



		August 2025
Paid Golfers		1,803
Member Golfers		295
Memberships Sold		18



OAK ISLAND'S PREMIER BEACHFRONT VENUE

Events Booked by Month		Aug-25
July 2025	4	
August 2025	3	
September 2025	9	
October 2025	9	
November 2025	5	
December 2025	4	
January 2026		
February 2026		
March 2026	4	
April 2026	4	
May 2026	4	
June 2026		
July 2026	2	
August 2026	1	
September 2026		
October 2026	3	
Total	52	



		August 2025
Angler Count		2581
Annual Passes Sold		2

Department Report: Communications • **August 2025**

Town of Oak Island Website

- **Traffic Acquisition**
 - 111,043 Sessions (New visits in which a page is not already open in another tab)
 - 46,806 Engaged Sessions (Lasting longer than 10 seconds)
 - 29 Seconds average engagement time
 - 4.04 Events per Session (i.e. = link is clicked, or other website function triggered)
 - 448,734 Total Events Triggered
- **Top Traffic Sources**
 - 67,623 (60.9%) Search engines (Google, Bing, etc.)
 - 23,838 (21.47%) Direct Access
 - 13,679 (12.32%) Social Media

OKInformation (Email / Text Alerts)

- **11,187** Total Subscribers
 - +391 (5.5%) New Subscribers in AUGUST
- **25** Notices Sent in August (31 in July)
- **92.9%** Engagement Rate (92.7% in July)

OKI Connection (Mobile App)

- **1,385** Total Downloads
 - Apple: **1,199** (▲ 256 in August)
 - Android: **186** (▲ 18 in August)

Department Project Highlights

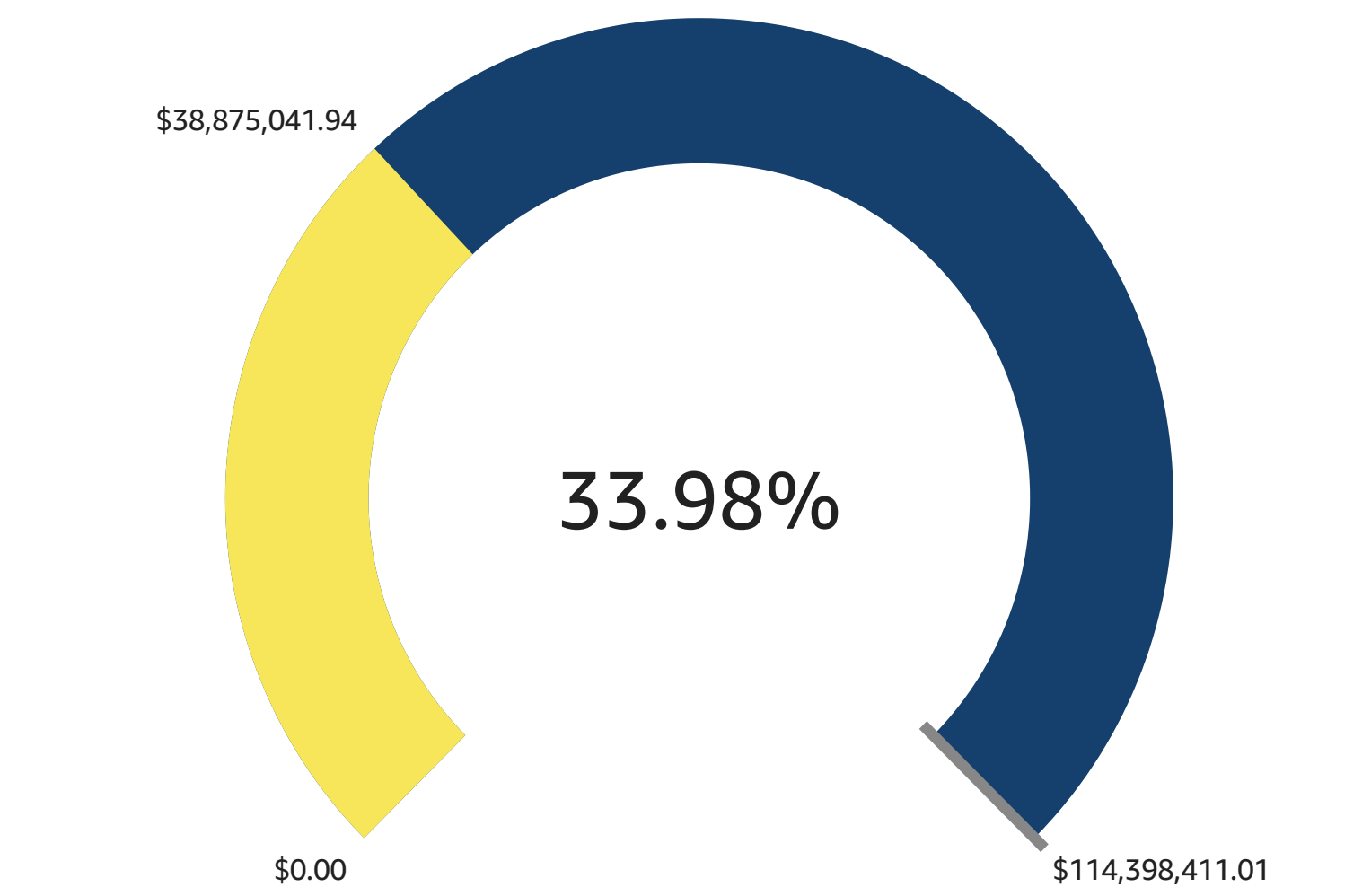
- Communications Committee continues work on the **Website Redesign** and **Social Media Overhaul** projects
 - **Website Redesign:** New project progressing on schedule, content migration has begun
 - **Social Media Overhaul:** started, with planning for accounts consolidation underway

