



OAK ISLAND PARKS & RECREATION ADVISORY BOARD MEETING

MONDAY, May 5, 2026

OAK ISLAND COMMUNITY CENTER

1. CALL TO ORDER

2. PLEDGE OF ALLEGIANCE

3. PRESENTATIONS

4. ADJUSTMENT/APPROVAL OF THE AGENDA

4.1 Paul makes the motion for agenda approval, Jeweleen first, Mark seconds, voted unanimously

5. APPROVAL OF MINUTES

5.1 Bill noticed that in 5.2.1 that Carrie seconded the motion but she was not present but it was Jeweleen

5.2 Jeweleen made the motion to approve the minutes, Mark seconds, voted unanimously

6. PUBLIC COMMENTS

7. OLD BUSINESS

7.1 Beach Toy Library – Paul DuBay

7.1.1 PRAB has received approval for a third location at 57th Place W.

7.1.2 The other two Toy Libraries will be at The Point and The Cabana

7.1.3 Heather stated that Emily at the Recreation Center will be able to paint them

7.2 Budget Update – Kent Jackson

7.2.1 The town has had five budget workshops

7.2.2 There will be \$275,000 for an ADA approved walkover on the West End similar to Caswell Beach and there is approval to make the Cabana ADA compliant for \$150,000

7.2.3 A third ADA item will be for the trail along the canal

7.2.3.1 Since that land is owned by the state, the town is waiting for their approval but the money is earmarked in the 2026 budget

7.2.3.2 Paul asked if the state would want a feasibility study for the trail project

7.2.3.3 Ken wants initial contact with the state first before moving forward with a study

- 7.2.3.4 Additionally, Paul asked if Katherine will still help with facilitating the trail and Ken stated she will
- 7.2.4 Heather discussed the Parks and Recreation 2026 Budget
 - 7.2.4.1 Sand volleyball courts in the Middleton Park complex were left in for this year
 - 7.2.4.2 Spending at the recreation center will remain the same with funds being put towards a bathroom update
 - 7.2.4.3 The sunshades at the pickleball courts were not in the budget but will be facilitated through Friends of Parks
- 7.3 Vacant Positions Update – Kent Jackson
 - 7.3.1 A new Parks and Recreation Director, Todd Tetreault, has been hired and will start on May 18th
 - 7.3.2 He currently worked at the Brunswick County Parks and Recreation

8. NEW BUSINESS

- 8.1 Guy Harvey Foundation – Paul DuBay
 - 8.1.1 Paul and Heather received an email from Carrie Lenzen on this foundation who provides ocean educational outreach
 - 8.1.2 Paul is going to reach out to possibly hold programs that could be held at the Ocean Education Center or Nature Center
- 8.2 DFI Study – Heather O’Brien
 - 8.2.1 Development Finance Initiative through UNC
 - 8.2.2 The steering committee was given a presentation with Hallie Willis and Heather to provide an update
 - 8.2.2.1 Town Council will have to vote to do another assessment and to pay for the cost of this assessment
 - 8.2.2.1.1 Heather said that the money in this year’s budget for engineering and architecture of a new recreation center will be used for this study
 - 8.2.2.2 They work with private and public sectors and create partnerships to open avenues for local recreational facilities
 - 8.2.2.3 The study will assist on telling the town where the best place is for a new recreation center
 - 8.2.2.4 Jeweleen asked how long the study will take and Heather said four to five months
 - 8.2.2.5 Councilman Tommy Brown discussed the use of the study and what it would bring to the town for the growth of recreation as well as the towns commercial district
 - 8.2.2.6 Mark asked if the town has already run a study which was the feasibility study on where the recreation center will be
 - 8.2.2.6.1 Heather state that this study will use give all the options of the town using current and future uses

8.2.2.7 This study will discuss the idea of a whole town complex in one place within the downtown district

8.2.2.8 Mark asked if the DFI Study will go hand in hand and work with group that ran the study a few months ago on the city scape study

8.2.2.8.1 Tommy stated this will go through Hallie in Economic Development

9. BOARD MEMBER REPORTS/PAR 3 REPORT

9.1 Once there is a full board, one person will be assigned as secretary of the Par 3 Subcommittee

9.1.1 Currently, the committee only has two members

9.2 The committee is working on updating the Par 3

9.2.1 They hired a part time employee who will help with course maintenance

9.2.2 Course manager position is still open and the town has not received any applications

9.2.3 No updates on alcohol sales as the town attorney is still working on this

9.2.4 Greens Resource is working on greens maintenance at the Par 3

9.2.5 A South Harbor resident is volunteering as the female course educator/instructor

10. STAFF REPORTS

10.1 The Seafood Festival was over the past weekend with an unknown number of guests but the drone counted 2,600 people at 2 pm

10.1.1 There were 20 seafood vendors this year

10.1.1.1 Working on having possibly 30 for next year

10.1.2 Only one vendor couldn't make it after it was changed from Saturday to Sunday

10.1.3 Parking the only issue but the town allowed street parking

10.2 The Recreation Department is wrapping up summer camp counselor interviews

10.3 Splashpad is de-winterized but will be open for Memorial Day

10.3.1 There were minimal repairs

10.4 Paul wanted to give a shoutout to the Recreation Department as the Seafood Festival was dynamite

10.5 Paul also wanted anyone who can to swing by the fire department to see the new drone vehicle, "The Barry," that was named after Shawn Barry who used to also be a member of the Parks and Recreation Advisory Board

11. ADJOURN

11.1 Jeweleen first, Mark second, voted unanimously