%
	Total Salaries, Wages & Fringe Benefits	281,826	236,035	187,158	284,036	284,036	284,036	20.11%
Departmental Expenditures								
35-580-2100	Departmental Supplies	1,350	1,499	1,129	1,750	1,750	1,750	
35-580-2300	Vehicle Fleet Operations & Maintenance	34,240	32,000	17,384	92,000	92,000	92,000	
35-580-3710	Uniforms	2,181	1,860	860	2,480	2,480	2,480	
35-580-3720	OSHA Compliance	0	-	450	600	600	600	
35-580-4130	Maint. & Repair - Vehicles	41,824	50,000	38,735	-	-	-	
35-580-4140	Maint. & Repair - Ramp	7,856	5,000	-	2,500	2,500	2,500	
35-580-4300	Telephone	0	1,000	-	1,000	1,000	1,000	
35-580-6100	Contracted Services	241,656	164,964	193,443	240,000	240,000	240,000	
35-580-6105	Hurricane Debris Clearing	32,838	-	796	-	-	-	
35-580-6410	Solid Waste Disposal Fees	14,942	15,000	1,928	15,000	15,000	15,000	
35-580-6420	Household Recycling Program	636,721	440,270	539,152	640,000	640,000	640,000	
35-580-6430	Tub Grinding	112,931	120,000	66,500	133,000	133,000	133,000	
35-580-9100	Expendable Equipment	0	500	-	-	-	-	
	Total Departmental Expenditures	1,126,537	832,093	860,377	1,128,330	1,128,330	1,128,330	79.89%
35-580-5420	Capital Outlay - Equipment	0	156,458	158,581	-	-	-	
35-580-9672	Transfer to Capital Reserve	0	0	0	0	0	0	
	Department Total (35-580)	1,408,363	1,224,586	1,206,117	1,412,366	1,412,366	1,412,366	100.00%

TOWN OF OAK ISLAND
BUDGET SUMMARY - SOLID WASTE FUND (35-580)
LINE ITEM FUNDING PROPOSAL
FY 2021 - 2022

2100	<u>Departmental Supplies</u>			
	Supplies include trash bags for beach trash program	Total=		\$1,750
2300	<u>Vehicle Fleet Operations & Maintenance</u>			
	Gas, oil, etc. for department vehicle use and maintenance and repairs to vehicles	Total=		\$92,000
3710	<u>Uniforms</u>			
	Uniforms for (3) employees at \$620.00 each	Total=		\$2,480
37200	<u>OSHA Compliance</u>			
	For Safety Shoes and other equipment, etc. for safety compliance as well as safety shoes for four employees	Total=		\$600
4140	<u>Maintenance & Repairs - Ramps</u>			
	Maintenance of Ramps at Airport facility recycling center	Total=		\$2,500
4300	<u>Telephone & Postage</u>			
	Estimated funds needed for basic administrative operations plus added amount for mailings of educational materials, notices, etc.	Total=		\$1,000
6100	<u>Contracted Services</u>			
	Second summer pickup on beachside of the island.		174,000	
	Extra trash, Beach access and recycling poly carts in parks.		26,000	
	Miscellaneous Item Pickup		40,000	
		Sub-Total	240,000	
		Total=		\$240,000
6410	<u>Solid Waste Disposal Fee</u>			
	Funds required for c+d debris and general trash generated from maintenance work or picked up and delivered to the county landfill	Total=		\$15,000
6420	<u>Household Recycling</u>			
	Curbside recycling for over 9,300 residential customers provided by Waste Management	Total=		\$640,000
6430	<u>Yard Waste Recycle - Tub Grinding</u>			
	Funds to dispose of yard debris by tub grinding. The price of grinding has increased	Total=		\$133,000
		Sub-Total		\$1,128,330
		Total		<u>\$1,128,330</u>

TOWN OF OAK ISLAND
BUDGET SUMMARY - SOLID WASTE FUND (35-580)
DEPARTMENT SUMMARY
FY 2021 - 2022

<u>Expenditures</u>	FY 19 - 20 <u>Actual</u>	FY 20 - 21 <u>Budget</u>	<u>Recommended</u> FY 21 - 22		<u>Approved</u> FY 21 - 22		<u>Positions</u> Full time
			<u>Budget</u>	<u>Change</u> %	<u>Budget</u>	<u>Change</u> %	
Salaries/Benefits	281,826	236,035	284,036	20.34%	284,036	20.34%	1
Operating Expenses	1,126,537	832,093	1,128,330	35.60%	1,128,330	35.60%	2
Capital Outlay	0	156,458	0	-100.00%	0		1
Transfers	0	0	0	0.00%	0	#DIV/0!	4
TOTAL	1,408,363	1,224,586	1,412,366	15.33%	1,412,366	15.33%	
<u>PERSONNEL</u>	<u>FULL-TIME</u> 4	<u>PART-TIME</u> 0	<u>TOTAL</u> 4				4

TOWN OF OAK ISLAND
BUDGET SUMMARY - SOLID WASTE FUND (35-580)
PERSONNEL COST DATA

FY 2021 - 2022

First Name	Last Name	Position	Gr	Current Salary	Effective Merit	COLA	Christmas Bonus	Approved Salary	Annual Insurance
Sub-total Full Time Employees									
				\$ 175,802	\$ 5,274	\$ 3,740	\$ 900	\$ 185,715	\$ 30,003
Sub-total Salaries and Wages									
				\$ 175,802	\$ 5,274	\$ 3,740	\$ 900	\$ 185,715	\$ 30,003
Overtime				\$ 10,000	\$ -	\$ -	\$ -	\$ -	\$ -
Total Salaries & Wages				\$ 185,802	\$ 5,274	\$ 3,740	\$ 900	\$ 185,715	
Total Fringe Benefit Costs									
Cell Phone Allowance				\$ 1,800				\$ 2,400	
Group Insurance				\$ 23,860				\$ 30,003	
FICA & Medicare & Medicare				\$ 12,627				\$ 14,207	
Unemployment Insurance		7.65%		\$ 353				\$ 353	
Workers Compensation				\$ 9,330				\$ 7,449	
LGERS Retirement		11.43%		\$ 16,886				\$ 21,227	
401K Retirement		4.00%		\$ 6,603				\$ 7,429	
Retiree Insurance (OPEB)				\$ -				\$ 15,252	
Total Fringe Benefit Costs				\$ 71,459	\$ -	\$ -	\$ -	\$ 98,320	
Total Salaried, Wages & Fringe Benefits									
				\$ 257,261	\$ 5,274	\$ 3,740	\$ 900	\$ 284,036	

TOWN OF OAK ISLAND
REVENUE OKI PAR 3 GOLF COURSE (38)
FY 2021 - 2022

Number	Description	Previous Year Actual FY 19 - 20	Current Budget FY 20 - 21	Actual Revenue FY 20 - 21	Dept. Request FY 21 - 22	Manager Recommends	Council Approved
Charges for Services							
38-300-5500	Green Fee Play	103,526	115,000	74,252	95,000	95,000	95,000
38-300-5510	Riding Cart Fees			12,246	18,000	18,000	18,000
38-300-5515	Pull Cart Rental			2,126	3,000	3,000	3,000
38-300-5520	Annual Memberships	21,920	30,000	20,040	22,000	22,000	22,000
38-300-5530	Merchandise Sales	4,383	7,900	3,286	4,500	4,500	4,500
Sub-total Charges for Services		129,828	152,900	111,950	142,500	142,500	142,500
38-300-8951	Sponsorships	100	0	0	0	0	0
38-300-9710	Transfer from General Fund	85,000	177,819	65,000	227,014	227,014	227,014
Total OKI Par Three Golf Course (38)		214,928	330,719	176,950	369,514	369,514	369,514

TOWN OF OAK ISLAND
OKI PAR 3 GOLF - GROUNDS MAINTENANCE (38-501)
FY 2021 - 2022

Number	Description	Previous Year Actual FY 19-20	Current Budget FY 20 21	Actual 04/30/2021 Expense	Dept. Request FY 21 - 22	Manager Recommendations	Council Approved
38-501-0220	Salaries & Wages - Full Time	75,257	102,664	84,456	124,352	124,352	\$ 124,352
38-501-0230	Salaries & Wages - Part Time	11,890	5,854	5,854	-	-	-
38-501-0240	Salaries & Wages - Overtime	216	1,327	1,327	-	-	-
	Sub-total Salaries & Wages	87,363	109,845	91,638	124,352	124,352	124,352
	Fringe Benefits						
38-501-0245	Cell Phone Allowance	400	600	500	600	600	600
38-501-0300	FICA & Medicare Expense	6,565	8,892	6,791	9,513	9,513	9,513
38-501-0410	Group Insurance	14,795	20,758	16,374	21,877	21,877	21,877
38-501-0510	LGERS Retirement	6,398	11,237	8,390	14,213	14,213	14,213
38-501-0520	401K Plan Retirement	824	4,394	1,485	4,974	4,974	4,974
38-501-0700	Unemployment Insurance	0	118	92	118	118	118
38-501-0800	Workers Compensation	1,641	2,081	1,168	1,309	1,309	1,309
	Sub-total Fringe Benefits	30,623	48,080	34,800	52,604	52,604	52,604
	Total Salaries, Wages & Fringe Benefits	117,986	157,925	126,438	176,956	176,956	176,956
	Departmental Expenditures						
38-501-2101	Chemicals/Fertilizers	7,260	15,000	10,039	20,000	20,000	20,000
38-501-2102	Golf Course Supplies	5,114	8,500	8,934	11,000	11,000	11,000
38-501-2300	Vehicle Fleet Operations & Maintenance	3,001	3,500	2,269	3,500	3,500	3,500
38-501-3710	Uniforms	1,387	880	1,268	1,860	1,860	1,860
38-501-3720	OSHA Compliance			450	650	650	650
38-501-4120	Repairs & Maint. - Equipment	17,873	25,000	19,004	25,000	25,000	25,000
38-501-4400	Utilities	9,207	10,000	8,156	12,000	12,000	12,000
38-501-6100	Contracted Services	5,780	45,000	16,859	20,000	20,000	20,000
38-501-9100	Expendable Equipment	0	-	-	-	-	-
	Total Departmental Expenditures	49,623	107,880	66,979	94,010	94,010	94,010
38-501-5401	Capital Outlay	0	-	-	33,804	33,804	33,804
38-501-9672	Transfer to Capital Reserve	0	-	-	-	-	-
	Departmental Total (38-501)	167,609	265,805	193,417	304,770	304,770	304,770

TOWN OF OAK ISLAND
OKI PAR 3 GOLF - GROUNDS MAINTENANCE (38-501)
FY 2021 - 2022

2101	<u>Chemicals, Fertilizers and Soil</u>		
	Estimated funds to purchase chemicals, fertilizers, etc.	Total=	\$20,000
2102	<u>Golf Course Supplies</u>		
	Purchase supplies for course flags, boxes, cups etc.		\$11,000
2300	<u>Vehicle Fleet Operations & Maintenance</u>		
	Gas, oil, etc. for department vehicle use.	Total=	\$3,500
3710	<u>Uniforms</u>		
	Full time employees: (10) shirts @ \$20.00, (10) pants @ \$40.00 each and (2) pair boots @ \$140.00 each	Total=	\$1,860
3710	<u>OSHA Compliance</u>		
	Work Boots for three employees and other safety items	Total=	\$650
4120	<u>Maintenance & Repairs - Equipment</u>		
	Includes reel grinding, Backlapping, bedknife grinding, etc. on a biweekly basis	Total=	\$25,000
4400	<u>Utilities</u>		
	Estimated from Current year	Total=	\$12,000
6100	<u>Contracted Services</u>		
	Irrigation Control and pump system repairs.	\$ 18,200	
	Aquatic Spraying \$150. x 12 months \$1,800.00)	\$ 1,800	Total= \$20,000
		Sub-Total	\$94,010
5401	<u>Capital Outlay - Equipment</u>		
	Lease Equipment from Smith Turf (Lease at \$2816. per Month)	\$ 33,804	Total= \$33,804
		Total=	\$127,814

TOWN OF OAK ISLAND
OKI PAR 3 GOLF - GROUNDS MAINTENANCE (38-501)
DEPARTMENT SUMMARY
FY 2021 - 2022

<u>Expenditures</u>	FY 19 - 20 <u>Actual</u>	FY 20 - 21 <u>Budget</u>	<u>Recommended</u>		<u>Approved</u>		<u>Positions</u>
			FY 21 - 22 <u>Budget</u>	% <u>Change</u>	FY 21 - 22 <u>Budget</u>	% <u>Change</u>	
Salaries/Benefits	117,986	157,925	176,956	12.05%	176,956	12.05%	1 Full Time
Operating Expenses	49,623	107,880	94,010	-12.86%	94,010	-12.86%	2 Greenskeeper
Capital Outlay	0	0	33,804	0.00%	33,804	0.00%	3 Maintenance Worker
Transfer	0	0	0	0.00%	0	0.00%	Total
							Part Time
TOTAL	167,609	265,805	304,770	14.66%	304,770	14.66%	Total
PERSONNEL	<u>FULL-TIME</u>	<u>PART-TIME</u>	<u>TOTAL</u>				
	3		3				
							0
							3

TOWN OF OAK ISLAND
OKI PAR 3 GOLF - GROUNDS MAINTENANCE (38-501)
PERSONNEL COST DATA
FY 2021 - 2022

Last Name	First Name	Position	Gr	Current Salary	Effective Merit	COLA	Christmas Bonus	Approved Salary	Group Insurance
Total Salaries and Wages									
				\$ 117,645	\$ 3,529	\$ 2,503	\$ 675	\$ 124,352	\$ 21,877
Total Fringe Benefit Costs									
Cell Phone Allowance				\$ 600				\$ 600	
Group Insurance				\$ 20,758				\$ 21,877	
FICA & Medicare		7.65%		\$ 8,892				\$ 9,513	
Unemployment Insurance		\$118		\$ 118				\$ 118	
Workers Compensation				\$ 2,081				\$ 1,309	
LGERS Retirement		11.43%		\$ 11,237				\$ 14,213	
401K Retirement		4.00%		\$ 4,394				\$ 4,974	
Total Fringe Benefit Costs				\$ 48,080	\$ -	\$ -	\$ -	\$ 52,604	
Total Salaries, Wages & Fringe Benefits									
				\$ 165,725	\$ 3,529	\$ 2,503	\$ 675	\$ 176,956	