Upcoming Department Goals

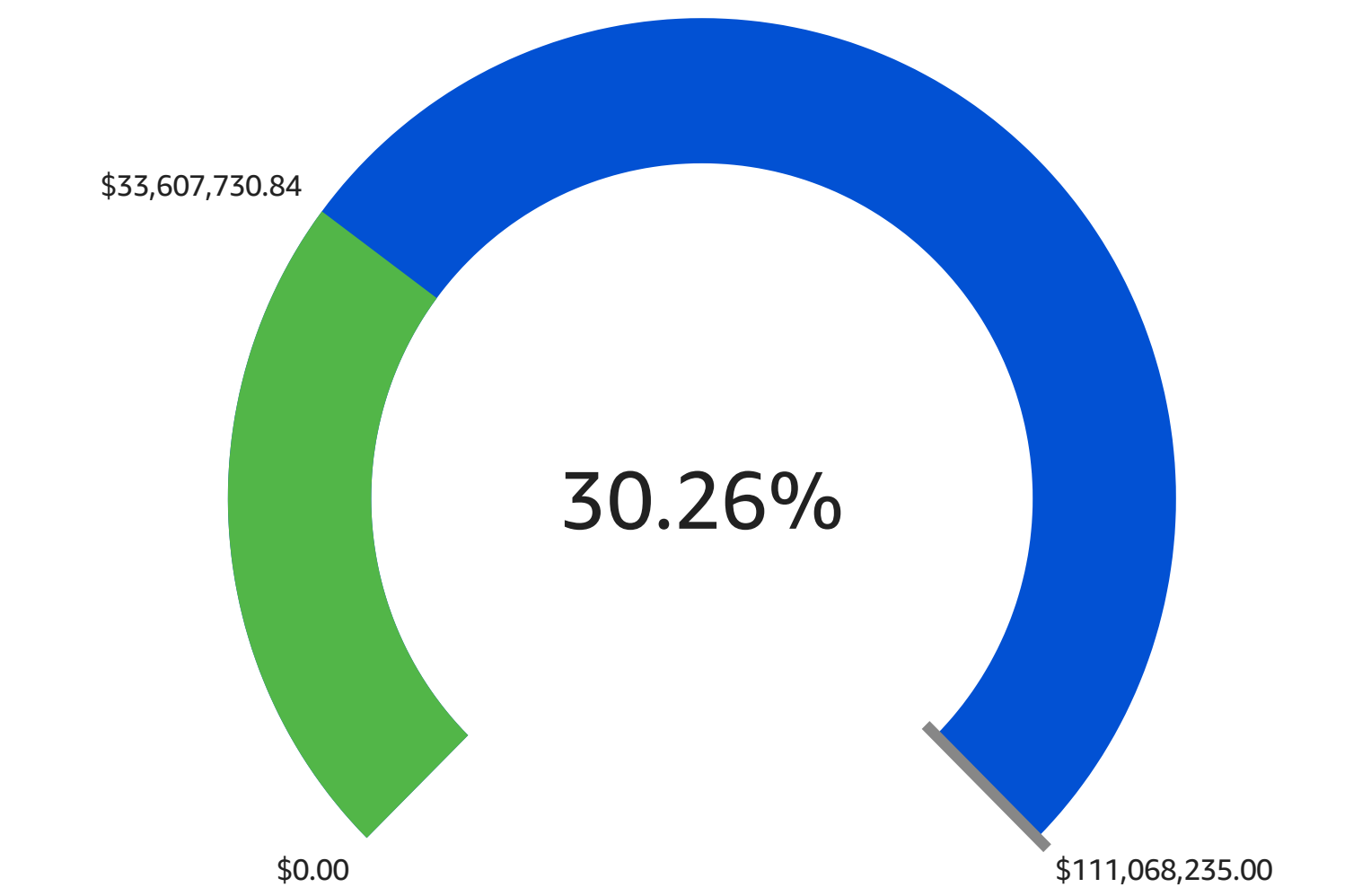
- Audio Engineer rescheduled to perform upgrades in Council Chambers on September 8
- Build update for **OKI Connection** mobile app to ensure compatibility for Android 15
- Prepare & Publish notice on consolidating multiple social media accounts, as part of Social Media Overhaul project
- Maintain deliverables for Website Redesign project, and prepare for content migration

Town of Oak Island Monthly Financial Report

2026 Budget vs Expense (Enc/Req included based on above controls)



2026 Anticipated (Blue) vs Revenue (Green)



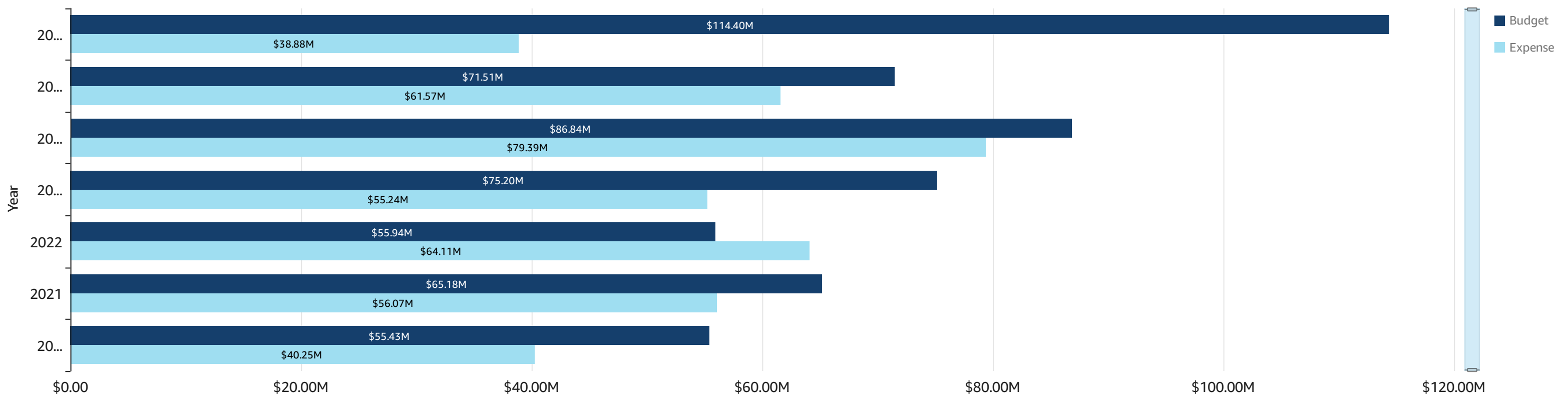
2026 YTD Expense

Fund	Budget	Expended	Balance	%
10 - General Fund	\$27,282,234.88	\$9,263,520.12	\$17,038,999.52	37.54%
30 - Water Fund	\$5,304,551.78	\$621,070.43	\$4,369,950.52	17.61%
31 - Wastewater Fund	\$16,727,395.71	\$1,044,141.94	\$14,513,817.29	13.23%
32 - Stormwater Fund	\$2,501,303.06	\$253,371.78	\$1,721,436.37	31.17%
35 - Solid Waste Fund	\$2,223,361.09	\$525,258.66	\$1,472,197.72	33.78%
38 - Oak Island Par 3 Golf Course	\$622,567.07	\$93,308.83	\$441,375.16	29.10%
39 - Sewer Fee District Fund	\$7,219,200.00	\$7,219,200.00	\$0.00	100.00%
40 - Sewer Assessments	\$1,000,000.00	\$0.00	\$1,000,000.00	0.00%
45 - Special Revenue-...	\$4,602,783.50	\$4,288,235.39	\$211,751.61	95.39%
46 - Special Revenue-Beach Ta...	\$2,800,000.00	\$2,600,000.00	\$200,000.00	92.85%
47 - Beach Renourishment ...	\$41,289,507.17	\$6,671,546.02	\$33,889,768.37	17.92%
49 - Pier Complex Fund	\$653,888.99	\$133,396.34	\$514,072.51	21.38%
50 - Parking Services Fund	\$1,061,617.76	\$902,125.45	\$150,000.00	85.87%
72 - Capital Reserve Fund	\$1,110,000.00	\$1,110,000.00	\$0.00	100.00%
Total	\$114,398,411.01	\$34,725,174.96	\$75,523,369.07	33.98%

