

**TOWN OF OAK ISLAND
FOOD TRUCK PERMIT APPLICATION**

Section 1: Applicant Information

Name(s):	Phone:
Street Address (mailing):	City/State/Zip Code:
Relationship to Business: <p style="text-align: center;">Owner / Operator</p>	Email:

Section 2: Business Information

Name of Food Truck:	Truck/Trailer License Plate #:
Website: Facebook: Instagram:	Drivers License #:
Choose one (1): <p style="text-align: center;">Truck / Trailer / Other</p>	If other, please explain: <i>Food truck permits are not applicable for push carts or tents. A peddler or itinerant merchant application is required</i>

Section 3: Business Description

Product/Service(s) offered:	
Proposed Location(s):	

Section 4: Required Supplemental Materials

Check all included

	NC Department of Agriculture Permit (as applicable)
	Copy of vehicle/trailer registration
	Proof of compliance with Brunswick County Health Department regulations
	Picture of food truck

See next page for acknowledgements and signature

Section 4: Acknowledgements

Please check each box acknowledging each regulation.

	Food trucks shall not operate on private property without owner permission.
	Food truck/trailer must be at least 3ft from any fire hydrant & 5ft from any driveway, sidewalk, utility box or vault, handicap ramp, building entrance/exit or emergency call box.
	Food truck permits issued on annual basis and expire on December 31 st of the permit year. Permit must be posted in a visible location.
	Operator responsible for providing trash receptacles and must be no more than 10ft from truck/trailer and emptied at the conclusion of business. Town trash receptacles may not be used (except town sponsored events).
	All equipment must be located within 3ft of the food truck/trailer.
	Outdoor seating shall not exceed 16 seats per truck and as allowed by County regulations. Seating may not be located in parking lot drive aisles during operation hours of the primary use or in the right-of-way and must comply with the zoning dimensional requirements of the district (setbacks).
	The food truck parking space must be physically marked (tape, paint, cones, etc.)
	Alcohol sales prohibited without ABC permits.
	Food trucks shall not operate as a drive-thru window.
	No use of audio amplification.
	No liquid, grease, or solid wastes shall be discharged from the food truck.
	HOURS OF OPERATION 7AM to 10PM Food trucks may not park on site more than one (1) hour before or after adopted hours of operation.
	Temporary connections to municipal sewer and water prohibited.
	Food trucks operating without a permit shall be assessed a \$250 fine. Food trucks with outstanding fines are ineligible to obtain a permit until the fine is paid. Property owners hosting unpermitted food trucks shall be fined \$250 and shall be ineligible to host food trucks until fine is paid.

Applicant Signature:		Date:	
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