TOWN OF OAK ISLAND
BUDGET SUMMARY - OKI PAR 3 GOLF - OPERATIONS (38-738)
FY 2021 - 2022

Number	Description	Previous Year Actual FY 19 - 20	Current Budget FY 20 - 21	Actual 04/30/2021 Expense	Dept. Request FY 21 - 22	Manager Recommendations	Council Approved
Salaries & Wages & Benefits							
38-738-0220	Salaries & Wages - Part Time	28,608	42,368	15,990	43,019	43,019	43,019
38-738-0500	FICA & Medicare Expense	2,228	3,356	1,192	3,291	3,291	3,291
38-738-0700	Unemployment Insurance	0	340	266	-	-	-
38-738-0800	Workers Compensation			66	465	465	465
	Total Salaries, Wages & Benefits	30,835	46,064	17,515	46,774	46,774	46,774
Operational Expenditures							
38-738-2100	Pro Shop Supplies	852	2,000	1,030	2,000	2,000	2,000
38-738-2101	Departmental Supplies	176	1,000	396	1,000	1,000	1,000
38-738-2102	Merchandising Expense	4,941	2,500	1,916	3,500	3,500	3,500
38-738-2400	Program & Activity Expense	1,025	870	-	870	870	870
38-738-3200	Advertising	680	2,000	792	2,000	2,000	2,000
38-738-3300	Dues & Subscriptions		130	200	-	-	-
38-738-4120	Equipment Lease and Rental	249	250	-	-	-	-
38-738-4300	Telephone & Postage	0	-	-	-	-	-
38-738-4301	Internet Access	1,390	1,500	1,250	-	-	-
38-738-4400	Utilities	0	700	53	700	700	700
38-738-6100	Contracted Services	124	400	39	400	400	400
38-738-6210	Pro Shop Lease	0	-	-	-	-	-
38-738-6220	Equipment Lease and Rental	7,086	7,500	7,541	7,500	7,500	7,500
38-738-6600	Credit Card Fees		-	-	-	-	-
	Total Operational Expenditures	16,522	18,850	13,217	17,970	17,970	17,970
	Department Total (38-738)	47,358	64,914	30,732	64,744	64,744	64,744

TOWN OF OAK ISLAND
BUDGET SUMMARY - OKI PAR 3 GOLF - OPERATIONS (38-738)
LINE ITEM FUNDING PROPOSAL
FY 2021 - 2022

2100	<u>Pro Shop Supplies</u>		
	Estimated funding based on Current year purchases	Total=	\$2,000
2101	<u>Departmental Supplies</u>		
	Estimated funds to purchase supplies.	Total=	\$1,000
2102	<u>Merchandising Expense</u>		
	pro shop merchandise for resale	Total=	\$3,500
2400	<u>Program and Activities</u>		
	golf tournaments for memebbers and to promote the golf course	Total=	\$870
3200	<u>Advertising</u>		
	Anticipated Advertising to encourage to play at course	Total=	\$2,000
3300	<u>Dues & Subscriptions</u>		
	Association Dues	Total=	\$0
4120	<u>Equipment Lease and Rental</u>		
	Estimated from past experience	Total=	\$0
4400	<u>Utilities</u>		
	Estimated from review of Current year utility bills	Total=	\$700
6100	<u>Contracted Services</u>		
	Estimated based on Current year	Total=	\$400
6220	<u>Equipment Lease/Rental</u>		
	Estimated based on Current year	Total=	\$7,500
6600	<u>Credit Card Fees</u>		
	Based on anticipated credit card fees for year	Total=	\$0
		Sub-Total=	\$17,970

TOWN OF OAK ISLAND
BUDGET SUMMARY - OKI PAR 3 GOLF - OPERATIONS (38-738)
DEPARTMENT SUMMARY
FY 2021 - 2022

<u>Expenditures</u>	FY 19 - 20 <u>ACTUAL</u>	FY 20 - 21 <u>Budget</u>	<u>Requested</u>		<u>Approved</u>		<u>Positions</u> Part Time
			FY 21 - 22 <u>Budget</u>	% <u>Change</u>	FY 21 - 22 <u>Budget</u>	% <u>Change</u>	
Salaries & Benefits	30,835	46,064	46,774	1.54%	46,774	1.54%	Golf Shop Attendants 5
Operating Expenses	16,522	18,850	17,970	-4.67%	17,970	-4.67%	
Capital Outlay	0	0	0		0		
TOTAL	47,358	64,914	64,744	-0.26%	64,744	-0.26%	
<u>PERSONNEL</u>	<u>FULL-TIME</u> 0	<u>PART-TIME</u> 5	<u>TOTAL</u> 5				

TOWN OF OAK ISLAND
BUDGET SUMMARY - OKI PAR 3 GOLF - OPERATIONS (38-738)
PERSONNEL COST DATA
FY 2021 - 2022

Last Name	First Name	Position	Gr	Current Salary	Effective Merit	COLA	Christmas Bonus	Approved Salary
Total Part Time Wages								
				\$ 42,479	\$ -	\$ -	\$ 540	\$ 43,019
Total Fringe Benefit Costs								
Group Insurance				-				\$ -
FICA & Medicare				3,356				\$ 3,291
Unemployment Insurance		7.65%		340				\$ -
Workers Compensation		\$118		-				\$ 465
Total Fringe Benefit Costs				\$ 3,696	\$ -	\$ -	\$ -	\$ 3,756
Total Part Time Wages & Fringe Benefits								
				\$ 46,175	\$ -	\$ -	\$ 540	\$ 46,774

TOWN OF OAK ISLAND
BUDGETED REVENUES ACCOMMODATIONS TAX FUND (45)
FY 2021 - 2022

Account Number	Description	Previous Year Actual FY 19 - 20	Current Budget FY 20 - 21	Actual Revenue 04/30/2021	Dept Request FY 21 - 22	Manager Recommends	Council Approved
45-300-5700	Accommodations Tax Receipts (3%)	1,022,166	744,000	1,450,744	1,600,000	1,600,000	1,600,000
45-300-8100	Miscellaneous Revenue	0	0	23	0	0	0
45-300-9800	Appropriated Fund Balance	0	0	0	0	0	0
Total Accommodations Tax Fund (45)		1,022,166	744,000	1,450,767	1,600,000	1,600,000	1,600,000

TOWN OF OAK ISLAND
BUDGET SUMMARY - ACCOMMODATIONS TAX FUND (45-745)
FY 2021 - 2022

Account Number	Description	Previous Year Actual FY 19 - 20	Current Budget FY 20 - 21	Actual 04/30/2021 Expense	Dept Request FY 21 - 22	Manager Recommendations	Council Approved
Wages & Salaries							
45-745-0230	Salaries & Wages- Part Time	17,280	10,368	2,016	16,974	16,974	16,974
45-745-0300	FICA & Medicare Expense	1,322	793	384	1,299	1,299	1,299
45-745-0800	Workers Compensation	0	0	0	390	390	390
	Sub-total Wages & Benfits	18,602	11,161	2,400	18,663	18,663	18,663
Departmental Supplies							
45-745-2102	Citizens Patrol Supplies	0	1,130	159	1,130	1,130	1,130
45-745-3101	Professional Services	1,303	2,000	0	0	0	0
45-745-4110	Repairs & Maint. - Greenhouse	2,706	2,500	1,580	5,000	5,000	5,000
45-745-4111	Beach Access Parking Lot Maintenance	0	0	0	50,000	50,000	50,000
45-745-4112	Repairs - Oak Island Pier	48,569	0	2,156	0	0	0
45-745-4115	Tourism & Marketing Development	11,194	10,000	0	10,000	10,000	10,000
45-745-4116	Beach 30 Year Maintenance Plan	6,774	10,000	675	0	0	0
45-745-4140	Repairs - Bulkheading	0	6,500	0	12,000	12,000	12,000
45-745-4141	Dunes Maintenance	107	0	0	0	0	0
45-745-4400	Utilities - Greenhouse	6,331	3,500	1,643	3,500	3,500	3,500
45-745-4500	OKI Pier Insurance	65,000	0	0	0	0	0
45-745-5420	Capital Outlay	9,101	0	0	55,000	55,000	55,000
45-745-6100	Contracted Services	9,537	9,500	5,560	16,080	16,080	16,080
45-745-6220	Equipment Lease	2,115	0	0	0	0	0
	Total Departmental Supplies	162,736	45,130	11,773	152,710	152,710	152,710
Transfers							
45-745-9610	Transfer to OKI Pier Project	554,125	136,000	0	0	0	0
45-745-9650	Transfer to Beach Nourishment		551,709	551,709	1,428,627	1,428,627	1,428,627
	Total Transfers	554,125	687,709	551,709	1,428,627	1,428,627	1,428,627
	Department Total (45-745)	735,463	744,000	565,882	1,600,000	1,600,000	1,600,000

TOWN OF OAK ISLAND
BUDGET SUMMARY - ACCOMMODATIONS TAX FUND (45-745)
LINE ITEM FUNDING PROPOSAL
FY 2021 - 2022

2102	<u>Citizens Patrol</u> Cost of citizens patrol excluding salaries. (Fuel \$500, vehicle repairs \$300, Uniforms \$180. and first aid and training \$150.)			Total=	\$1,130
4110	<u>Maintenance & Repairs - Greenhouse</u> Based on prior year and anticipated costs for the upcoming year			Total=	\$5,000
4111	<u>Maintenance & Repairs Beach Access Parking Area Lots</u> Maintenance of the beach access parking areas such as stone, bumpers and Signage			Total=	\$50,000
4115	<u>Tourism & Marketing Development</u> Based on planned tourism initiative for the upcoming year			Total=	\$10,000
4140	<u>Bulkheading and Maintenance of Beach & Waterway Accesses</u> Repairs work will need to be performed this year due to conditions of bulkheads and steps.			Total=	\$12,000
4400	<u>Utilities - Green House</u> Based on prior year and anticipated costs for the upcoming year			Total=	\$3,500
6100	<u>Contracted Services</u> Porta John Rental (West End) \$1,340.00 monthly			Total=	\$16,080
				Subtotal=	\$97,710
5401	<u>Capital Outlay</u> Purchase of ADA Accessible 5 Foot Blue Jay Roll Up Walkway (3 @ \$10,000 each)	\$	30,000		
	Funds to purchase 10 "Shower Towers" at \$2,500 each at beach accesses and other public areas	\$	25,000	Total	\$55,000
9610	<u>Transfer to Beach Sand Fund</u> Transfer funds to pay for Engineering Costs for Beach Nourishment			Total=	\$1,428,627
				Total=	\$1,581,337

TOWN OF OAK ISLAND
BUDGET SUMMARY - ACCOMMODATIONS TAX FUND (45-745)
DEPARTMENT SUMMARY
FY 2021 - 2022

<u>Expenditures</u>	FY 19 - 20 <u>Actual</u>	FY 20 - 21 <u>Budget</u>	<u>Recommended</u>		<u>Approved</u>		<u>Positions</u>
			FY 21 - 22 <u>Budget</u>	% <u>Change</u>	FY 21 - 22 <u>Budget</u>	% <u>Change</u>	
Salaries / Benefits	18,602	11,161	18,663	67.21%	18,663	67.21%	1
Operating Expenses	162,736	45,130	152,710	238.38%	152,710	238.38%	5
Transfers	554,125	687,709	1,428,627	107.74%	1,428,627	107.74%	6
TOTAL	735,463	744,000	1,600,000	115.05%	1,600,000	115.05%	

TOWN OF OAK ISLAND
BUDGET SUMMARY - ACCOMMODATIONS TAX FUND (45-745)
PERSONNEL COST DATA
FY 2021 - 2022

Last Name	First Name	Position	Gr	Current Salary	Christmas Bonus	Requested Salary	Approved Salary
Part Time Wages							
Total Part time Wages							
				\$ 16,326	\$ 648	\$ 16,974	\$ 16,974
Total Fringe Benefit Costs							
FICA & Medicare				\$ 793	\$	\$ 1,299	\$ 1,299
Workers Compensation				-	\$	\$ 390	\$ 390
Total Fringe Benefit Costs				\$ 793	\$	\$ 1,299	\$ 1,299
Total Part Time Wages & Fringe Benefits							
				\$ 17,119	\$ 648	\$ 18,273	\$ 18,273

TOWN OF OAK ISLAND
BUDGET SUMMARY BEACH TAX FUND (46)
FY 2021 - 2022

Account Number	Description	Previous Year Actual FY 19 - 20	Current Budget FY 20 - 21	Actual Revenue 04/30/2021	Dept Request FY 18 - 19	Manager Recommends	Council Approved
300-8956	Accommodations Tax Receipts (2%)	681,267	476,400	1,040,070	1,038,000	1,038,000	1,038,000
Total Accommodations Tax Fund		681,267	476,400	1,040,070	1,038,000	1,038,000	1,038,000

TOWN OF OAK ISLAND
BUDGET SUMMARY - BEACH TAX FUND (46-746)
FY 2021 - 2022

Account Number	Description	Previous Year Actual FY 19 - 20	Current Budget FY 20 - 21	Estimated 04/30/2021 Expense	Dept Request FY 21 - 22	Manager Recommendations	Council Approved
Departmental Expenditures							
46-746-4111	Repairs - Beach Access	-	50,000	-	-	-	-
46-746-4140	Emergency Sand Project	3,499,682	-	-	-	-	-
46-746-4141	Dune Maintenance	15,826	50,000	5,044	50,000	50,000	50,000
46-746-4801	Lockwood Folly Dredging	40,722	-	-	-	-	-
	Sub-total Departmental Expenditures	3,556,230	100,000	5,044	50,000	50,000	50,000
Transfers							
46-746-9672	Transfer to Beach Nourishment	-	376,400	376,400	988,000	988,000	988,000
	Departmental Total (46-746)	3,556,230	476,400	381,444	1,038,000	1,038,000	1,038,000

TOWN OF OAK ISLAND
BUDGET SUMMARY - BEACH TAX FUND (46-746)
LINE ITEM FUNDING PROPOSAL
FY 2021 - 2022

4141	<u>Dune Maintenance</u>		
	Based on Planned maintenance to dunes during upcoming season	Total=	\$50,000
9672	<u>Transfer to Beach Nourishment</u>		
	Begin to reserve funds for future beach nourishment projects	Total=	\$988,000
		Total=	<u>\$1,038,000</u>
		Summary	\$1,038,000

TOWN OF OAK ISLAND
BEACH TAX FUND (46-746)
DEPARTMENT SUMMARY
FY 2021 - 2022

<u>Expenditures</u>	FY 19 - 20 <u>Actual</u>	FY 20 - 21 <u>Budget</u>	<u>Recommended</u>		<u>Approved</u>	
			FY 21 - 22 <u>Budget</u>	% <u>Change</u>	FY 21 - 22 <u>Budget</u>	% <u>Change</u>
Operating Expenses	56,548.27	100,000	50,000	-50.00%	50,000	100.00%
Transfers	0	376,400	988,000	162.49%	988,000	-61.90%
Sand Project	3,499,682	-	-	0.00%	-	0.00%
TOTAL	3,556,230	476,400	1,038,000	117.88%	1,038,000	117.88%