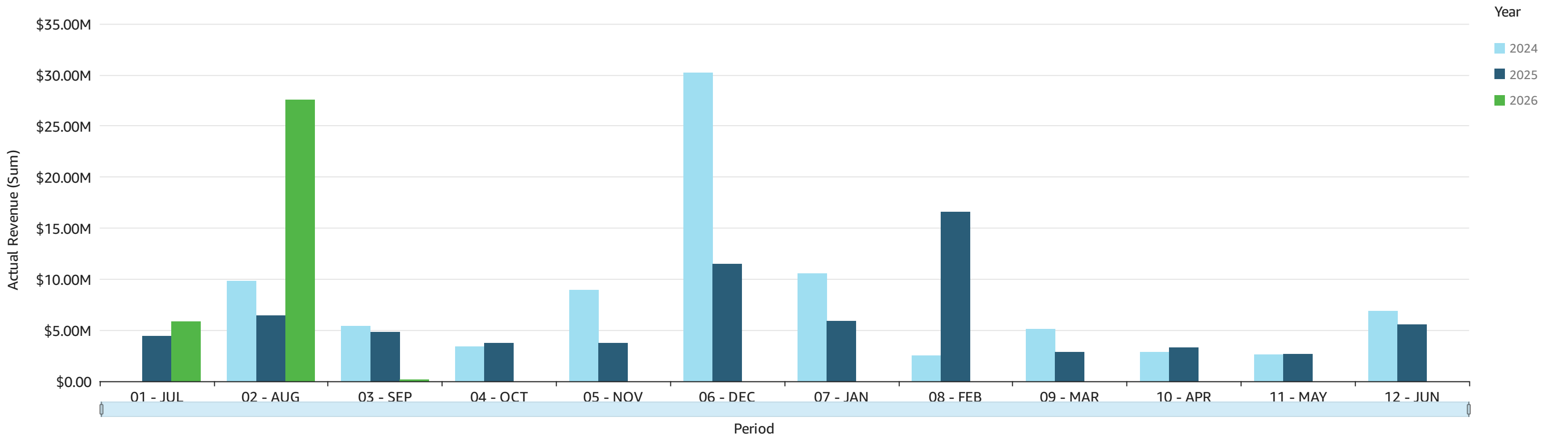
2026 YTD Revenue

Fund	Anticipated ...	Actual ...	Balance	%
10 - General Fund	\$26,385,340.00	\$4,288,870.99	-\$22,096,334.01	16.25%
30 - Water Fund	\$5,250,980.00	\$1,133,027.99	-\$4,117,952.01	21.57%
31 - Wastewater Fund	\$15,812,000.00	\$9,394,792.31	-\$6,417,207.69	59.41%
32 - Stormwater Fund	\$1,877,400.00	\$223,835.66	-\$1,653,564.34	11.92%
35 - Solid Waste Fund	\$2,219,090.00	\$420,515.06	-\$1,798,574.94	18.94%
38 - Oak Island Par 3 Golf Course	\$545,110.00	\$389,066.79	-\$156,043.21	71.37%
39 - Sewer Fee District Fund	\$7,219,200.00	\$863,599.69	-\$6,355,600.31	11.96%
40 - Sewer Assessments	\$1,000,000.00	\$0.00	-\$1,000,000.00	0.00%
45 - Special Revenue-...	\$4,598,300.00	\$1,436,255.44	-\$3,162,044.56	31.23%
46 - Special Revenue-Beach Ta...	\$2,800,000.00	\$957,352.01	-\$1,842,647.99	34.19%
47 - Beach Renourishment ...	\$40,550,000.00	\$13,819,293.14	-\$26,730,706.86	34.07%
49 - Pier Complex Fund	\$650,815.00	\$176,213.05	-\$474,601.95	27.07%
50 - Parking Services Fund	\$1,050,000.00	\$504,852.46	-\$545,147.54	48.08%
72 - Capital Reserve Fund	\$1,110,000.00	\$0.00	-\$1,110,000.00	0.00%
99 - Pool Cash Fund	\$0.00	\$56.25	\$56.25	56.25%
Total	\$111,068,235.00	\$33,607,730.84	-\$77,460,369.16	30.25%

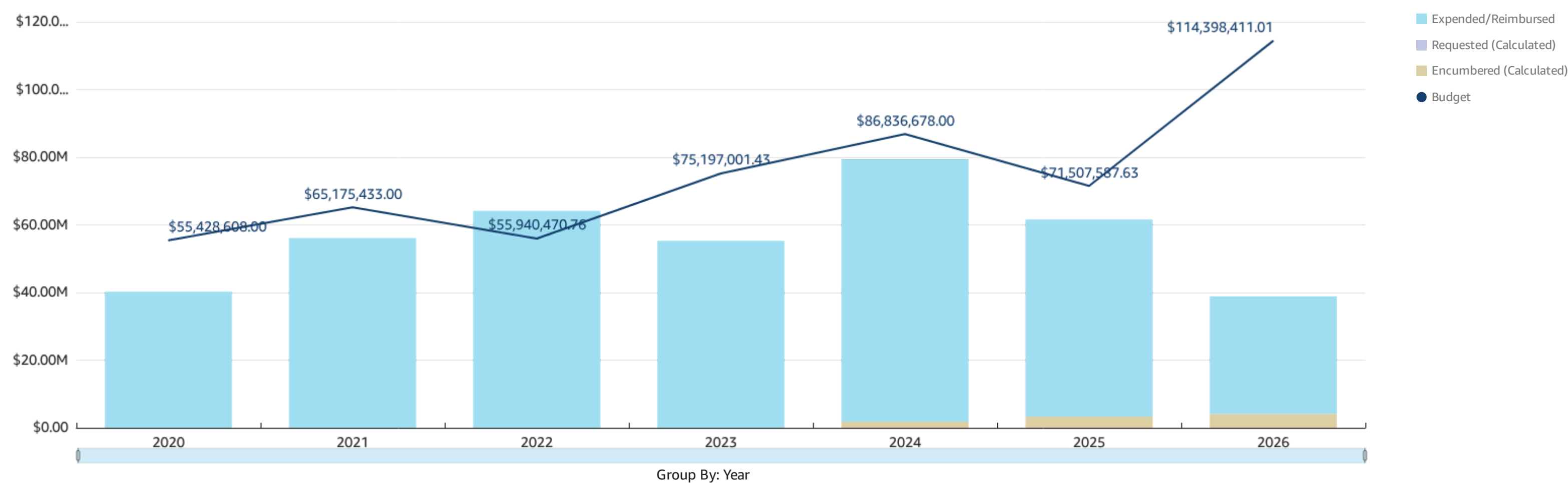
Budget vs Expense (Enc/Req included based on above controls) by Year



Anticipated YTD Revenue by Year and Period



Expense Breakdown by Year



BUILDING REPORT
AUGUST 2025

<u>PERMITS</u>	<u>DESCRIPTIONS</u>	<u>VALUES</u>	<u>FEES</u>		<u>FEES</u>
			Aug-25		Jul-25
10	Residences	\$ 5,954,500.00	\$ 18,635.00		\$ 22,778.50
0	Commercial Buildings				
2	Commercial Repairs/ Additions	\$ 81,239.87	\$ 2,125.00		\$ 5,985.00
0	Modular Homes				
1	Mobile Homes	\$ 217,376.00	\$ 600.00		
14	Repairs/ Additions/ Alterations	\$ 541,183.00	\$ 5,542.00		\$ 3,754.50
6	Docks/ Piers/ Bulkheads/ Lifts	\$ 162,000.00	\$ 625.00		\$ 480.00
4	Demolition		\$ 800.00		\$ 400.00
1	Relocation of House	\$ 85,000.00	\$ 800.00		
5	Trade Building Permits	\$ 304,383.50	\$ 2,725.00		\$ 4,235.00
9	Pool Permits	\$ 670,113.00	\$ 1,350.00		\$ 1,225.00
175	Trade Permits (Elect - Mech - Plbg)		\$ 16,500.00		\$ 18,025.00
0	Fire Inspection Permits				
2	Reinspection Fees		\$ 160.00		\$ 320.00
57	Building Application Fee		\$ 1,960.00		
13	Homeowner's Recovery Fund		\$ 130.00		\$ 140.00
299	TOTAL	\$ 8,015,795.37	\$ 51,952.00		\$ 57,343.00
	<u>OTHER FEES COLLECTED</u>				
10	Development (E&G)		\$ 1,000.00		\$ 1,100.00
113	Zoning		\$ 5,320.00		\$ 16,621.50
4	CAMA Permit Fees		\$ 476.00		\$ 500.00
1	Planning BOA/PB		\$ 358.80		\$ -
98	Storm Water plan fees		\$ 21,810.00		\$ 15,000.00
79	Water/Sewer fees		\$ 142,992.00		\$ 139,944.00
305	TOTAL		\$ 171,956.80		\$ 173,165.50
	<u>TOTAL FEES COLLECTED</u>		\$ 223,908.80		\$ 230,508.50