TOWN OF OAK ISLAND
BUDGET SUMMARY - BEACH RENOURISHMENT (47)
FY 2021 - 2022

Account Number	Description	Previous Year Actual FY 19 - 20	Current Budget FY 20 - 21	Actual Revenue 04/30/2021	Dept Request FY 21 - 22	Manager Recommends	Council Approved
47-300-1100	Ad Valorem Tax - CY	518,581	1,119,077	1,260,608	1,659,509	1,659,509	1,659,509
47-300-1201	Ad Valorem Tax - PY	1,712	0	5,379	2,500	2,500	2,500
47-300-4231	Parking Citations	13,460	10,000	4,050	10,000	10,000	10,000
Total Ad Valorem Taxes		533,753	1,129,077	1,270,037	1,672,009	1,672,009	1,672,009
47-300-8909	COE Refund - Delta Project	390,615	0	0	0	0	0
Transfers							
47-300-9710	Transfer from Beach Tax Fund	500,000	376,400	988,000	988,000	988,000	988,000
47-300-9750	Transfer from Accommodations Tax Fund		551,709	1,428,627	1,428,627	1,428,627	1,428,627
Total Transfers		500,000	928,109	2,416,627	2,416,627	2,416,627	2,416,627
Total Beach Renourishment		1,424,368	2,057,186	3,686,664	4,088,636	4,088,636	4,088,636

TOWN OF OAK ISLAND
BUDGET SUMMARY - BEACH NOURISHMENT FUND (47-746)
FY 2021 - 2022

Account Number	Description	Previous Year Actual FY 19 - 20	Current Budget FY 20 - 21	Estimated 04/30/2021 Expense	Dept Request FY 21 - 22	Manager Recommendations	Council Approved
Departmental Expenditures							
47-746-5401	Engineering - OKI Master Plan	1,094,782.00	1,500,700		2,000,000	2,000,000	2,000,000
47-746-5402	Engineering - FEMA Turtle Restoration	86,604	197,190				
47-746-5405	Lockwood Folly Inlet Dredging			465,000	100,000	100,000	100,000
47-746-6100	Contract Services				100,000	100,000	100,000
	Sub-total Departmental Expenditures	1,181,386	1,697,890	465,000	2,200,000	2,200,000	2,200,000
Reserves							
47-746-9700	Reserves for Beach Nourishment		359,296		1,888,636	1,888,636	1,888,636
	Departmental Total (47-746)	1,181,386	2,057,186	465,000	4,088,636	4,088,636	4,088,636

TOWN OF OAK ISLAND
BUDGET SUMMARY - BEACH NOURISHMENT FUND (47-746)
LINE ITEM FUNDING PROPOSAL
FY 2021 - 2022

5401	<u>Project Engineering - Year two of three year contract</u>		
	Moffatt & Nichol Year 2 Contracted Cost for the three year Beach Nourishment Plan	Total=	\$2,000,000
5405	<u>Lockwood Folley Dredging</u>		
	This represents the Town portion of the annual maintenance of Lockwood Folley. This is a shared cost between the Federal Government, State, County and Local governments	Total=	\$100,000
6101	<u>Contract Services</u>		
	Moffatt & Nichol annual contract for observation of beach sand conditions	Total=	\$100,000
9672	<u>Reserve for Beach Nourishment</u>		
	Begin to reserve funds for future beach nourishment projects	Total=	\$1,888,636
		Total=	<u>\$4,088,636</u>
		Summary	\$4,088,636

TOWN OF OAK ISLAND
BEACH NOURISHMENT (47-746)
DEPARTMENT SUMMARY
FY 2021 - 2022

<u>EXPENDITURES</u>	<u>FY 19 - 20</u> <u>Actual</u>	<u>FY 20 - 21</u> <u>Budget</u>	<u>Requested</u> <u>FY 21 - 22</u> <u>Budget</u>	<u>Requested</u> <u>%</u> <u>Change</u>	<u>Approved</u> <u>FY 21 - 22</u> <u>Budget</u>	<u>Approved</u> <u>%</u> <u>Change</u>
Operating Expenses	0	1,697,890	2,200,000	29.57%	4,088,636	140.81%
Transfers	0	359,296	1,888,636	0.00%	-	0.00%
TOTAL	0	2,057,186	4,088,636	98.75%	4,088,636	98.75%

TOWN OF OAK ISLAND
BUDGETED REVENUES PIER COMPLEX FUND (49)
FY 2021 - 2022

Number	Description	Previous Year Actual FY 19 - 20	Current Budget FY 20 - 21	Actual Revenue FY 20 - 21	Dept. Request FY 21 - 22	Manager Recommendations	Council Approved
Revenue from Services							
49-300-4710	Pier Restaurant Rental	7,645	36,000	30,000	36,000	36,000	36,000
49-300-6100	801 Facility Rental	200	25,000	14,289	25,000	25,000	25,000
49-300-8100	Miscellaneous Revenue	5		918			
49-300-8400	Tackle Shop Food Sales	2,880	33,712	37,195	40,000	40,000	40,000
49-300-8410	Tackle Shop Fishing Passes		112,700	129,492	120,000	120,000	120,000
49-300-8420	Tackle Shop Merchandise Sales	431	77,375	67,566	72,000	72,000	72,000
49-300-8430	Tackle Shop Beer Sales	222	29,713	31,875	32,000	32,000	32,000
	Sub-total Revenue from Services	11,383	314,500	311,335	325,000	325,000	325,000
49-300-9646	Transfer from General Fund	233,076	52,456		99,459	99,459	99,459
	Total Pier Complex Fund	244,459	366,956	311,335	424,459	424,459	424,459

TOWN OF OAK ISLAND
BUDGET SUMMARY - PIER COMPLEX FUND (49-749)
FY 2021 - 2022

Number	Description	Previous Year Actual FY 19 - 20	Current Budget FY 20 - 21	Actual 04/30/2021 Expense	Dept. Request FY 21 - 22	Manager Recommendations	Council Approved
Salaries & Wages							
49-749-0220	Salaries & Wages - Full Time	2,425	56,445	38,121	58,827	58,827	58,827
49-749-0230	Salaries & Wages - Part Time	7,649	92,684	70,725	126,228	126,228	126,228
49-749-0240	Salaries & Wages - Over Time	-	-	4,851	-	-	-
	Sub-total Salaries & Wages	10,074	149,129	113,696	185,055	185,055	185,055
Fringe Benefits							
49-749-0245	Cell Phone Allowance	50	-	-	600	600	600
49-749-0300	FICA & Medicare Expense	775	6,206	8,637	14,157	14,157	14,157
49-749-0410	Group Insurance	86	6,875	5,229	6,902	6,902	6,902
49-749-0510	Retirement	190	8,047	4,368	6,724	6,724	6,724
49-749-0520	401K Plan Retirement	73	2,080	2,082	2,353	2,353	2,353
49-749-0700	Unemployment Insurance	-	118	-	118	118	118
49-749-0800	Workers Compensation	-	114	189	900	900	900
	Sub-total Fringe Benefits	1,174	23,440	20,505	31,754	31,754	31,754
	Total Salaries, Wages & Fringe Benefits	11,248	172,569	134,201	216,809	216,809	216,809
Departmental Expenditures							
49-749-2100	Departmental Supplies	5,327	19,700	8,554	26,000	26,000	26,000
49-749-2101	Merchandise	7,286	82,000	65,269	90,000	90,000	90,000
49-749-2105	Cash Over or Short	-	-	170	-	-	-
49-749-3200	Advertising	-	4,000	1,277	3,500	3,500	3,500
49-749-3710	Uniforms	-	1,100	841	1,000	1,000	1,000
49-749-4110	Pier House Repairs	-	-	-	15,000	15,000	15,000
49-749-4112	801 Building Repairs	-	-	-	10,000	10,000	10,000
49-749-4300	Telephone & Postage	110,767	35,000	31,817	650	650	650
49-749-4400	Utilities	159	500	468	24,000	24,000	24,000
49-749-4500	Pier Insurance	20,018	20,000	21,243	3,000	3,000	3,000
49-749-6100	Contracted Services	90,960	3,000	2,258	10,000	10,000	10,000
49-749-6220	Lease Ice Machine	-	10,000	5,012	-	-	-
49-749-6600	Credit Card Fees	2,585	-	-	5,500	5,500	5,500
49-749-6410	Annual Fishing License & Alcohol Permit	3,587	5,500	4,434	4,000	4,000	4,000
49-749-9100	Expendable Equipment	-	3,587	-	-	-	-
	Sub-total Departmental Expenditures	240,688	194,387	143,101	192,650	192,650	192,650
49-749-5410	Capital Outlay	4,360	-	-	15,000	15,000	15,000
	Department Total (49-749)	256,296	366,956	277,303	424,459	424,459	424,459

**TOWN OF OAK ISLAND
BUDGET SUMMARY - PIER COMPLEX FUND (49-749)
LINE ITEM FUNDING PROPOSAL
FY 2021 - 2022**

2100	<u>Departmental Supplies</u>		
	Garage bags, cleaning supplies, wristbands, office supplies (paper, pens, paperclips, folders, etc. and other related items.	Total=	\$26,000
2102	<u>Merchandise</u>		
	Items to be resold: bait, fishing supplies/tackle, snacks, ice cream, candy, sundries, souvenirs, t-shirts,	Total=	\$90,000
3200	<u>Advertising</u>		
	Wedding/bridal expos: Ad placements in Stateport Pilot supplements/online, Visitors Guides, regional publications	Total=	\$3,500
3710	<u>Uniforms</u>		
	Shirts and hats for employees.	Total=	\$1,000
4110	<u>Repairs - Pier</u>		
	Small repairs and maintenance for Pier house and pier	Total=	\$15,000
4112	<u>Repairs - Facilities</u>		
	Small repairs and maintenance for 801 Building	Total=	\$10,000
4300	<u>Telephone & Postage</u>		
	Basic administrative operations, Internet, mailings, etc.	Total=	\$650
4400	<u>Utilities</u>		
	For water, wastewater from town and electricity from BEMC and dumpster pickup from GFL.	Total=	\$24,000
4500	<u>Pier Insurance</u>		
	Liability Insurance for pier based on quote from agent	Total=	\$3,000
4400	<u>Contracted Services</u>		
	Janitorial services, graphic design services, electrical work.	Total=	\$10,000
6410	<u>Annual Fishing License & Alcohol Permit</u>		
	Annual NC fishing license for Pier; annual alcohol permit.	Total=	\$4,000
6600	<u>Credit Card Fees</u>		
	Credit Card Fees based on current year activity	Total=	\$5,500
		Sub-Total=	\$192,650
5420	<u>Capital Outlay</u>		
	Permanent gate for the pier. The current gate is hard to move and is damaging the pier when moved, it is a safety issue for staff and visitors	\$	15,000

TOWN OF OAK ISLAND
BUDGET SUMMARY - PIER COMPLEX FUND (49-749)
DEPARTMENT SUMMARY
FY 2021 - 2022

<u>EXPENDITURES</u>	<u>FY 19 - 20 ACTUAL</u>	<u>FY 20 - 21 Budget</u>	<u>Recommended</u>		<u>Approved</u>	
			<u>FY 21 - 22 Budget</u>	<u>% Change</u>	<u>FY 21 - 22 Budget</u>	<u>% Change</u>
Salaries/Benefits	11,248	172,569	216,809	25.64%	216,809	25.64%
Operating Expenses	240,688	194,387	192,650	-0.89%	192,650	-0.89%
Capital Outlay	4,360		15,000	100.00%	15,000	100.00%
Transfers						
TOTAL	256,296	366,956	424,459	15.67%	424,459	15.67%
<u>PERSONNEL</u>	<u>FULL-TIME</u>	<u>PART-TIME</u>	<u>TOTAL</u>			
	1	15	16			

<u>POSITIONS</u>	
Full Time	
Pier Complex Mgr	1
Total Full Time	1
Part Time	
Pier House	12
Pier House (Vacant)	3
Total Part Time	15
TOTAL	16

TOWN OF OAK ISLAND
BUDGET SUMMARY - PIER COMPLEX FUND (49-749)
PERSONNEL COST DATA
FY 2021 - 2022

First Name	Last Name	Position	Gr	Current Salary	Effective Merit	COLA	Christmas Bonus	Approved Salary	Annual Insurance
Full Time Employee									
				\$ -	\$ -	\$ -		\$ -	
Sub-total Salaries & Wages									
				\$ 55,744	\$ 1,672	\$ 1,186	\$ 225	\$ 58,827	\$ 6,902
Part Time Employees									
Sub-total Part Time Employees									
				\$ 124,608	\$ -	\$ -	\$ 1,620	\$ 126,228	
Sub-total Salaries and Wages - Full and Part Time									
				\$ 180,352	\$ 1,672	\$ 1,186	\$ 1,845	\$ 185,055	
Overtime									
				\$ -	\$ -	\$ -	\$ -	\$ -	
Total Salaries and Wages - Full and Part Time									
				\$ 180,352	\$ 1,672	\$ 1,186	\$ 1,845	\$ 185,055	
Total Fringe Benefit Costs									
Cell Phone Allowance			\$600	600				600	
Group Insurance				6,875				6,902	
FICA & Medicare		7.65%		6,206				14,157	
Unemployment Insurance		\$118		118				118	
Workers Compensation				114				900	
LGERS Retirement		11.43%		8,047				6,724	
401K Retirement		4.00%		2,080				2,353	
Total Fringe Benefit Costs									
				\$ 24,040	\$ -	\$ -	\$ -	\$ 31,754	
Total Salaries, Wages and Benefit Costs									
				\$ 204,392	\$ 1,672	\$ 1,186	\$ 1,845	\$ 216,809	