AUGUST 2025

[illegible]

VALUES 2025

	A	B	C	D	E
1	DATE	New House Values	Mobile Homes Values	New/Rep Commercial Values	
2	Jan-25	\$ 6,381,300.00	-	\$ 75,000.00	
3	Feb-25	\$ 5,675,401.00	\$ 42,000.00	\$ 143,459.00	
4	Mar-25	\$ 4,686,500.00	-	-	
5	Apr-25	\$ 3,750,000.00	-	\$ 6,000.00	
6	May-25	\$ 2,659,700.00	-	\$ 7,203,714.00	
7	Jun-25	\$ 7,786,500.00	-	\$ 1,356,449.00	
8	Jul-25	\$ 6,378,900.00	-	\$ 482,100.00	
9	Aug-25	\$ 5,954,500.00	\$ 217,376.00	\$ 81,239.87	
10	Sep-25				
11	Oct-25				
12	Nov-25				
13	Dec-25				

OAK ISLAND FIRE DEPARTMENT



**AUGUST 2025
MONTHLY REPORT**

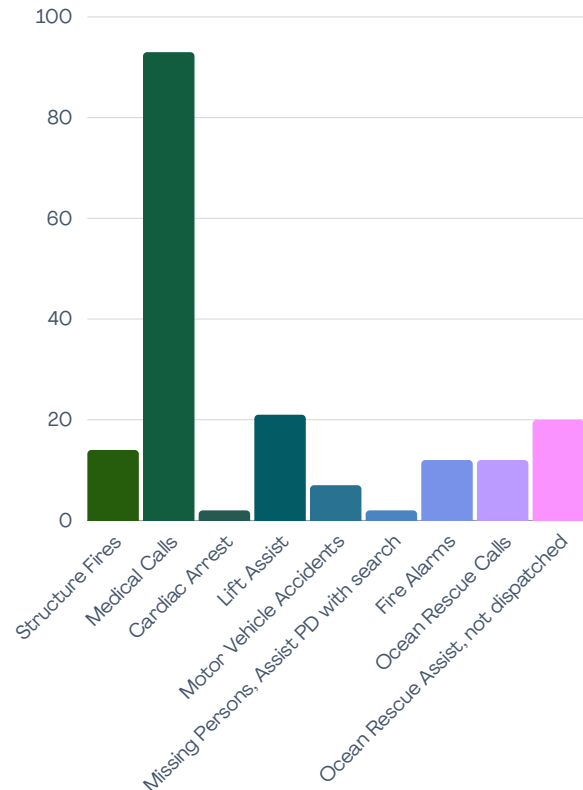
Summary

Total Responses	318	Ocean Rescue Calls	12	Medical Calls	93
-----------------	------------	--------------------	-----------	---------------	-----------

Response Breakdown	
Category	Amount
Chief 180	22
Chief 181	24
Drone Unit	13
Engine 171	99
Engine 173	65
Tower 161	27
Beach Safety Unit UTV's	27
QRV 191	34
QRV 190	4
Fire Marshall Response	2
Resident Medical Calls	59
NON-Resident Medical Calls	34

Beach Safety Contacts 1199

Overlapping Calls 12



Notes & Observations

- **14 Dispatched Structure Fires**
2 Cardiac Arrest
15 Ocean Rescues
- 221 Holes filled on the Beach
186 Blocking Emergency Access
147 Dogs at Large
- 8 Motor Vehicle Accidents
12 Overlapping Calls (multiple calls at one time)

OAK ISLAND FIRE DEPARTMENT



**AUGUST 2025
PERFORMANCE
MEASURES**

Summary

Total Responses	318	Ocean Rescue Calls	12	Medical Calls	93
-----------------	------------	--------------------	-----------	---------------	-----------

Performance Measures	
Category	Average Time

Response Time to All Calls **5:25**

Response Time to Structure Fires **7:00**

Response Time to Water Rescues 6:47

Response Time to EMS Calls **4:36**

CATAGORY	Staffing
----------	----------

Average Staffing Level **7**

Days without full staffing **31**

Days at minimum staffing (6) **7**

Days at full staffing **0**

CATAGORY	% of budget used
----------	------------------

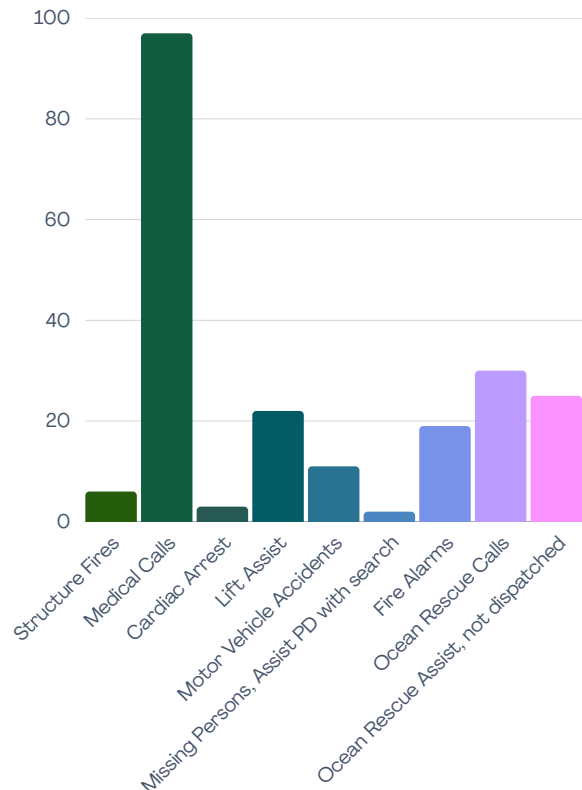
Total Budget Expenses (1 month = 8% of budget used) **28%**

Personnel expense **16%**

CATAGORY	
----------	--

Establish and Maintain an improved ISO rating with a straight grade. **Accomplished**

Establish career ladder, creating a hierarchical structure **In Progress**



Notes & Observations

- 14 Dispatched Structure Fires
- 2 Cardiac Arrest
- 15 Ocean Rescues
- 221 Holes filled on the Beach
- 186 Blocking Emergency Access
- 147 Dogs at Large
- 8 Motor Vehicle Accidents
- 12 Overlapping Calls (multiple calls at one time)



Oak Island Police Department

4621 East Oak Island Drive • Oak Island, N.C. 28465

Charles A. Morris II, Chief



Date: August 1, 2025 – August 31, 2025
To: Chief C. Morris
Subject: Community Policing Monthly Involvement Report
From: CRO Joe Trahey

In August, the Community Resource Officer (CRO) focused on strengthening partnerships, supporting community events, and preparing for several upcoming town-wide initiatives. Planning for the annual National Night Out, held with the Town's Spooktacular celebration, is moving forward with invitations sent to nearby jurisdictions and partner agencies to encourage participation. Work also progressed on the Oak Island Fall Classic Pickleball Tournament, which will include a dedicated First Responder Division designed to promote health, wellness, and unity within the community. Additionally, initial steps were taken to explore the creation of a nonprofit police foundation, an effort aimed at establishing sustainable funding to support community programs, outreach events, and officer wellness initiatives.