TOWN OF OAK ISLAND
BUDGETED REVENUES & TRANSFERS CAPITAL RESERVE FUND (72)
FY 2021 - 2022

Account Number	Description	Previous Year Actual FY 19 - 20	Current Budget FY 20 - 21	Actual Revenue 04/30/2021	Dept. Request FY 2021 - 2022	Manager Recommends	Council Approved
72-300-9700	Transfer from Administration Department	299,982	0	0	0	0	0
72-300-9710	Transfer from Police Department	0	0	0	80,000	80,000	80,000
72-300-9720	Transfer from Recreation Department	0	15,000	0	0	0	0
72-300-9730	Transfer from Water Department	0	166,000	166,000	200,000	200,000	200,000
72-300-9740	Transfer from Developmental Services	0	30,000	5,000	15,000	15,000	15,000
72-300-9732	Transfer from Stormwater	85,447	30,000	0	223,391	223,391	223,391
72-300-9731	Transfer from Wastewater	609,751	266,000	0	249,928	249,928	249,928
72-300-9760	Transfer from Street Department	0	30,000	0	30,000	30,000	30,000
72-300-9781	Transfer from Fire Department	0	0	0	35,275	35,275	35,275
72-300-9800	Appropriated Fund Balance	0	159,700	0	0	0	0
Total Capital Reserve Fund (72)		995,180	696,700	171,000	833,594	833,594	833,594
72-772-9610	Transfer to General Fund	14,160	0	0	0	0	0
72-772-9631	Transfer to Wastewater	117,000	159,700	0	0	0	0
72-772-9800	Appropriated Fund Balance	0	537,000	171,000	833,594	833,594	833,594
Department Totals (72-772)		131,160	696,700	171,000	833,594	833,594	833,594

SUMMARY OF INTERFUND TRANSFERS APPROVED BUDGET

FY 2021 - 2022

REVENUES

Account #	Item	For	Amount
31-300-3000	Transfer from Water Fund	For Wastewater Debt Service	\$ 450,000
31-300-3900	Transfer from Sewer District Fee Fund	Sewer District Fee utilized for debt service/capital	7,017,958
31-300-9765	Transfers from Sewer Assessments	Sewer Assessment Transfer for capital	825,405
38-300-4500	Transfer from General Fund	Golf Course Operations Subsidy	227,014
72-300-9710	Transfer from Police Department	Capital Reserve for future Police Vehicle Purchases	80,000
47-300-9750	Transfer from Accommodations Tax Fund	Transfers for Beach Sand	1,428,627
47-300-9765	Transfer from Beach Tax Fund	Funds for maintenance of Beach Sand	988,000
49-300-9710	Transfer from General Fund	Funds for Operation of New Pier	99,459
72-300-9731	Transfer from Wastewater Fund	Capital Reserve for future Capital Expenditures	249,928
72-300-9732	Transfer from Stormwater	Capital Reserve for future Capital Expenditures	223,391
72-300-9740	Transfer from Development Services	Capital Reserve for future Capital Expenditures	15,000
72-300-9752	Transfer from Water Department	Capital Reserve for future Capital Expenditures	200,000
72-300-9781	Transfer from Fire Department	Capital Reserve for Future Fire Department Vehicles	35,275
TOTAL			\$ 11,840,058

EXPENDITURES

Account #	Item	For	Amount
10-420-9038	Transfer to Golf Course	Golf Course Operations Subsidy	\$ 227,014
10-420-9649	Transfer to Pier Construction	Funds for Pier Replacement	99,459
10-510-9672	Transfer to Capital Reserve	Future Year Police Vehicle purchases	80,000
10-530-9672	Transfer to Capital Reserve	Future purchase of Fire Department Equipment	35,275
10-540-9672	Transfer to Capital Reserve	Capital Reserve for future Capital -Development Services	15,000
30-720-9131	Transfer to Wastewater Fund	Supplement to Wastewater Debt Service	450,000
30-720-9672	Transfer to Capital Reserve	Capital Reserve for future Capital Expenditures	200,000
31-820-9900	Transfer to Capital Reserve	Future purchase of wastewater Equipment	72,900
31-830-9672	Transfer to Capital Reserve	Future purchase of wastewater Equipment	177,028
32-562-9672	Transfer to Capital Reserve	Capital Reserve for future Capital Expenditures	223,391
39-835-9131	Transfer to Sewer Fund	Sewer District Fee for Wastewater Debt Service	7,017,958
40-480-9631	Transfer to Wastewater Fund	Transfer to Wastewater for debt service/capital	825,405
46-746-9647	Transfer to Beach Nourishment	Transfer funds Beach Renourishment Project	988,000
45-745-9635	Transfer to Beach Nourishment	Transfer funds Beach Renourishment Project	1,428,627
TOTAL			\$ 11,840,058

TOWN OF OAK ISLAND
SUMMARY OF CAPITAL OUTLAY BUDGETED
FOR THE FISCAL YEAR END 2021 - 2022

Acct.	Account Descriptions	Fund	Capital Item	Budgeted	Total Fund
	Capital Outlay	Administration	Commercial Corridor Sidewalk	\$ 275,000	
			Skatepark	\$ 300,000	\$ 575,000
10-500-5420	Capital Outlay	Facilities Maintenance	Purchase of 2020 International Cargo Van with Utility Body, This will replace a Ford E-250 Van. The	\$ 77,950	
			Purchase 47 Pole mounted Christmas Light (\$1,000 each)	\$ 47,000	\$ 124,950
10-510-5420	Capital Outlay	Police Department	2021 Dodge Durango. This vehicle will replace a 2013 Dodge Charger (PD-75)	\$ 43,000	
			2021 Dodge Durango. This vehicle will replace a 2013 Dodge Charger (PD-78)	\$ 43,000	
			2021 Dodge Durango. (New)	\$ 43,000	\$ 129,000
10-530-5420	Capital Outlay	Fire Department	90ft. Used 90' to 100' Platform Fire Truck. (This engine will replace the Simon Duplex 85' Platform Engir	\$ 450,000	
			Headsets (20 units for 6 trucks) These will either be David Clark or Firecomm Units.	\$ 35,000	
			3 SCBA Air Packs	\$ 17,250	
			3 APX 6000 Portable Radios	\$ 17,025	
			5 SCBA Bottles	\$ -	
			Hose Tester	\$ 20,000	\$ 539,275
			3 RIT Packs	\$ -	
10-540-5420	Capital Outlay	Developmental Services	Purchase Ford F-150XL to replace 2006 Chevy Blazer with 122,862 miles	\$ 28,000	
			Purchase Ford F-150XL. This is a new vehicle which is needed by the department	\$ 28,000	\$ 56,000
10-560-5420	Capital Outlay	Streets Department	Purchase of Ford f-150 4x4 Truck to replace Dodge Ram 1500 4x4 (ST-6) with 189,000 miles	\$ 31,000	\$ 31,000
10-570-5420	Capital Outlay	Public Works-Operations	Purchase Ford F-150 to replace 2007 Chevy Silverado 4x2 (GR-4) with 100,000 miles	\$ 28,000	
			Purchase Hustler Mower to replace GR-26	\$ 8,356	
			Install a sidewalk/exercise track around the perimeter of Middleton Park	\$ 37,800	
			Boardwalk along beachfront Cabana area	\$ 150,000	\$ 224,156
10-620-5420	Capital Outlay	Recreation Department	Inteniza Treadmill to replace Matrix Treadmill	\$ 5,500	
			New Stepper to replace Cybex Stepper E03	\$ 7,700	
			Ocatan Elliptical to replace Life Fitness Elliptical	\$ 8,000	
			Overhead Pull to replace Hoist Overhead Pull	\$ 3,300	
			7 Kayaks (Single Seat) to replace 7 damaged kayaks	\$ 3,500	
			Building Rehab (Rec Center)	\$ 75,000	\$ 103,000
Total General Fund				\$ 1,782,381	

TOWN OF OAK ISLAND
SUMMARY OF CAPITAL OUTLAY BUDGETED
FOR THE FISCAL YEAR END 2021 - 2022

Acct.	Account Descriptions	Fund	Capital Item	Budgeted	Total Fund
<u>Enterprise Funds</u>					
Water Fund					
30-814-5440	Capital Outlay	Water Maintenance	Two Ford F-150's at \$28,000 each to replace WA-59 and WA-5 Atlas Copco Air compressor, pulls behind truck used for New water service installs,repairs,maintenance of water system	\$ 56,000	
				\$ 12,457	\$ 68,457
30-814-7400	Capital Improvements	Water Maintenance	Continued replacement of 69 dead end street blow offs to improve water quality. The plan is to do 20 in 2021-2022 budget year. The cost is \$61,226 materials and \$66,000 contract labor cost. Continue Exterior & Interior maintenance of 776 fire hydrants. The Plan is to do 100 in 2021-2022 This cost is for \$24,059 in material cost and \$45,000 in contract labor cost.	\$ 127,226	
				\$ 69,059	\$ 196,285
Wastewater Fund					
31-820-7400	Capital Outlay	Treatment	Purchase 2 Ford F-150's at \$28,000 each to replace Ford F-150 (GR-3) and Chey Silverado (WW16)	\$ 56,000	
			Thompson 4" Well Pump	\$ 31,000	\$ 87,000
31-830-5450	Capital Improvement	Collection	Vac Pit Packages	\$ 54,337	
			5-7.5 HP Meyers Pumps	\$ 35,000	\$ 89,337
31-830-7400	Capital Outlay	Collection	Purchase Ford F-150 to replace Chevy Silverado (WW-17) with over 140,000 miles (12) Calamp Viper 400 radios @ \$1,821.42 for total replacement of thr SCADA radios. New Enclosure for Vac Station #1 to replace rusted out current enclosure Godwin CD103M Bypass Pump	\$ 28,000	
				\$ 24,083	
				\$ 68,429	
				\$ 44,000	\$ 164,512
32-562-7400	Capital Outlay	Stormwater	Purchase of Ford F-250 Pick up to replace 2004 Ford F250 (ST-1)	\$ 30,000	\$ 30,000
38-501-5401	Capital Outlay	OKI Golf Course.	Lease Equipment from Smith Turf (Lease at \$2816. per Month)	\$ 33,804	\$ 33,804
49-749-7400	Capital Outlay	OKI Pier	Permanent gate for the pier. The current gate is hard to move and is damaging the pier when moved, it is a safety issue for staff and visitors	\$ 15,000	\$ 15,000
Total Enterprise Funds					\$684,395
Total General and Enterprise Funds					\$ 2,466,776

TOWN OF OAK ISLAND DEBT SERVICE SUMMARY AND SCHEDULE

Wastewater - Collections

	Principal	Interest	Total
Revenue Bonds 2015	1,865,000	1,690,888	3,555,888
Revenue Bonds 2017	1,525,000	1,258,931	2,783,931
State Revolving Loan - 1	393,693	70,955	464,648
State Revolving Loan - 2	336,281	82,951	419,233
Total Waste Water - Collections	4,119,975	3,103,725	7,223,700

Total Wastewater Fund

4,119,975	3,103,725	7,223,700
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Fiscal Year	Wastewater Project Revenue Bonds 2015A	State Revolving Loan 1st Allocation \$9,000,000	State Revolving Loan 2nd Allocation \$8,500,000	Enterprise Refunding Bonds Series 2017	Total Annual Payments
	Financed By Original Issue Amt Date Interest Rate Pymt Date Fund-Dept	DTC thru U.S. Bank \$ 41,110,000 7/1/2015 2.0-5.0% SA 6/1 & 12/1 31-830	NCDENR \$7,524,846 4/1/2012 2.10% SA 5/1 & 11/1 31-830	DTC thru U.S. Bank \$32,695,000 2/23/2017 2.25-5.75% SA 6/1 & 12/1 31-830	
2021-2022	Principal Payment	Interest Payment	Principal Payment	Interest Payment	
2022-2023	1,865,000	1,690,888	393,693	70,955	1,525,000
2023-2024	1,960,000	1,597,638	401,961	62,687	1,600,000
2024-2025	2,060,000	1,499,638	410,402	54,246	1,680,000
2025-2026	2,160,000	1,396,638	419,020	45,628	1,760,000
2026-2027	2,270,000	1,288,638	427,820	36,828	1,850,000
2027-2028	2,380,000	1,175,138	436,804	27,844	1,940,000
2028-2029	2,500,000	1,056,138	445,977	18,671	2,035,000
2029-2030	2,575,000	981,138	443,130	9,306	2,205,000
2030-2031	2,705,000	852,388			2,270,000
2031-2032	2,795,000	764,475			2,345,000
2032-2033	2,935,000	624,725			2,460,000
2033-2034	3,040,000	522,000			2,580,000
2034-2035	3,185,000	370,000			2,670,000
2035-2036	3,345,000	210,750			115,000
	1,160,000	43,500			
Total Debt \$	36,935,000	14,073,692	3,378,806	326,166	29,170,000
			3,344,801	428,292	9,869,581
					97,526,337

Enterprise Fund

Total Principal	72,828,607
Total Interest	24,697,731
Grand Total	97,526,337

TOWN OF OAK ISLAND FEE SCHEDULE
To Be Effective July 1, 2021

Department	Charge Type	Current Amount	Unit	Additional Information
Administration	Accommodation Tax			
Administration	Copy Fee - 11x17 copy	\$ 0.25 per copy		(a) for tourist-related expenditures (b) for beach nourishment
Administration	Fax Charge	\$ 0.50 page		
Administration	"Keep off the Dunes" sign	\$ 15.00 each		
Administration	Filming Industry Extended Permit Fee	\$ 150.00 Daily		Partial Days are considered Full Days
Administration	Filming Industry Fee - A&B Explosives Permit	\$ 30.00 per event		Partial Days are considered Full Days
Administration	Filming Industry Fee - Ambulances	\$ 300.00 Daily		Partial Days are considered Full Days
Administration	Filming Industry Fee - Ball Fields/Soccer Fields	\$ 250.00 Daily		Partial Days are considered Full Days
Administration	Filming Industry Fee - Beach/Waterways Accesses/Street Ends	\$ 300.00 Daily		Partial Days are considered Full Days
Administration	Filming Industry Fee - C Explosives Permit	\$ 40.00 per event		To be paid by production company-minimum (4) hours
Administration	Filming Industry Fee - Emergency Medical Technicians	\$ 30.00 Hourly		
Administration	Filming Industry Fee - Enclosed Tent	\$ 40.00 per event		
Administration	Filming Industry Fee - Fire Trucks	\$ 40.00		
Administration	Filming Industry Fee - Firefighters/Fire Inspectors	\$ 350.00 Daily		Partial Days are considered Full Days
Administration	Filming Industry Fee - Fireworks	\$ 30.00 Hourly		To be paid by production company-minimum (4) hours
Administration	Filming Industry Fee - Other Town Vehicles	\$ 200.00 per event		
Administration	Filming Industry Fee - Public Safety Officers	\$ 50.00 Daily		Partial Days are considered Full Days
Administration	Filming Industry Fee - Public Safety Vehicles	\$ 30.00 Hourly		To be paid by production company-minimum (4) hours
Administration	Filming Industry Fee - Skate Park	\$ 50.00 Daily		Partial Days are considered Full Days
Administration	Filming Industry Fee - Street Closure	\$ 350.00 Daily		Partial Days are considered Full Days
Administration	Filming Industry Fee - Street/Utilities Personnel	\$ 50.00		
Administration	Filming Industry Fee - Tennis Courts/Pickle Ball Courts	\$ 30.00 Hourly		To be paid by production company-minimum (4) hours
Administration	Filming Industry Fee - Town Buildings	\$ 250.00 Daily		Partial Days are considered Full Days
Administration	Filming Industry Fee - Town Parks	\$ 350.00 Daily		Partial Days are considered Full Days
Administration	Filming Industry Fee - Town Services less than (2) days notice	\$ 250.00 Daily		Partial Days are considered Full Days
Administration	Filming Industry Fee - Town Walkways/Docks	\$ 3,000.00		
Administration	Filming Industry Fee - Transport A&B Explosives Permit	\$ 250.00 Hourly		Partial Days are considered Full Days
Administration	Filming Industry Fee - Use of Hydrant for Water	\$ 150.00 Daily		Partial Days are considered Full Days
Administration	Filming Industry Permit Fee	\$ 1,000.00 7 Days		Decals issued beginning 4/01/2020 will be valid through 12/31/2021
Administration	Parking Decal Fee	\$ 10.00 2-year period		
Administration	Property Tax Rate	.2300/\$100 valuation		
Administration	Property Tax Rate	.0500/\$100 Valuation		
Administration	Returned Check Fee	\$ 26.00 each		Designated to Beach Nourishment
Animal Control	Dog Tags	\$ -		
Animal Control	Civil Penalty Charge	\$ 25.00 each offense		No charge, but owner must register and show Current proof of rabies vaccination
Animal Control	Civil Penalty Charge	\$ 100.00 each offense		Sec. 4-9 Defecation on public or private property and not carrying removal implements
Animal Control	Civil Penalty Charge	\$ 250.00 each offense		Sec. 4-46 Unrestrained dogs on the beach
Animal Control	Civil Penalty Charge	\$ 250.00 each offense		Sec. 4-5. - Harassment of alligators
Animal Control	Civil Penalty Charge	\$ 250.00 each offense		Sec. 4-6. - Animals creating nuisance
Animal Control	Civil Penalty Charge	\$ 250.00 each offense		Sec. 4-7. - Abandonment of animals
Animal Control	Civil Penalty Charge	\$ 250.00 each offense		Sec. 4-8. - Entrapment of animals
Animal Control	Civil Penalty Charge	\$ 250.00 each offense		Sec. 4-45. - Female dogs
Animal Control	Civil Penalty Charge	\$ 500.00 each offense		Sec. 4-47(c). - Interfering with Animal Control Officer/Impoundment
Animal Control	Civil Penalty Charge	\$ 500.00 each offense		Sec. 4-50. - Confinement/restraint/TRANSFER OF OWNERSHIP of dangerous dogs
Animal Control	Civil Penalty Charge	\$ 500.00 each offense		Sec. 4-12. - Collection of animals for resale
Animal Control	Civil Penalty Charge	\$ 75.00 per trap		Sec. 4-8 - Trap reimbursement
Animal Control	Civil Penalty Charge	\$ 100.00 each offense		Sec. 4-2. - Bird Sanctuary
Animal Control	Civil Penalty Charge	\$ 500.00 each offense		Sec. 4-3. - Sea turtle sanctuary
Animal Control	Civil Penalty Charge	\$ 500.00 each offense		Sec. 4-11. - Cruelty
Animal Control	Civil Penalty Charge	\$ 250.00 each offense		Sec. 4-6.2 Habitual Public Nuisance
Animal Control	Civil Penalty Charge	\$ 30.00 each offense		Sec. 4-42 Vaccinations
Animal Control	Civil Penalty Charge	\$ 30.00 each offense		Sec. 4-43 Registration
Animal Control	Civil Penalty Charge	\$ 30.00 each offense		Sec. 4-44 Running At Large
Animal Control	Civil Penalty Charge	\$ 30.00 each offense		Sec. 4-46 Unrestrained
Animal Control	Civil Penalty Charge	\$ 75.00 each offense		Sec. 4-46 Unrestrained on beach
Animal Control	Civil Penalty Charge	\$ 25.00 each offense		Sec. 4-9 Defecation on public/private property
Animal Control	Dangerous Dog on Beach	\$ 500.00 each offense		If a dangerous dog is found on the beach, leashed or unleashed, the dog's owner shall be guilty of a misdemeanor and will be fine for each offense.

TOWN OF OAK ISLAND FEE SCHEDULE
To Be Effective July 1, 2021

Department	Charge Type	Current Amount	Unit	Additional Information
Code Enforcement	Code Enforcement Civil Penalty Charge - House Numbers (1)	\$ 25.00	1st Offense	Failure to Post House Numbers
Code Enforcement	Code Enforcement Civil Penalty Charge - House Numbers (2+)	\$ 50.00	2nd Offense	Failure to Post House Numbers
Code Enforcement	Code Enforcement Civil Penalty Charge - Yard Sale (1)	\$ 50.00	1st Offense	Failure to Obtain Yard Sale Permit (Municipal Code, Sec. 10-1)
Code Enforcement	Code Enforcement Civil Penalty Charge - Yard Sale (2+)	\$ 100.00	2nd Offense	Failure to Obtain Yard Sale Permit (Municipal Code, Sec. 10-1)
Code Enforcement	Code Enforcement Civil Penalty Charge - State of Emerg (1)	\$ 50.00	1st Offense	Violation of any Provision during a State of Emergency
Code Enforcement	Code Enforcement Civil Penalty Charge - State of Emerg (2+)	\$ 100.00	2nd Offense	Violation of any Provision during a State of Emergency
Code Enforcement	Code Enforcement Civil Penalty Charge - Solid Waste (1)	\$ 50.00	1st Offense	Sec. 24-171
Code Enforcement	Code Enforcement Civil Penalty Charge - Solid Waste (2+)	\$ 100.00	2nd Offense	Sec. 24-171 (becomes criminal after 2nd offense)
Code Enforcement	Code Enforcement Civil Penalty Charge Nuisance - Weeds/Grass	\$ 50.00	each offense/daily	Growth of weeds and grass (Municipal Code, Sec. 14-35) Max Penalty \$500.00
Code Enforcement	Code Enforcement Civil Penalty Charge Nuisance - Animal/Vegetable	\$ 50.00	each offense/daily	Accumulations of animal or vegetable matter (Municipal Code, Sec. 14-35) Max Penalty \$500.00
Code Enforcement	Code Enforcement Civil Penalty Charge Nuisance - Rubbish	\$ 50.00	each offense/daily	Accumulation of rubbish, etc (Municipal Code, Sec. 14-35) Max Penalty \$500.00
Code Enforcement	Code Enforcement Civil Penalty Charge Nuisance - Health Dept. Violations	\$ 50.00	each offense/daily	Conditions violating health department rules (Municipal Code, Sec. 14-35) Max penalty \$500.00
Code Enforcement	Code Enforcement Civil Penalty Charge Nuisance - Burned Structures	\$ 50.00	each offense/daily	Burned or partially burned buildings and structures (Municipal Code, Sec. 14-35) Max Penalty \$500.00
Code Enforcement	Code Enforcement Civil Penalty Charge Nuisance - Damaged Structures	\$ 50.00	each offense/daily	Storm- or erosion-damaged structures and resulting debris (Municipal Code Sec. 14-35)
Code Enforcement	Code Enforcement Civil Penalty Charge Nuisance - Defective Septic	\$ 50.00	each offense/daily	Defective septic systems (Municipal Code, Sec. 14-35) Max Penalty \$500.00
Code Enforcement	Code Enforcement Civil Penalty Charge Nuisance - Ponds	\$ 50.00	each offense/daily	Detention or retention ponds (Municipal Code, Sec. 14-35) Max Penalty \$500.00
Code Enforcement	Code Enforcement Civil Penalty Charge Nuisance - Misc.	\$ 50.00	each offense/daily	Miscellaneous (Municipal Code, Sec. 14-35) Max Penalty \$500.00
Code Enforcement	Code Enforcement Civil Penalty Charge Nuisance - Beach Vortex	\$ 250.00	each offense/daily	Beach Vortex (Municipal Code, Sec. 14-35) Max Penalty \$500.00
Code Enforcement	Code Enforcement Civil Penalty Charge Nuisance - Civil Penalty	\$ 50.00	annually	A civil penalty of up to \$250.00 per day is imposed for each day beyond the time allowed
Code Enforcement	Business License	\$ 50.00	annually	Starting July 1st and expire June 30th.
Code Enforcement	Business License Vendor	\$ 25.00	annually/per peddler	Starting July 1st and expire June 30th.
Code Enforcement	Business License Peddlers	\$ 50.00	annually	Starting July 1st and expire June 30th.
Code Enforcement	Business License Itinerate Merchant License	\$ 250.00		
Code Enforcement	Specialty License Itinerate Merchant	\$ 150.00		
Code Enforcement	Board of Adjustment - Interpretation	\$ 300.00		
Development Services	Board of Adjustment - Petition for Variance / Appeal	\$ 100.00		
Development Services	CDO Text Amendment	\$ 100.00		
Development Services	Change of Use Permit	\$ 425.00	Package	Plus Trade Permits (building costs \$0-2,500)
Development Services	Commercial Buildings	\$ 725.00	Package	costs \$2,500-25,000 (includes permit & trade permits)
Development Services	Commercial Buildings	\$ 1,400.00	Package	costs \$25,001-50,000 (includes permit & trade permits)
Development Services	Commercial Buildings	\$ 2,750.00	Package	costs \$50,001-100,000 (includes permit & trade permits)
Development Services	Commercial Buildings	\$ 4,600.00	Package	costs \$100,001-200,000 (includes permit & trade permits)
Development Services	Commercial Buildings	\$ 5,950.00	Package	costs \$200,001-350,000 (includes permit & trade permits)
Development Services	Commercial Buildings	\$ 7,900.00	Package	costs \$350,001-500,000 (includes permit & trade permits)
Development Services	Commercial Buildings	\$ 10,000.00	Package	costs \$500,001-750,000 (includes permit & trade permits)
Development Services	Commercial Buildings	\$ 11,400.00	Package	costs \$750,001-1,000,000 (includes permit & trade permits)
Development Services	Commercial Lighting	\$ 50.00		plus .3% of each added million or portion thereof
Development Services	Conditional Use - Complex	\$ 500.00		Zoning approval for utility supplied lighting
Development Services	Conditional Use - Conventional	\$ 500.00		Plus \$12/unit or lot
Development Services	Consolidated Development Code Manual	\$ 0.25	Per Page	
Development Services	Demolition			
Development Services	Demolition - Job Completion Bond	\$ 600.00		All applications for demolitions shall be accompanied by an asbestos report. A Job Completion Bond may be charged for each building to be demolished.
Development Services	Demolition - Residential or Commercial	\$ 200.00		May be waived with affidavit of pending construction app.
Development Services	Fire Inspection	\$ 100.00	Initial Inspection, up to 2 reinspections	Plus any required bond
Development Services	Fire Inspection Fee - 4th visit through compliance	\$ 80.00	Each	Covers no more than 3 visits.
Development Services	Flood Permit	\$ 50.00		Each visit from 4th until NC Fire Code Compliant
Development Services	Inspection Permit - Additions (0-400 sq. ft.)	\$ 300.00		Plus Trade Permit Costs & \$0.40/sq. ft. Over 400 sq. ft.
Development Services	Inspection Permit - Decks, Porches, Gazebos	\$ 100.00		Plus Trade Permits

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Department	Charge Type	Current Amount	Unit	Additional Information
Development Services	Inspection Permit - Dock, bulkhead, pier	\$ 90.00		
Development Services	Inspection Permit - Double Wide Mobile Home	\$ 450.00		
Development Services	Inspection Permit - Driveway	\$ 80.00		
Development Services	Inspection Permit - Fence	\$ 50.00		
Development Services	Inspection Permit - Garage/Carport (detached)	\$ 200.00		Plus Trade Permit Costs & \$0.40/sq. ft. Over 400 sq. ft.
Development Services	Inspection Permit - Homeowner Recovery Fund	\$ 10.00		For any project exceeding a value of \$30,000.
Development Services	Inspection Permit - Irrigation Tap Permit	\$ 100.00		
Development Services	Inspection Permit - Multi-Family Dwellings (1st Unit)	\$ 1,000.00		Plus \$450.00 each additional unit
Development Services	Inspection Permit - New Single Residence	\$ 1,000.00	Package	0-1200 sq. ft. Heated space (includes trade permits) Plus \$0.36/sqft. Over 1200 sqft.)
Development Services	Inspection Permit - New Single Residence (Garage)	\$ 100.00		
Development Services	Inspection Permit - New Single Family Residential Development Permit	\$ 100.00		May be waived based on tree preservation (Sec. 32-76)
Development Services	Inspection Permit - Poured Footer Mobile Home	\$ 100.00		
Development Services	Inspection Permit - Quad Mobile Home	\$ 500.00		
Development Services	Inspection Permit - Relocated Structures	\$ 550.00		Plus Trade Permits
Development Services	Inspection Permit - Remodeling (0-400 sqft)	\$ 100.00		Plus Trade Permits Cost & \$0.40/sqft. over 400 sqft.
Development Services	Inspection Permit - Sidewalks/Patios	\$ 80.00		Over 100 sq. ft.
Development Services	Inspection Permit - Single Wide Mobile Home	\$ 350.00		
Development Services	Inspection Permit - Accessory Structures (w/ dimension>12')	\$ 100.00		Plus Trade Permits (Cost and \$0.40/sqft. Over 400 sqft.
Development Services	Inspection Permit - Trade Permit	\$ 100.00		
Development Services	Inspection Permit - Trade Permit(Multi Family & Commercial	\$ 125.00		
Development Services	Inspection Permit - Travel Trailer or Motor Home	\$ 150.00		
Development Services	Inspection Permit - Triple Wide Mobile Home	\$ 500.00		
Development Services	Inspection Permit - Vehicle Repair/Restoration	\$ 30.00		
Development Services	Inspection Permit- Accessory Structures (Zoning)	\$ 80.00		Plus Trade Permits
Development Services	Permit Refund Fee	\$ 25.00		25% of issued permit fee, with a minimum of \$25.00
Development Services	Land Use-Commercial Area under (1) acre	\$ 300.00		Plus \$30 for each additional acre
Development Services	Land Use-Established Residential Lots	\$ 100.00		
Development Services	Major Subdivision Review Fee-Construction Plat	\$ 300.00		Plus \$12/lot
Development Services	Major Subdivision Review Fee-Final Plat	\$ 180.00		Plus \$6/lot
Development Services	Major Subdivision Review Fee-Preliminary Subdivision	\$ 240.00		Plus \$12/lot
Development Services	Map Amendment	\$ 500.00		
Development Services	Minor Subdivision Review Fee	\$ 225.00		Plus \$12/lot
Development Services	Permit Renewal	\$ 150.00		
Development Services	Planning/Development Fee - Zoning Letter	\$ 50.00		
Development Services	Re-inspection Fee	\$ 75.00		
Development Services	Sign Permit	\$ 80.00		Plus Trade Permit
Development Services	Sign Specific Evaluation	\$ 75.00		
Development Services	Stormwater-Commercial Area under (1) acre	\$ 350.00		Plus \$50.00 for each additional acre
Development Services	Stormwater-Accessory Structures	\$ 35.00		
Development Services	Swimming Pool	\$ 100.00		Plus Trade Permit
Development Services	Temporary Power Permit	\$ 75.00		
Development Services	Temporary Storage	\$ 50.00		
Development Services	Tent Permit	\$ 55.00		
Development Services	Tent Permit with electrical	\$ 85.00		
Development Services	Town Map	\$ 25.00		
Development Services	Town Map Print-out (42X35)	\$ 40.00		
Development Services	Town Map Print-out (24X18)	\$ 60.00		
Development Services	Town Map Print-out (24X42)	\$ 35.00		
Development Services	Town Map Print-out (30X30)	\$ 45.00		
Development Services	Well Location & Electrical Permit	\$ 75.00		Previous name was "well Permit"
Development Services	Zoning Map	\$ 50.00		
Development Services	Board of Adjustment - Special Exception	\$ 350.00		
Development Services	Street Abandonment Request	\$ 300.00		
Development Services	Sign Retrieval Fee	\$ 25.00		
Development Services	A-Frame/Feather Flag Permit	\$ 50.00		
Fire Department	Code Enforcement Civil Penalty Charge-False Fire Alarm	\$ 100.00	4th Offense	No charge for first 3 offenses in 12-month period. Not to Exceed \$500.00 per day
Fire Department	Code Enforcement Civil Penalty Charge-False Fire Alarm	\$ 200.00	5th Offense	No charge for first 3 offenses in 12-month period. Not to Exceed \$500.00 per day