Dutchman Dinghy Dash – August 2, 2025

The 2025 Dutchman Dinghy Dash was a resounding success, drawing strong participation from residents, visitors, and community partners. The event not only showcased creativity and teamwork through the cardboard boat races but also fostered a sense of unity and pride while building the boats.

Support from the Coast Guard, Oak Island Water Rescue, and Oak Island Fire Department ensured a safe and well-managed environment on the water, while the Oak Island Police Department provided security and community engagement throughout the day. Attendees especially enjoyed the spirited competition, with awards recognizing the fastest finish, most creative design, and most dramatic sinking. The addition of complimentary hot dogs, water, and opportunities for residents to connect with first responders contributed to a welcoming and festive atmosphere. Several spectators expressed strong interest in building boats and participating in next year's race, raising expectations for even greater attendance and involvement in 2026.

Overall, the event strengthened community ties and reinforced the department's role as both a safety partner and active participant in Oak Island's traditions.



Oak Island Police Department

4621 East Oak Island Drive • Oak Island, N.C. 28465

Charles A. Morris II, Chief





Oak Island Police Department

4621 East Oak Island Drive • Oak Island, N.C. 28465

Charles A. Morris II, Chief



Teacher Supply Drive – August 19, 2025

The teacher supply drive was a success, resulting in several boxes of donated items for the high school, middle school, and two elementary schools. Community participation was strong, and the event highlighted the value of partnering with residents to support education. From the after-action review, it was determined that positioning the event on a busier roadway, coupled with increased marketing, could generate an even greater turnout next year. In addition, consideration is being given to hosting a second drive in December or January to provide additional resources for classrooms mid-year.





Oak Island Police Department

4621 East Oak Island Drive • Oak Island, N.C. 28465

Charles A. Morris II, Chief



Looking Ahead 2025 Agenda:

The Community Resource Officer program has several upcoming events planned to continue our outreach and engagement efforts:

- **September 2, 2025:** Bingo with a Cop
- **September 6, 2025:** Sunset on Summer
- **September 7, 2025:** Elks Lodge Hurricane Awareness
- Continued preparations:
 - **October 18, 19, 2025:** Pickleball Tournament (Sponsors selected for t shirts, medals and raffles have been set up.)
 - **October 25, 2025:** National Night Out (Invitations have been sent out)

2

2025	January	February	March	April	May	June	July	August	September	October	November	December	Total
Electro Hazard													0
Choking				1									1
Diabetic Combative													0
OD Intentional			1										1
Inaccess or Entrap			1										1
Overdose													0
Poison		1				1	1						3
OD Poison Accident				1		1	2						4
OD Poison Intent	1	1					1						3
OD Poison Violent						2	1						3
Near Drowning						1		1					2
Jumper				1									1
Ext Fall													0
Heat Exposure						3							3
Psych	1			1	1								3

[illegible]

Watercraft													0
Aircraft													0
MVA Bike Motorcycle													0
MVA Rollover		1			1	1	1	1					5
MVA Non- Injury	2	14	17	11	14	18	18	15					109
Hit and Run Non- Injury	2	3	10	3	2	7	8	8					43
Trauma	1		6	3	1	5	4	4					24
Trauma Arrest													0
Unconscious Faint	10	3	8	9	9	12							51
Unconscious Faint Arrest	1			1	1			1					4
Unk Problem		1				7		5					13
ACN		2	1	3	1	7	6	1					21
Aircraft Crash													0
Interfacility	1		1				1	1					4
Locked in Vehicle				1		2							3
Electrical Investigation				1									1
Gas Leak					1	2		1					4

Odor	1												1
Chemical Suicide						1							1
Lightning Strike													0
Outside Fire			2	3	2	2	4	1					14
Outside Fire Endanger			1	1	1								3
Smoke Investigation	1		1	2			2						6
Elevator Issue					1	2	2	1					6
Fuel Spill								1					1
Marine Fire													0
High Life Structure Fire Alarm	2			3	1			1					7
High Life Structure Fire Trapped							2						2
Structure Fire		1				2	1						4
Single Resd Fire Alarm	8	5	5	6	6	9		6					45
Single Resd Structure Fire			3				12	4					19

Single Resd Structure Fire Trapped													0
Nondwell structure fire							1						1
Multi Resd Structure Fire							1						1
Multi Resd Fire Alarm	1												1
Comm Ind Fire Alarm			1	3	4	1	3	2					14
Comm ind Structure Fire							1						1
Comm ind structure fire trapped								1					1
Hazmat Structure Fire		1											1
Service Call	2							1					3
Animal		1					1	1					3
Animal Rescue		1				1							2
Assault			1	1			2	1					5
Aircraft crash coast								1					1

Burn													0
Tank Fire Threat				1									1
911 Cell HU Open													0
Hazmat													0
911 Hang Up	5	5	4	5	2	3	2	5					31
911 Open Line				2	1			2					5
911 Transfer													0
Obvious Death		1		1		2	1						5
Gunshot							1						1
Gunshot Arrest													0
Arrest	2	5	4	3	2		3	2					21
Expected Death													0
Abandoned Vehicle	1		1		2	1	10	4					19
Administrative Call						4	4	1					9
Alarm	29	22	27	30	34	31	26	36					235
Animal Carcass	2				4	2	1	3					12
Animal Control	17	20	25	27	29	31	30	22					201
Armed Robbery						3							3

[illegible]

[illegible]

[illegible]

Mental Patient			1	3	2	2	2	4					14
Message Delivery	3	5	4	2	4	5	5	7					35
Missing Person		1		1	6	6	14	4					32
Mutual Aid Fire													0
Noise	1	3	7	13	14	12	15	17					82
OC Spray													0
Open Door	4	12	6	6	4	3	3	2					40
Power Line Issue													0
Pool Phone Check				1									1
Search and Rescue													0
Drag Race								1					1
Prowler	1	3		1		2	2						9
Rape					1								1
Repo													0
Sewer Alarm						1	1						2
Shoplifter							1						1
Shots Fired	3	1		1	1	2	2	6					16
Special Check	1361	1286	1580	1462	1549	1472	1465	1555					11730

[illegible]