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Fire Department	Code Enforcement Civil Penalty Charge-Fire Alarm	\$ 300.00	6th Offense & all additional	No charge for first 3 offenses in 12-month period. Not to exceed \$500.00 per day
Fire Department	Motor Vehicle Incidents - Level 1	\$ 435.00		Provide hazardous materials assessment and scene stabilization. This will be the most common "billing level". This occurs almost every time the fire department responds to an accident/incident.
Fire Department	Motor Vehicle Incidents - Level 2	\$ 495.00		Includes Level 1 services as well as clean up and material used (sorbents) for hazardous fluid clean up and disposal. We will bill at this level if the fire department has to clean up any gasoline or other VEHICLE/motive fluids that are spilled as a result of the accident/incident.
Fire Department	Motor Vehicle Incidents - Level 3 - Car Fire	\$ 605.00		Provide scene safety, fire suppression, breathing air, rescue tools, hand tools, hose, tip use, foam, structure protection, and clean up gasoline or other VEHICLE/motive fluids that are spilled as a result of the accident/incident.
Fire Department	Motor Vehicle Incidents - Level 4	\$ 1,800.00		Includes Level 1 & 2 services as well as extrication (heavy rescue tools, ropes, airbags, cribbing etc.). We will bill at this level if the fire department has to free/remove anyone from the vehicle(s) using any equipment. We will not bill at this level if the patient is simply unconscious and fire department is able to open the door to access the patient. This level is to be billed only if equipment is deployed.
Fire Department	Motor Vehicle Incidents - Level 5	\$ 2,200.00		Includes Levels 1, 2, & 4 services as well as Air Care (multi-engine company response, mutual aid, helicopter). We will bill at this level any time a helicopter is utilized to transport the patient(s).
Fire Department	Motor Vehicle Incidents - Level 6 - See Itemized Response	Itemized billing rates apply		The Town retains the option to bill each incident as an independent event with custom mitigation rates, for each incident using, itemized rates deemed usual, customary and reasonable (UCR). These incidents will be billed, itemized per apparatus, per personnel, plus products and equipment used.
Fire Department	HAZMAT - Level 1 - Basic Response	\$ 700.00		Claim will include engine response, first responder assignment, perimeter establishment, evacuations, set-up and command.
Fire Department	HAZMAT - Level 2 - Intermediate Response	\$ 2,500.00		Claim will include engine response, first responder assignment, hazmat certified team and appropriate equipment, perimeter establishment, evacuations, set-up and command, Level A or B suit donning, breathing air and detection equipment. Set-up and removal of decon center.
Fire Department	HAZMAT - Level 3 - Advanced Response	\$ 5,900.00		Claim will include engine response, first responder assignment, hazmat certified team and appropriate equipment, perimeter establishment, evacuations, first responder set-up and command, Level A or B suit donning, breathing air and detection equipment and robot deployment. Set-up and removal of decon center, detection equipment, recovery and IDENTIFICA & Medication of material. Disposal and environment clean up. Includes above in addition to any disposal rates of material and contaminated equipment and material used at scene. Includes 3 hours of on scene time - each additional hour @ \$300.00 per HAZMAT team.
Fire Department	Pipeline Incidents/Power Line Incidents - (Includes, but not limited to: Gas, Sewer, Overhead Power lines, Underground Power lines, Septic to Sewer, and Water Pipelines) - Level 1 - Basic Response	\$ 400.00		Billing will include engine response, first responder team, perimeter establishment, evacuations, first responder setup and command. (2-hour Maximum)
Fire Department	Pipeline Incidents/Power Line Incidents - (Includes, but not limited to: Gas, Sewer, Overhead Power lines, Underground Power lines, Septic to Sewer, and Water Pipelines) - Level 2 - Intermediate Response	\$ 1,000.00		Includes Level 1 services as well as appropriate equipment. May include HAZMAT team, Level A and B suits donning, breathing air and detection equipment. Supervision and/or assist repair crews.
Fire Department	Pipeline Incidents/Power Line Incidents - (Includes, but not limited to: Gas, Sewer, Overhead Power lines, Underground Power lines, Septic to Sewer, and Water Pipelines) - Level 3 - Advanced Response - See itemized claim charges	Itemized billing rates apply		Level I and II service as well as supervision and/or assist repair of intermediate to major pipeline damage. May include set-up and removal of decon center, detection, recovery and IDENTIFICA & Medication of material. Disposal and environment clean up.
Fire Department	Fire Investigation - The claim begins when the Fire Investigator responds to the incident and is billed for logged time only.	\$ 275.00 hourly		Includes: • Scene Safety • Investigation • Source IDENTIFICA & Medication • K-9/Arson Dog Unit • IDENTIFICA & Medication Equipment • Mobile Detection Unit • Fire Report

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Department	Charge Type	Current Amount	Unit	Additional Information
Fire Department	Fires - Assignments per hour, per engine	\$ 400.00	hourly	This will be the most common "billing level". This occurs almost every time the fire department responds to an incident. Includes: • Scene Safety • Investigation • Fire / Hazard Control
Fire Department	Fires - Assignments per hour, per truck (ladders, towers)	\$ 500.00	hourly	This will be the most common "billing level". This occurs almost every time the fire department responds to an incident. Includes: • Scene Safety • Investigation • Fire / Hazard Control
Fire Department	Illegal Fires - Assignments per hour, per engine	\$ 400.00	hourly	When a fire is started by any person or persons that requires a fire department response during a time or season when fires are regulated or controlled by LGERS or state rules, provisions or ordinances because of pollution or fire danger concerns, such person or persons will be liable for the fire department response at a cost not to exceed the actual expenses incurred by the fire department to respond and contain the fire. Similarly, if a fire is started where permits are required for such a fire and the permit was not obtained and the fire department is required to respond to contain the fire the responsible party will be liable for the response at a cost not to exceed the actual expenses incurred by the fire department. The actual expenses will include direct labor, equipment costs and any other costs that can be reasonably allocated to the cost of the response.
Fire Department	Water Incidents - Level 1 - Basic Response	\$ 400.00		Claim will include engine response, first responder assignment, perimeter establishment, evacuations, first responder set-up and command, scene safety and investigation (including possible patient contact, hazard control). This will be the most common "billing level". This occurs almost every time the fire department responds to a water incident. Billed at \$400 plus \$50 per hour, per rescue person.
Fire Department	Water Incidents - Level 2 - Intermediate Response	\$ 800.00		Includes Level 1 services as well as clean up and material used (sorbents), minor hazardous clean up and disposal. We will bill at this level if the fire department has to clean up small amounts of gasoline or other fluids that are spilled as a result of the incident. Billed at \$800 plus \$50 per hour, per rescue person.
Fire Department	Water Incidents - Level 3 - Advanced Response	\$ 2,000.00		Includes Level 1 and Level 2 services as well as D.A.R.T. activation, donning breathing apparatus and detection equipment. Set up and removal of decon center, detection equipment, recovery and identification & medication of material. Disposal and environment clean up. Includes above in addition to any disposal rates of material and contaminated equipment and material used at scene. Billed at \$2,000 plus \$50 per hour per rescue person, plus \$100 per hour per HAZMAT team member.
Fire Department	Water Incidents - Level 4 - See Itemized response	Itemized billing rates apply		The Town retains the option to bill each incident as an independent event with custom mitigation rates for each incident using itemized rates deemed usual, customary and reasonable (UCR). These incidents will be billed, itemized, per trained rescue person, plus rescue products used.
Fire Department	Back Country or Special Rescue - See Itemized response	Itemized billing rates apply		Each incident will be billed with custom mitigation rates deemed usual, customary and reasonable (UCR). These incidents will be billed, itemized per apparatus per hour, per trained rescue person per hour, plus rescue products used. Minimum billed \$400 for the first response vehicle plus \$50 per rescue person. Additional rates of \$400 per hour per response vehicle and \$50 per hour per rescue person.
Fire Department	Chief Response	\$ 250.00	hourly	This includes the set-up of Command, and providing direction of the incident. This could include operations, safety, and administration of the incident.

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Department	Charge Type	Current		Unit	Additional Information
		Amount			
Fire Department	Miscellaneous/Itemized/Additional Time on Scene - Engine Towers	\$	400.00	hourly	These itemization amounts apply to all incident types.
Fire Department	Miscellaneous/Itemized/Additional Time on Scene - Truck (Ladders and Towers)	\$	500.00	hourly	
Fire Department	Miscellaneous/Itemized/Additional Time on Scene - Rescue	\$	400.00	hourly	
Fire Department	Miscellaneous/Itemized/Additional Time on Scene - Miscellaneous Equipment	\$	300.00	Each	
Recreation Dept	Nature Center - Non Resident	\$	60.00	2 hours	Requires Facility Rental Deposit
Recreation Dept	Nature Center - Resident	\$	35.00	1 hour	Requires Facility Rental Deposit
Recreation Dept	Nature Center - Resident	\$	50.00	2 hours	Requires Facility Rental Deposit
Recreation Dept	Ocean Education Center - Non-resident	\$	45.00	1 hour	Requires Facility Rental Deposit
Recreation Dept	Ocean Education Center - Non-resident	\$	60.00	2 hours	Requires Facility Rental Deposit
Recreation Dept	Ocean Education Center - Resident	\$	35.00	1 hour	Requires Facility Rental Deposit
Recreation Dept	Ocean Education Center - Resident	\$	50.00	2 hours	Requires Facility Rental Deposit
Recreation Dept	Picnic Shelter (Bill Smith, Middleton, and Register Parks) - Non Res.	\$	35.00	2 hours	Requires Facility Rental Deposit
Recreation Dept	Picnic Shelter (Bill Smith, Middleton, and Register Parks) - Non Res.	\$	55.00	4 hours	Requires Facility Rental Deposit
Recreation Dept	Picnic Shelter (Bill Smith, Middleton, and Register Parks) - Resident	\$	25.00	2 hours	Requires Facility Rental Deposit
Recreation Dept	Picnic Shelter (Bill Smith, Middleton, and Register Parks) - Resident	\$	45.00	4 hours	Requires Facility Rental Deposit
Recreation Dept	Room Rental - Kitchen for Meeting	\$	30.00	4 hours	Requires Room Rental Deposits + \$15/hr. staff after hours
Recreation Dept	Room Rental - Large Room	\$	55.00	4 hours	Requires Room Rental Deposits + \$15/hr. staff after hours
Recreation Dept	Room Rental - Medium Room	\$	45.00	4 hours	Requires Room Rental Deposits + \$15/hr. staff after hours
Recreation Dept	Room Rental - Small Room	\$	35.00	4 hours	Requires Room Rental Deposits + \$15/hr. staff after hours
Recreation Dept	Room Rental - Use of Kitchen in conjunction with Room	\$	25.00		Requires Room Rental Deposits + \$15/hr. staff after hours
Recreation Dept	Room Rental Deposit	Varies - See notes			\$50 Refundable Deposit and a \$35 Non-Refundable Cleaning Deposit + \$15/hr. for Staff
Recreation Dept	Skate Park - Non Resident	\$	50.00	1 hour	Requires Facility Rental Deposit
Recreation Dept	Skate Park - Resident	\$	85.00	2 hours	Requires Facility Rental Deposit
Recreation Dept	Skate Park - Resident	\$	40.00	1 hour	Requires Facility Rental Deposit
Recreation Dept	Skate Park - Resident	\$	65.00	2 hours	Requires Facility Rental Deposit
Recreation Dept	Splash Pad - rental fee	\$	\$100	hour	\$100/hour rental fee, available from 6 p.m. to 8 p.m.
Recreation Dept	Splash Pad - rental deposit	\$	\$100	one-time	\$100 rental deposit, refundable following inspection of the facility after use
Recreation Dept	Teen Center - Non Resident	\$	45.00	1 hour	
Recreation Dept	Teen Center - Non Resident	\$	60.00	2 hours	
Recreation Dept	Teen Center - Resident	\$	35.00	1 hour	Requires Facility Rental Deposit
Recreation Dept	Teen Center - Resident	\$	50.00	2 hours	
Recreation Dept	Teen Center Programs User Fees-After School - Non Resident	\$	70.00	Weekly	
Recreation Dept	Teen Center Programs User Fees-After School - Resident	\$	60.00	Weekly	
Recreation Dept	Tournament Play	\$	100.00	per day	Non-refundable deposit to reserve fields for Tournament Play
Recreation Dept	Tournament Play	\$	200.00	up to 8 hrs.	Lights and concessions not included
Recreation Dept	Weight Room	\$	3.00	daily/resident	
Recreation Dept	Weight Room	\$	7.00	daily/non-resident	
Recreation Dept	Weight Room	\$	15.00	weekly/resident	
Recreation Dept	Weight Room	\$	30.00	weekly/non-resident	
Recreation Dept	Weight Room	\$	20.00	monthly/resident	
Recreation Dept	Weight Room	\$	40.00	monthly/non-resident	
Recreation Dept	Weight Room	\$	200.00	annually/resident	
Recreation Dept	Weight Room	\$	400.00	annually/non-resident	