Vehicle Fire		1											1
Warrant Service		2	5	3	4		1	11					26
Water Problems	14	3	2	2	4	3		3					31
Welfare Check	18	19	12	15	25	16	28	27					160
Wrecker Needed													0
Woods Fire													0
Total (Before Medical Calls)	1999	1949	2246	2264	2348	2389	2579	2596	0	0	0	0	18370
Medical Calls (we do not respond to such as: seizures, falls, sick person, medical alarm, back pain, etc.)	81	106	99	116	124	92	130	126	0	0	0	0	874
Grand Total (Medical Calls + Law Calls)	2080	2055	2345	2380	2472	2481	2709	2722					19244
WITHOUT SPECIAL CHECKS	719	769	765	918	923	1009	1244	1167	0	0	0	0	7514

September 2025 Division Report – Planning & Zoning

Division Update

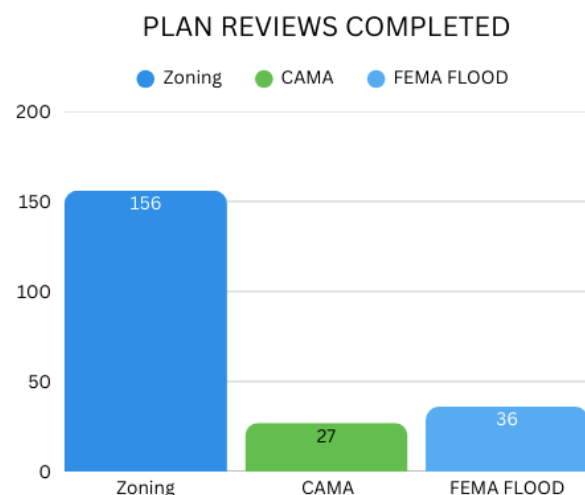
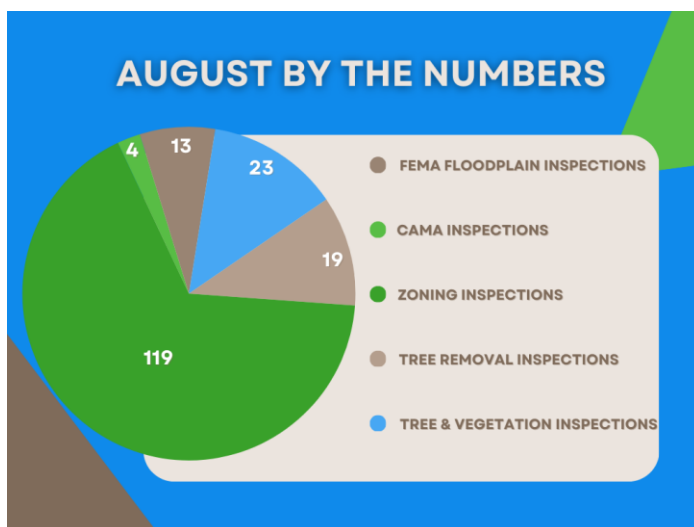
The Planning and Zoning division in conjunction with the Building and Permitting divisions of the Development Services Department made strides over the summer to improve efficiency in permit application review and inspections. New plan review procedures enable zoning technicians to allocate more time daily to field work, allowing inspections to be completed sooner and for more active code enforcement. These changes aim to decrease the time needed for an application to complete the review and inspection cycle for final approval and to enhance customer service.

Personnel / Professional Development

Justice Herman, Planner I, was accepted to participate in the Certified Zoning Official course starting in September. The 3-week course will take place over three months and upon completion and examination Justice will achieve the CZO designation. The CZO course is offered annually by the UNC School of Government and covers development regulation, code enforcement, and subdivision regulation among other topics pertinent to those working in the Planning and Zoning field.

We would like to share that Brady Golden, Planner I, will be leaving his position with the Town of Oak Island. During his time here, Brady has been a dedicated and hardworking member of our team, most recently serving as the Town's CAMA Local Permit Officer and FEMA Floodplain Administrator. His knowledge, professionalism, and constant willingness to lend a helping hand have made a lasting impact on both staff and the community. While we are truly going to miss his presence and contributions, we are excited for him as he pursues a new opportunity. Please join us in wishing Brady all the best and great success in his next chapter!

Inspections / Plan Review



**Public Works Department Monthly Report
August 2025**

SOLID WASTE

8-11-2025 THRU 8-22-2025.

LAST TUB GRINDING FINISHED AROUND 6/13/2025 – 6/27/2025 REMOVING THE LAST OF THE MULCH.

LEAVES IN ZONE 3 - 8/4/2025, BRUSH IN ZONE 3 – 8/6/2025
START ZONE 3 WITH BRUSH ON 8/4/2025
LEAVES ABOUT 2 – 3 DAYS BEHIND THE BRUSH.

WEEKLEY DUTIES: CONVENINECE SITE CLEANUP, VEHICLE MAINTENANCE & SPECIAL HAULING FOR TOWN PROJECTS.

EQUIPMENT:

MAINTENANCE ON LOADER ST12 & SW1 & SW2 & SW7 & SW8 & SW10 & SW9 & SW10
LOADER MAINTENANCE

SPECIAL PICK UP'S:

HAULED EIGHT LOADS IN THE LANDFILL.
HAULED METAL & TIRES FROM BO'S MAINTENANCE SHOP.
HAULED 2 LOADS OF MULCH TO NE 52ND STREET.
HAULED 1 LOAD FROM TOWN HALL – OPS DEPT.
HAULED PICK UP FISH FACTORY AT THE TREATMENT PLANT.
HAULED 1 LOAD OF BRUSH SE 77TH & SE 66TH – OPS DEPT.
TREE PICK UP AT 3RD EAST DOLPHIN
BRUSH PICK UP UNDER LONG BEACH ROAD BRIDGE – STREETS DEPT.
BRUSH PICK UP ON MINNESOTA DRIVE – OPS DEPT.
BRUSH PICK UP ON TROTT & LIVE OAK – STREET DEPT.
BRUSH PICK UP AT PUMP STATION ON MIDDLETON – OPS DEPT.
BRUSH PICK UP AT SE BARBEE & SE KINZAH - OPS DEPT.

NEW BRUSH & LEAVES PILES:

BRUSH – 211 LOADS – 5,275 YDS
LEAVES – 186 LOADS – 4,650 YDS

8-11-2025 THRU 8-22-2025.

LAST TUB GRINDING FINISHED AROUND 6/13/2025 – 6/27/2025 REMOVING THE LAST OF THE MULCH.

LEAVES IN ZONE 4 - 8/22/2025, BRUSH IN ZONE 4 – 8/22/2025
LEAVES ABOUT 2 DAYS BEHIND THE BRUSH.

WEEKLEY DUTIES: CONVENINECE SITE CLEANUP, VEHICLE MAINTENANCE & SPECIAL HAULING FOR TOWN PROJECTS.

EQUIPMENT:

MAINTENANCE ON LOADER ST12 & SW1 & SW2 & SW7 & SW8 & SW10 & SW9 & SW10
LOADER MAINTENANCE

SPECIAL PICK UP'S:

HAULED 7 LOADS IN THE LANDFILL.

HAULED METAL & TIRES FROM BO'S MAINTENANCE SHOP.

HAULED A TREE FROM THE BEACH AT MC GLAMERY

HAULED LIMBS OFF 207 SE BARBEE – OPS DEPT.

HAULED 4 WOODEN STEPS OFF THE BEACH FOR STREET DEPT.

HAULED BRUSH FROM SE 31 – OPS DEPT.

BRUSH PICK UP 3903 EAST OAK ISLAND DRIVE

RON WAS MOWING AIRPORT ROAD & AIRPORT SHOP.

RON OPERATED JOHN DEERE TRACTOR ½ DAY FOR OPS DEPT.

RON HELP WITH THE REMOVAL OF ALL MOBI MATS.

NEW BRUSH & LEAVES PILES:

BRUSH – 234 LOADS – 5,850 YDS

LEAVES – 200 LOADS – 5,000 YDS

FACILITIES

1-PUT UP INBOXES AT DEV SERVICE - 14 OF THEM

2-TIGHTENED UP FACUET HANDLE AT P.D.

3-PUT IN NEW LIGHT BULB AT THE PIER BAIT SHOP OUTSIDE

4-OILED T.H. SLIDING DOORS

5-DEHU CHECK-PW

6-REPAIRED LEAKY SINK AT B.S. PARK CONCESSION STAND

7-REPLACED TOILET AND CLEANED UP WATER AT T.H.

8-INSTALLED 2 BLINDS AT PERMIT SPECIALIST OFFICE WINDOWS

9-REPAIRED STEPS AT 29 PLACE EAST

10-TOOK CARE OF SMELL AT T.H. MENS ROOM

11-REMOVED VINYL FROM OVERHEAD AT GAS PUMP

12-FIXED HOLE AT UPSTAIRS BREAK ROOM IN T.H.

13-PUT FILE CABINET TOGETHER FOR T.H.

14-HAD TO FIX CEILING AT 801 WHERE NEW A/C GUY DID NOT FIX AFTER HE RIPPED IT OUT

15-FIXED DOOR AT T.H. LADIES ROOM

16-REMOVED OLD FURNITURE FROMDEF SEV

17-REPAIRED TABLE AT P.D. KITCHEN

18-REPLACED DOOR HANDLE AND LOCK AT GROUNDS BUILDING

19-REMOVED SOME WOOD PIECES FROM VAULT AT T.H.

20-PUT SCREWS IN PICNIC TABLES AT BILL SMITH PARK

21-FIXED A DIFFERENT LEAK AT CONCESSION STAND AT BILL SMITH PARK

22-HAD TO REDIRECT DRAIN LINE FOR A/C AT 801

23-CAULKED CRACKS UNDER WINDOWS AT CUSTOMER SERVICE AND DEV SERVICE

24-UNSTOPPED TOILET AT CABANA

25-SECURED STEPS AT MERICE

26-MOVED DONNA BRAMMS OFFICE IN T.H.

27-GREASED BUCKET AT SPLASH PAD

28-FIXED SHOWER TOWER AT MCGLEAMRY

29-PUT A SHELF TOGETHER AT T.H. CONFERENCE ROOM

30-REMOVED HUTCH , CORK BOARD, 3 LOUVERED FILE CABINETS FROM D.S.

31-REPAIRED BENCH AT NATURE CENTER

32-PUT 70 SHEETS OF PLYWOODDOWN AT PIER FOR FIREWORKS

1-REPAIRED BENCHES AT NATURE CENTER

2-PUT HANDLES BACK ON AT CONSESSION STAND AT BILL SMITH PARK, IN THE KITCHEN FAUCET

3-CHANGED A/C FILTERS AT 801

4-PUT UP MILITARY FLAGS AT MIDDLETON PARK

5-TOOK UP BOARDS AT PIER

6-TOOK MILITARY FLAGS DOWN AT MIDDLETON PARK

7-PUT BOARDS FROM PIER UNDER TARP AT AIRPORT ROAD SHOP

8-PUT UP 8 SIGNS AT BILL SMITH PARK FOR CONSESSIONS

9-PATCH HOLES AT NATURE CENTER WHERE ANIMALS WERE COMING IN

10-CLOXED RAMP AT NATURE CENTER

11-MONTHLY DEHU AT PW BUILDING

12-PUT NEW FAN IN AT 801 RESTROOM

13-CHANGED OUT PUMP ON BAIT TANK AT PIER

14-UNSTOPPED SINK IN DOWNSTAIRS BREAK ROOM AT TH

15-INSTALLED DOOR SWEEP AT TH

16-PAINTED TRIM AT 801 RESTROOM

17-HELPED REMOVE FLOATING DOCK AT 52 STREET

18-HELPED HVAC GUY

19-PUT NEW STRAPS ON POWER BOX AT MIDDLE PARK BEHIND STAGE

20-REMOVED MOULD FROM STAIR WAY AT PD

21-PUT GATES AT MOBILE RESTROOMS SO METER READERS CAN GET IN

22-FIXED PLATFORM AT 74SE FOR SEWER DEPT, IT WAS FALLING DOWN

23-SECURED PLATFORM AT 59SE FOR SEWER DEPT, NAILS WERE RUSTED INTO

24-CHECKED NATURE CENTER FOR WILDLIFE IN ATTIC , WAS NONE THERE

OPERATIONS

8-11-2025 THRU 8-22-2025

DAILY DUTIES – GENERAL GROUNDS MAINTENANCE; TRASH PICKUP AT PARKS; TRIMMING; TREATING; MOWING.

WEEKLY DUTIES – CLEARING HANDICAP MATS/WALKWAYS; CONVENIENCE SITE MANAGEMENT; BALLFIELD PREP FOR

PLAY; 46TH ST. PARK TRASH CANS EMPTYING; BLOW OFF AROUND THE NATURE CENTER & MALCOLM REGISTER PARK.

REINSTALLED A FEW WIND SCREENS ON THE PICKLEBALL COURTS AFTER WINDSTORM.
8/4/2025

*BEACH ACCESES: CHECKED ALL ACCESSES AND SPRAYED WAS NEEDED – 7/29/2025
ALONG WITH PARKING AREA'S & CORNER ISLANDS ON OAK ISLAND DRIVE EAST.*

SPRAY MOSQUITOES – WEEK OF 7/22 & 23 – ZONE 1 & 3 & 4.

SPRAY MOSQUITOES – WEEK OF 7/30 – ZONE 2.

8-11-2025 THRU 8-22-2025

DAILY DUTIES – GENERAL GROUNDS MAINTENANCE; TRASH PICKUP AT PARKS; TRIMMING; TREATING; MOWING.

WEEKLY DUTIES – CLEARING HANDICAP MATS/WALKWAYS; CONVENIENCE SITE MANAGEMENT; BALLFIELD PREP FOR PLAY; 46TH ST. PARK TRASH CANS EMPTYING; BLOW OFF AROUND THE NATURE CENTER & MALCOLM REGISTER PARK.

START CLEANING UP FOR THE UP COMING BEACH DAY EVENTS & FRIDAY NIGHT CONCERTS.

REINSTALLED A FEW WIND SCREENS ON THE PICKLEBALL COURTS AFTER WINDSTORM FROM HURRICANE ERIN.8/22/2025.

IRRIGATION SYSTEM – CONTINUING CHECKING THE SYSTEMS ON ALL BUILDINGS. EVALUATE SEVERAL PROPERTIES TO SEE EVERYTHING IS RUNNING CORRECTLY.

GRAFFITI “CHECK” – SKATEBOARD PARK – NO GRAFFITI AT THIS TIME.

PLAYGROUND INSPECTIONS FOR JULY 2025 LAST.

BEACH ACCESSES: CHECKED ALL ACCESSES AND SPRAYED WAS NEEDED – 8/22/2025 ALONG WITH PARKING AREA’S & CORNER ISLANDS ON OAK ISLAND DRIVE EAST. HURRICANE ERIN PRE-STORM ALL THE MOBI MATS AND REINSTALL AFTER THE STORMS PASSES.