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Department	Charge Type	Current Amount	Unit	Additional Information
OKI Par 3	OKI Par 3 Golf Course 3-Month Membership Dues - Non Resident	\$ 170.00	Individual	
OKI Par 3	OKI Par 3 Golf Course 3-Month Membership Dues - Resident	\$ 150.00	Individual	
OKI Par 3	OKI Par 3 Golf Course Annual Membership Dues	\$ 299.00	Junior	
OKI Par 3	OKI Par 3 Golf Course Annual Membership Dues	\$ 315.00	Senior	
OKI Par 3	OKI Par 3 Golf Course Annual Membership Dues	\$ 335.00	Individual	
OKI Par 3	OKI Par 3 Golf Course Annual Membership Dues	\$ 499.00	Couple	
OKI Par 3	OKI Par 3 Golf Course Annual Membership Dues	\$ 535.00	Family	
OKI Par 3	OKI Par 3 Golf Course Golf Course - Non Resident	\$ 16.00	9 Holes/walk	
OKI Par 3	OKI Par 3 Golf Course Golf Course - Non Resident	\$ 24.00	9 Holes/cart	
OKI Par 3	OKI Par 3 Golf Course Golf Course - Non Resident	\$ 20.00	18 Holes/walk	
OKI Par 3	OKI Par 3 Golf Course Golf Course - Non Resident	\$ 28.00	18 Holes/cart	
OKI Par 3	OKI Par 3 Golf Course Golf Course - Resident	\$ 11.00	9 Holes/walk	
OKI Par 3	OKI Par 3 Golf Course Golf Course - Resident	\$ 18.00	9 Holes/cart	
OKI Par 3	OKI Par 3 Golf Course Golf Course - Resident	\$ 14.00	18 Holes/walk	
OKI Par 3	OKI Par 3 Golf Course Golf Course - Resident	\$ 22.00	18 Holes/cart	
OKI Par 3	OKI Par 3 Golf Course Golf Course - Kids Play Free Saturdays			Kids 12 and Under (November Through February with paying adult)
OKI Par 3	OKI Par 3 Golf Course Golf Course - Ladies Day			January Through March - Half price for ladies on Wednesdays
OKI Par 3	OKI Par 3 Golf Course Golf Course - Early Bird Rates			March; Weekdays 8 a.m. - 10 a.m. - \$3 off each round
OKI Par 3	OKI Par 3 Golf Course Golf Course - After 2 p.m. rates			January-February; After 2 p.m. - \$5.00 off each round
Police	DMV 349 Accident Report	\$ 5.00	per report	
Police	Civil Citation - Sec. 10-191 - Filming/Videotaping Violation Penalty	\$ 50.00	1st Offense	Municipal Ordinance, Ch. 10, Article III - Filming/Videotaping Sec. 10-191
Police	Civil Citation - Sec. 10-191 - Filming/Videotaping Violation Penalty	\$ 100.00	2nd Offense	Escalates to Criminal Offense after 2nd Offense or at Officer discretion
Police	Civil Citation - Sec. 20-1 - Consumption/Possession Alcoholic Beverages	\$ 50.00	1st Offense	Municipal Ordinance, Part II, Ch. 20 - Offenses/Misc. Prov., Article I, In General, Sec. 20-1
Police	Civil Citation - Sec. 20-1 - Consumption/Possession Alcoholic Beverages	\$ 100.00	2nd Offense	Escalates to Criminal Offense after 2nd Offense or at Officer discretion
Police	Civil Citation - Sec. 20-2 - Public Nudity	\$ 50.00	1st Offense	Municipal Ordinance, Part II, Ch. 20 - Offenses/Misc. Prov., Article I, In General, Sec. 20-2
Police	Civil Citation - Sec. 20-2 - Public Nudity	\$ 100.00	2nd Offense	Escalates to Criminal Offense after 2nd Offense or at Officer discretion
Police	Civil Citation - Sec. 20-31 - Use of Firearms/other weapons	\$ 50.00	1st Offense	Municipal Ordinance, Part II, Ch. 20 - Offenses/Misc. Prov., Article II, Offenses Against Public Safety, Sec. 20-31
Police	Civil Citation - Sec. 20-31 - Use of Firearms/other weapons	\$ 100.00	2nd Offense	Escalates to Criminal Offense after 2nd Offense or at Officer discretion
Police	Civil Citation - Sec. 20-32 - Carrying Concealed weapons on Municipal Property	\$ 50.00	1st Offense	Municipal Ordinance, Part II, Ch. 20 - Offenses/Misc. Prov., Article II, Offenses Against Public Safety, Sec. 20-32
Police	Civil Citation - Sec. 20-32 - Carrying Concealed weapons on Municipal Property	\$ 100.00	2nd Offense	Escalates to Criminal Offense after 2nd Offense or at Officer discretion
Police	Civil Citation - Sec. 14-65 - Noise	\$ 50.00	1st Offense	Municipal Ordinance, Part II, Ch. 14, Article-II Nuisances, Sec. 14-65
Police	Civil Citation - Sec. 14-65 - Noise	\$ 100.00	2nd Offense	Escalates to Criminal Offense after 2nd Offense or at Officer discretion
Police	Civil Citation - Sec. 14-127 - Sand Dunes, Sea Turtle Habitat, Sand Mgt Projects	\$ 100.00	1st Offense	Municipal Ordinance, Ch. 14 - Protection of Sand Dunes, Sea Turtles and Other wildlife habitat; Sand Management Projects, Article III, Sec. 14-127
Police	Civil Citation - Sec. 14-127 - Sand Dunes, Sea Turtle Habitat, Sand Mgt Projects	\$ 200.00	2nd Offense	Escalates to Criminal Offense after 2nd Offense or at Officer discretion
Police	Civil Citation - Sec. 14-142 - Digging Holes on Beach	\$ 50.00	1st Offense	Municipal Ordinance, Ch. 14 - Beach Hazards, Article IV, Sec. 14-142
Police	Civil Citation - Sec. 14-142 - Digging Holes on Beach	\$ 100.00	2nd Offense	Escalates to Criminal Offense after 2nd Offense or at Officer discretion
Police	Civil Citation - Sec. 14-143 - Unattended Personal Items	\$ 50.00	1st Offense	Municipal Ordinance, Ch. 14 - Beach Hazards, Article IV, Sec. 14-143
Police	Civil Citation - Sec. 14-143 - Unattended Personal Items	\$ 100.00	2nd Offense	Escalates to Criminal Offense after 2nd Offense or at Officer discretion
Police	Civil Citation P&R Violation - Sec. 22-1 - Hours; Alcoholic Beverages	\$ 50.00	1st Offense	Municipal Ordinance, Ch. 22 - Parks & Rec. Article I, In General, Sec. 22-1
Police	Civil Citation P&R Violation - Sec. 22-1 - Hours; Alcoholic Beverages	\$ 100.00	2nd Offense	Escalates to Criminal Offense after 2nd Offense or at Officer discretion
Police	Civil Citation P&R Violation - Sec. 22-3 - Oak Island Cabana	\$ 50.00	1st Offense	Municipal Ordinance, Ch. 22 Parks & Rec. Article I, Sec. 22-3
Police	Civil Citation P&R Violation - Sec. 22-3 - Oak Island Cabana	\$ 100.00	2nd Offense	Escalates to Criminal Offense after 2nd Offense or at Officer discretion
Police	Civil Citation P&R Violation - Sec. 22-4 - All Walkways	\$ 50.00	1st Offense	Municipal Ordinance, Ch. 22 - Parks & Rec. Article I, Sec. 22-4
Police	Civil Citation P&R Violation - Sec. 22-4 - All Walkways	\$ 100.00	2nd Offense	Escalates to Criminal Offense after 2nd Offense or at Officer discretion
Police	Civil Citation P&R Violation - Sec. 22-5 - Surfing Restrictions	\$ 50.00	1st Offense	Municipal Ordinance, Ch. 22 - Parks & Rec. Article I, Sec. 22-5
Police	Civil Citation P&R Violation - Sec. 22-5 - Surfing Restrictions	\$ 100.00	2nd Offense	Escalates to Criminal Offense after 2nd Offense or at Officer discretion

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Department	Charge Type	Current Amount	Unit	Additional Information
Police	Civil Citation P&R Violation - Sec. 22-6 - Regulation of Parking, SW 6th street	\$ 50.00	1st Offense	Municipal Ordinance, Ch. 22 - Parks & Rec. Article I, Sec. 22-6
Police	Civil Citation P&R Violation - Sec. 22-6 - Regulation of Parking, SW 6th street	\$ 100.00	2nd Offense	Escalates to Criminal Offense after 2nd Offense or at Officer discretion
Police	Civil Citation P&R Violation - Sec. 22-9 - Camping in P&R Facilities	\$ 50.00	1st Offense	Municipal Ordinance, Ch. 22 - Parks & Rec. Article I, Sec. 22-9
Police	Civil Citation P&R Violation - Sec. 22-9 - Camping in P&R Facilities	\$ 100.00	2nd Offense	Escalates to Criminal Offense after 2nd Offense or at Officer discretion
Police	Civil Citation P&R Violation - Sec. 22-10 - Bill Smith Park Rules/Regs	\$ 50.00	1st Offense	Municipal Ordinance, Ch. 22 - Parks & Rec. Article I, Sec. 22-10
Police	Civil Citation P&R Violation - Sec. 22-10 - Bill Smith Park Rules/Regs	\$ 100.00	2nd Offense	Escalates to Criminal Offense after 2nd Offense or at Officer discretion
Police	Civil Citation P&R Violation - Sec. 22-81 through 87 Personal Watercraft Safety	\$ 50.00	1st Offense	Municipal Ordinance, Ch. 22, Article III, Sec. 22-81 through 22-87
Police	Civil Citation P&R Violation - Sec. 22-81 through 87 Personal Watercraft Safety	\$ 100.00	2nd Offense	Escalates to Criminal Offense after 2nd Offense or at Officer discretion
Police	Civil Citation - Sec. 28-1 through 28-10(c) Traffic Violations	\$ 50.00	1st Offense	Municipal Ordinances, Part II, Chapter 28 - Traffic, Sec. 28.1-28.1 c
Police	Civil Citation - Sec. 28-1 through 28-10(c) Traffic Violations	\$ 100.00	2nd Offense	Escalates to Criminal Offense after 2nd Offense or at Officer discretion
Police	Civil Citation - Sec. 28-10(d-e) Traffic Violations	\$ 100.00	1st Offense	Municipal Ordinances, Part II, Chapter 28 - Traffic, Sec. 28.10 d-e
Police	Civil Citation - Sec. 28-10(d-e) Traffic Violations	\$ 150.00	2nd Offense	Escalates to Criminal Offense after 2nd Offense or at Officer discretion
Police	Civil Citation - Sec. 28-10.1, 10.3, 10.4 & 10.5 - Parking Violations	\$ 50.00	1st Offense	Municipal Ordinances, Part II, Chapter 28 - Traffic, Sec. 28.10.1, .3, .4, .5
Police	Civil Citation - Sec. 28-10.1, 10.3, 10.4 & 10.5 - Parking Violations	\$ 100.00	2nd Offense	Escalates to Criminal Offense after 2nd Offense or at Officer discretion
Police	Civil Citation - Sec. 28-10.2 - Restricted Area Parking Violations	\$ 50.00	All Offenses	Municipal Ordinances, Part II, Chapter 28 - Traffic, Sec. 28.10.2
Police	False alarm response	\$50	4th alarm response and every additional alarm response within a calendar month	First three false alarm responses in a calendar month are without penalty
Police	Wrecker Service - Limitation on Rates for 911 Tow Calls	\$ 150.00	each	
Police	Wrecker Service - Limitation on Storage Rate for Towed Vehicles	\$ 25.00	day	
Public Works	Non payment Penalty Fee	\$ 25.00	Monthly	Failure to pay for Trash and Recycle Services
Public Works	Solid Waste Fee - Additional Recycle Container - Beachside	\$ 6.47	Monthly	
Public Works	Solid Waste Fee - Additional Recycle Container - Non-Beachside	\$ 6.47	Monthly	
Public Works	Solid Waste Fee - Additional Refuse Container - Beachside	\$ 9.92	Monthly	
Public Works	Solid Waste Fee - Additional Refuse Container - Non-Beachside	\$ 9.92	Monthly	
Public Works	Solid Waste Fee - Blue Bags for Additional Garbage	\$ 5.00	pack of 5	
Public Works	Solid Waste Fee - Residential Non-Beachside	\$ 10.96	Monthly	
Public Works	Solid Waste Fee - Residential Beachside Non-Rental	\$ 14.50	Monthly	Recycling and Yard debris removal
Public Works	Solid Waste Fee - Rental House (1 / 2 / 3 BDRM)	\$ 16.39	Monthly	Recycling and Yard debris removal and second pick-up during summer
Public Works	Solid Waste Fee - Rental House (4 BDRM)	\$ 26.31	Monthly	1 Cart and 1 Recycle Cart
Public Works	Solid Waste Fee - Rental House (5 - 6 BDRM)	\$ 42.71	Monthly	2 Carts and 1 Recycle Cart
Public Works	Solid Waste Fee - Rental House (7 / 8 BDRM)	\$ 52.62	Monthly	3 Carts and 2 Recycle Carts
Public Works	Solid Waste Fee - Rental House (9 / 10 BDRM)	\$ 69.02	Monthly	4 Carts and 2 Recycle Carts
Public Works	Solid Waste Fee - Rental House (11 / 12 BDRM)	\$ 78.94	Monthly	5 Carts and 3 Recycle Carts
Public Works	Stormwater Fee - Commercial (Multi-business Structure)	\$ 11.80	Monthly	6 Carts and 3 Recycle Carts
Public Works	Stormwater Fee - Commercial (Single Structure)	\$ 11.80	Monthly	
Public Works	Stormwater Fee - Residence (Single & Multi-Family)	\$ 5.63	Monthly	
Public Works	Stormwater Fee - Residence (Single Family)	\$ 5.63	Monthly	
Public Works	Stormwater-Commercial Plan Review	\$ 400.00		Plus \$100 per disturbed acre

TOWN OF OAK ISLAND FEE SCHEDULE
To Be Effective July 1, 2021

Department	Charge Type	Current Amount	Unit	Additional Information
Water Department				Billing Cycle: Bills mailed on or about the 1st of each month. Bills due without penalty until 20th of month (if not on weekend). \$5.00 Penalty added to bills received after the 20th of month (if not on weekend). Total amount due on last day of month (if not on weekend). Cut-off for non-payment will be the 2nd Wednesday of each month.
	Administration Fee	\$ 25.00		
	After Hour Call Out Fee	\$ 125.00		
	Backflow Prevention Testing	\$ 35.00		Town-provided annual testing for irrigation meters
	Cut Off/On for Customer	\$ 25.00		A cut off valve must be installed on customers line per Town Ordinance
	Non Payment Penalty Fee	\$ 50.00		During working Hours (8 - 4:00). Usually within 2nd week of month. Second Wednesday of the Month.
	Hydrant Connection Fee	\$ 100.00		Plus Water Usage/1000 gals. usage
	Irrigation Meter 3/4" (Tap Fee Only)	\$ 500.00		
	Late Payment Fee	\$ 5.00		Penalty added to bills received after 20 th of month (if not on weekend). Per North Carolina General Statute 14-151.1
	Meter Tampering	\$ 500.00		
	Meter Testing Fee	\$ 75.00		
	Reconnect Fee for Non Payment After Hours	\$ 125.00		
	Relocation of Water Tap (Service) Fee	\$ 232.72		After 4:30 pm (Previously 4:00 pm) if moving service less than 10', pay in advance
	Relocation of Water Tap (Service) Fee	\$ 830.00		Cost of new tap, pay in advance
	Relocation of Fire Hydrant Fee	Actual Cost plus 25%		
	Renters Deposits Residential	\$ 230.00		Reference Sec. 30-40 - Deposit of Town Code of Ordinances
	Renters Deposits Commercial Class 1	\$ 230.00		Reference Sec. 30-40 - Deposit of Town Code of Ordinances
	Renters Deposits Commercial Class 2	\$ 275.00		
	Renters Deposits Commercial Class 3	\$ 375.00		
	Renters Deposits Commercial Class 4	\$ 675.00		
	Restoration of Service on Vacant Lot	\$ 150.00		
	Water Rate	\$ 25.22	Monthly Base Rate	
	Water Rate	\$ 3.92	per 1000 gal.	2,000 to 4,000 gal.
	Water Rate	\$ 4.32	per 1000 gal.	4,000 to 10,000 gal.
	Water Rate	\$ 4.75	per 1000 gal.	10,000 to 12,500 gal.
	Water Rate	\$ 5.22	per 1000 gal.	Over 12,500 gal.
	Water Rate (Out of Town Customers)			125% of In Town Rates
	Water Tap Fee (3/4")	\$ 830.00		
	Water Tap Fee (1")	\$ 1,990.00		
	Water Tap Fee (1 1/2")	\$ 2,650.00		
	Water Tap Fee (2")	\$ 3,721.00		
	Water Tap Fee (3")	Cost + 25 %		
	Water Tap Fee (4")	Cost + 25 %		
	Water Tap Fee (6")	Cost + 25 %		
	Water Tap Fee (8")	Cost + 25 %		
	Water Tap Fee (10")	Cost + 25 %		
	System Development Fee (3/4")	\$ 592.00		Capacity Factor Multiplier based on max. flow criteria of the AWWA (1)
	System Development Fee (1")	\$ 1,478.00	(2.5)	
	System Development Fee (1 1/2")	\$ 2,957.00	(5)	
	System Development Fee (2")	\$ 4,730.00	(8)	
	System Development Fee (3")	\$ 9,907.00	(16.75)	
	System Development Fee (4")	\$ 16,265.00	(27.5)	
	System Development Fee (6")	\$ 33,272.00	(56.25)	
	System Development Fee (8")	\$ 50,276.00	(85)	
	System Development Fee (10")	\$ 70,894.00	(130)	

TOWN OF OAK ISLAND FEE SCHEDULE
To Be Effective July 1, 2021

<u>Department</u>	<u>Charge Type</u>	<u>Current Amount</u>	<u>Unit</u>	<u>Additional Information</u>
Wastewater Department	After Hour Call Out Fee	\$ 125.00		Per Brunswick County Tax Parcel of record As Of date of installation of sewer tap.
	Sewer Construction Assessment	\$ 4,200.00		
	Sewer District Fee	\$ 601.78		Per Parcel in District (Served by System whether at Fish Factory Rd. or Brunswick County)
	Wastewater Rate	\$ 38.41	Monthly Base Rate per 1000 gal.	Includes 4,000 gals.
	Wastewater Rate	\$ 8.33	Flat monthly fee per 1000 gal.	Monthly Capital Charges per contract terms
Brunswick County	Monthly Capital Charge	\$ 17,931.97		Usage Rate per 1000 gallons per contract terms
Brunswick County	Additional WW Rate	\$ 3.04		125% of In Town Rates
	Wastewater Rate (Out of Town Customers)			
	Wastewater 4" Tap (Gravity System)	\$ 1,500.00		Installed to a Depth of 6', cost plus 25% if deeper than 6' or requires contractor
	Wastewater 6" Tap (Gravity System)	\$ 1,650.00		Installed to a Depth of 6', cost plus 25% if deeper than 6' or requires contractor
	Wastewater 4" Tap (Vac System)	\$ 5,500.00		Connection from an existing valve pit
	Wastewater 6" Tap (Vac System)	\$ 5,500.00		Connection from an existing valve pit
	Wastewater 6" Valve Pit (Vacuum System)	\$ 10,000.00		Price includes one service connection
	Wastewater 8" Valve Pit (Vacuum System)	\$ 10,000.00		Price includes one service connection
	Wastewater Buffer Tank (Vacuum System)			All taps, pits installed greater than 6' shall be contracted out by the Town
	Wastewater Force Main Tap Fee	Actual Cost + 25%		All taps, pits installed greater than 6' shall be contracted out by the Town
	WW Residential Class I System Development Fee	\$ 2,642.00	First 4 Habitable Rooms	Single Family: First 4 Habitable rooms included then \$1,500.00 for each Habitable room after.
	WW Residential Class II System Development Fee	\$ 3,523.00	First 4 Habitable Rooms	Duplex Per unit, first 4 Habitable rooms included then \$1,500 for each Habitable room after.
	WW Residential Class III System Development Fee	\$ 4,147.00	First 4 Habitable Rooms	Triplex: Per unit, first 4 Habitable rooms included then \$1,500 for each Habitable room after.
	WW Residential Class IV System Development Fee	\$ 4,944.00	First 4 Habitable Rooms	Quadplex: Per unit, first 4 Habitable rooms included then \$1,500 for each Habitable room after.
	WW Residential Class V System Development Fee	\$ 4,492.00	First 4 Habitable Rooms	Condo-Townhouse: Plus \$1,624 for each unit over four (4); Per unit, first 4 Habitable rooms included then \$1,500.00 for each Habitable room after.
	WW Residential Class VI System Development Fee	\$ 4,492.00	First 4 Habitable Rooms	Apartment Complex (Plus \$1,624 for each unit over four (4); Per unit, first 4 Habitable rooms included then \$1,500.00 for each Habitable room after.
	WW Commercial Class I System Development Fee	\$ 4,055.00		
	WW Commercial Class II System Development Fee	\$ 4,529.00		
	WW Commercial Class III System Development Fee	\$ 5,174.00		
	WW Commercial Class IV System Development Fee	\$ 6,146.00		(General)
	WW Commercial Class V System Development Fee	\$ 6,146.00		(Motel / Hotel) Plus \$1,537 per unit

TOWN OF OAK ISLAND FEE SCHEDULE

To Be Effective July 1, 2021

Department	Charge Type	Current Amount	Unit	Additional Information
<u>Commercial Classifications</u>				
	Class 1:	Gift shop, card shop, real estate office, florist, insurance office, repair shop (other than vehicle/marine), book store, and parts store (i.e., vehicle, marine, appliance), pharmacy, home business, snack shop without seating capacity, clothing store, hardware store, hunting-fishing-tackle shop, general service office (i.e., CPA, lawyer, consultant engineer, building contractor), HVAC sales and service, furniture store, household goods store, pawn shop, tanning salon, ABC store, bank, garden center and plant nursery.		
	Class 2:	Vehicle repair, beauty shop, barber shop, restaurant with seating capacity up to ten (10), and ice cream shop, miniature golf, arcade, seafood market, grocery market, meat market, fraternal organizations without a bar, gas station, convenience store, marine repair, physician or dentist office, library, church, day care center, and kindergarten center.		
	Class 3:	Restaurant with seating capacity from 11-30, light assembly and/or manufacturing with less than 11 employees, Bed and Breakfast facilities.		
	Class 4:	Laundromat, car wash, restaurant with seating capacity in excess of 30, bar/lounge, public pool, fraternal organizations with bar/lounge and/or restaurant facilities, assembly and/or manufacturing with 11 or more employees, fishing pier operations, hotel/motel with/without kitchen facilities, RV and trailer parks.		
	<u>NOTES:</u>	Where a use is not Sign Specifically listed, it shall be assigned a class most closely associated to a listed user class for the purpose of the administration of this schedule.		
	1			
	2	A single business unit with combinations of services in different classes will be required to pay only System Development Fees of the highest cost category and a tap fee based on the number and size of sewer taps installed.		
	3	A single building with multiple business units shall be required to pay System Development Fees based upon the commercial class of business in each unit and a tap fee based on the Number and size of taps installed.		
	4	A single building having a combination residential class and commercial class shall be required to pay an System Development Fee for each unit based on the classification housed, and a tap fee based on the Number and size of taps installed.		
	5	When the use of a building is being changed to a higher user classification, there shall be water and wastewater System Development Fees charged that amounts to the difference between the fees for the present use and the proposed use. No refunds of System Development Fees shall be given for changes to a lower classification.		
	6	Water and Sewer System Development Fees shall be paid in accordance with the Fee Schedule for each separate use in a major sub-division. One-half of the total fees shall be paid at the time of approval of the Preliminary Plat, and the remaining one-half at the time of approval from all applicable state agencies. For all other construction, applicable water and sewer tap and System Development Fees shall be paid prior to the issuance of building permits for the proposed construction.		
	7	Payment of System Development Fees for reserved sewer flow capacity shall be paid at the time of town's approval. If development plans have not been Approved and a permit issued by the town within 18 months from the date such capacity is available, the reservation becomes null and void and the town retains the System Development Fees.		
	8	Vacuum system needs by customer will be figured by Utility Staff using Airvac Design Manual along with plumbing fixture flows provided by owner.		

Oak Island Fishing Pier Fees

To Be Effective July 1, 2021

Pier Walking Fee

All Day	Free
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NOTE: Senior rate persons aged 55 and older Military rate all retired and active service.

Daily Pass

Bottom Fishing

One Rod	\$10.00
Two Rods	\$14.00
Senior 1 Rod	\$9.00
Senior 2 Rods	\$13.00
Military (1 Rod)	\$8.00
Military (2 Rod)	\$12.00
King "Tee" Pass	
King Pass (Minimum Age 13)	\$18.00
Senior King Pass	\$17.00
Military King Pass	\$16.00

12 and under kids 1/2 price with paying adult

Rod Rental	\$10.00
Rod Deposit*	\$25.00
*Deposit must be placed on Credit Card	

3 Day Pass

Bottom (1 Rod)	\$27.00
Bottom (2 Rod)	\$39.00
Senior (1 Rod)	\$24.00
Senior (2 Rod)	\$36.00
Military (1 Rod)	\$21.00
Military (2 Rod)	\$33.00

King	\$51.00
Senior	\$48.00
Military	\$45.00

5 Day Pass

Bottom (1 Rod)	\$45.00
Bottom (2 Rod)	\$65.00
Senior	\$40.00
Senior (2 Rod)	\$60.00
Military (1 Rod)	\$35.00
Military (2 Rod)	\$55.00

King	\$85.00
Senior	\$80.00
Military	\$75.00

7 Day Pass

Bottom (1 Rod)	\$63.00
Bottom (2 Rod)	\$91.00
Senior	\$56.00
Senior (2 Rod)	\$84.00
Military (1 Rod)	\$49.00
Military (2 Rod)	\$77.00
King	\$119.00
Senior	\$112.00
Military	\$105.00

Season Pass

Bottom (1 Rod)	\$250.00
Bottom (2 Rod)	\$350.00
Senior (1 Rod)	\$225.00
Senior (2 Rod)	\$325.00
Military (1 Rod)	\$200.00
Military (2 Rod)	\$300.00

Season Pass

King Pass	\$360.00
Senior King Pass	\$340.00
Military King Pass	\$320.00

Season Pass

Couples Bottom Pass (2 Rod)	\$525.00
Couples Senior Bottom Pass	\$487.50
Couples Military Bottom Pass	\$450.00

Couples King Pass	\$540.00
Couples Senior King Pass	\$510.00
Couples Military King Pass	\$480.00

Season Pass

Parent - Child* (Bottom)	\$312.50
Parent - Child* (King)	\$450.00
* Child 18 years and younger	

Oak Island 801 Complex Fees

To Be Effective July 1, 2021

October 1st - March 31st

Off Season

Weekday	Hourly Rate	2 Hours	3 Hours	4 Hours	5 Hours	6 Hours
Resident	\$ 100	\$ 200	\$ 300	\$ 400	\$ 500	\$ 600
Non Resident	\$ 200	\$ 400	\$ 600	\$ 800	\$ 1,000	\$ 1,200
Weekend						
Resident	\$ 200	\$ 400	\$ 600	\$ 800	\$ 1,000	\$ 1,200
Non Resident	\$ 300	\$ 600	\$ 900	\$ 1,200	\$ 1,500	\$ 1,800

April 1st -September 30th

In Season

Weekday	Hourly Rate	2 Hours	3 Hours	4 Hours	5 Hours	6 Hours	7 Hours	8 Hours
Resident	\$ 200	\$ 400	\$ 600	\$ 800	\$ 1,000	\$ 1,200	\$ 1,400	\$ 1,600
Non Resident	\$ 300	\$ 600	\$ 900	\$ 1,200	\$ 1,500	\$ 1,800	\$ 2,100	\$ 2,400
Weekend								
Resident	\$ 300	\$ 600	\$ 900	\$ 1,200	\$ 1,500	\$ 1,800	\$ 2,100	\$ 2,400
Non Resident	\$ 400	\$ 800	\$ 1,200	\$ 1,600	\$ 2,000	\$ 2,400	\$ 2,800	\$ 3,200

Weekday **Monday - Thursday**

Deposit: Half the amount of rental on a Credit Card

Weekend **Friday - Sunday**

Additional Rental Items

Security Deposit

\$ 500.00

Cleaning Fee

\$ 125.00

Audio / Video

\$ 100.00

Dance Floor

\$ 100.00

Additional Staff

\$20.00 per hour per employee