PRUNING & TRIMMING:

SPRAYING RANGER PRO: PARKING AREAS & TOWN PROPERTIES. PICKLEBALL COURT AREA & TENNIS COURT AREA & BASKETBALL COURT AREA. TOWN HALL & REC CENTER PROPERTIES.

SE 31 WALKOVER PATH WAS PRUNED AND REMOVED.

EXTRAS: INSTALLED NEW PLAYSAFE MULCH AT BOTH PLAYGROUNDS BY JET-MULCH OUT OF WILMINGTON, CABANA BATHROOM WAS TRASHED 8/18/2025 AND THERE WAS A POLICE REPORT TAKEN.

WORK ORDER COMPLETION - PW-02558 - ARBORETUM - SOS BANNER / PW #02562- POLE # NUMBER - PRKNG LT / PW-02566 - SE 63RD & 70TH DOCK - BEES NESTS / Invoice 8755 from JET MULCH INSTALLED / PW-02570 - SE 31ST – OVERGROWN / PW-02575 - NE 2, 207 BARB & 3508 E YT - TRIM/CUT - PICS FOR WO #PW-02575 - FW: Tree Removal & Tree Trimming in Right-Of-Way - PW-02577 - 6717 W BEACH - FW: Stuff on the beach - PW-02579 - SW 21ST – LIMB - PW-02580 - 3600 BLOCK W BEACH – VITEX -

SPRAY MOSQUITOES – WEEK OF 8/12 & 8/13 – ZONE 1 & 2 & 3 & 4.

DIRECTOR/ADMINISTRATIVE

DIRECTOR DUTIES – ATTENDANCE OF MEETINGS (BI-WEEKLY STAFF, MONTHLY PARKS ADVISORY & MONTHLY BEACH PRESERVATION MEETINGS)

ADMIN DUTIES – 86 PHONE CALLS TAKEN (MOST COMMUNICATION IS DONE VIA E-MAIL); 1 VISITOR IN OFFICE; 61 REGULAR WORK ORDERS; 53 FLEET WORK ORDERS

STREET DIVISION

July 27 2025 thru August 9 2025

- Pulled vehicle stuck on the beach out with Backhoe
- Put 2.5 tons of asphalt on 69th NE
- Sprayed for weeds in west end parking areas
- Swept roads with sweeper truck
- Repaired sink hole at 18th NE and Yacht with Cold Patch
- Met with Rec center staff regarding paving potholes in parking lot
- Repaired Hot water heater and replaced bathroom ceiling tiles due to water leak
- Removed dirt from sign installation at Town Hall
- Placed 3 tons of asphalt in radius's on Yacht drive
- Trimmed overhanging trees in Yaupon golf course area
- Removed two signs from Town Hall parking lot
- Placed 3 tons of asphalt on NE 49th
- Went to Wilmington Diesel shop for parts for Streets and Vehicle maintenance
- Removed large log from the beach @ 73rd SE
- Mowed Schuster park
- Removed tree from the beach @ Middleton
- Replaced Beach lovers sign @ Mercer (Work Order)
- Cleaned bumpers and removed sand at Point Parking lot
- Hauled four loads of ABC rock
- Placed 6 tons of asphalt in the Rec Center Parking lot and 30th SE
- Trimmed palm tree and bushes @ 3rd place east and Dolphin
- Helped remove filter cap @ splash pad pump house
- Removed barriers from 55th St. Boat ramp
- Cut tree @ 13th E and Yacht (Work Order)
- Mowed ditch @ Old Airport Road
- Replaced numerous missing street signs (Work Order)
- Removed sand from bike path at entrance to West End Parking lot
- Mowed around Bill Smith Park
- Removed large log from beach at McGlamery access
- Removed large Agave plant from Middleton park
- Placed 3 tons of asphalt in dips on Dolphin and Yacht Dr

8-11-2025 / 8-22-2025

- Removed rock from walkway @ 801 building (2 Days)
- Cleaned grease drain @ street shop
- Formed around trees @ 801 for concrete
- Installed V-Lock systems for Pedestrian crossing
- Installed "Walk your Bike" Signs at 19th East Crossover
- Removed graffitied Pay to Park sign @ Skatepark
- Picked up bristles for Kubota sweeper in Burgaw
- Installed Flashing Pedestrian Crosswalk @ 19th Place East
- Swept bike lane from 49th East to West end Parking lot
- Placed gravel in mud puddle @ Par 3 course
- Put up barrier around flag pole in Middleton Park
- Asphalt in radius @ 5th NE and Yacht
- Asphalt in cut @ 151 SW 28th
- Weedeat street ends 40th-46th SE
- Mowed ponds at the Wastewater treatment plant

- Mowed access areas on West end
- Swept bike path from West end to 49th St SE
- Poured forms for two Tapco Pedestrian crosswalks
- Mowed ponds at Par 3
- Mowed rite of way on Pelican
- Removed two sets of steps from beach at West End
- Mowed around pond @ Wastewater plant
- Mowed access areas on east end
- Mowed ditches on Yacht and Pelican
- Swept Pier area

STORMWATER

8/11-8/22/25

4" PUMP REPAIRS (MULTIPLE DAYS)

RAIN DETAIL

OLD AIRPORT ROAD DITCH MAINTENCE (TWO DAYS)

SE74 AREA DITCHING (MULTIPLE DAYS)

205 NORTON INSPECTED

NE37 PROBLEM AREA INSPECTED

NE38 PIPE INSPECTED AND CAMERA USED TO LOOK DOWN STREAM IN PIPE

NE38 STRUCTURE WAS REMOVED AND 57 STONE PUT BACK (WAS INFORMED BY RESIDENT)

2605 E. YACHT BASIN (PINE LOG INSIDE STRUCTURE WAS REMOVED)

#316 NE56 DITCH

NE40 WASHOUT

NE35 DITCH MAINTENCE

CANAL MAINTENCE (MULTIPLE DAYS)

SE54 DITCH MAINTENCE

SE55 DITCH MAINTENCE

SAFETY MEETING

VEHICLE MAINTENCE AND GREASE EQUIPMENT SHOP

NE68 PIPE REPAIR FROM WATER DEPARTMENT HITTING STORM PIPE

Town of Oak Island ~ Public Utilities

Water and Sewer

COMPLETED WORK ORDERS AND OTHER WORK INFORMATION

August 2025 - Completed Work Orders

5	Busted water line
19	Check meter malfunction
69	Check for leaks
1	Flush lines
44	Unlock
7	Turn on or off
242	Locates (water and sewer)
464	Need meter read to bill - manual or not reading on SA
9	Install irrigation
9	Install new tap and meter
5	Place well points
78	Sewer maintenance
1	Install sewer tap
1	Install valve pit and tap
8	Public utility water review
8	Sewer review
3	Remove meter
2	Replace meter box
83	Replace/program transmitter
1	Replace transmitter cage
1	Flush lines
59	Replace meter

1119

Completed Work Orders

Admin for water and sewer - fielded approximately 339 calls.

Admin supplied sewer cost for approximately 6 properties per customer requests.

Admin added approximately 8 new accounts for new home construction.

Admin answered approximately 71 emails via the website or town email.